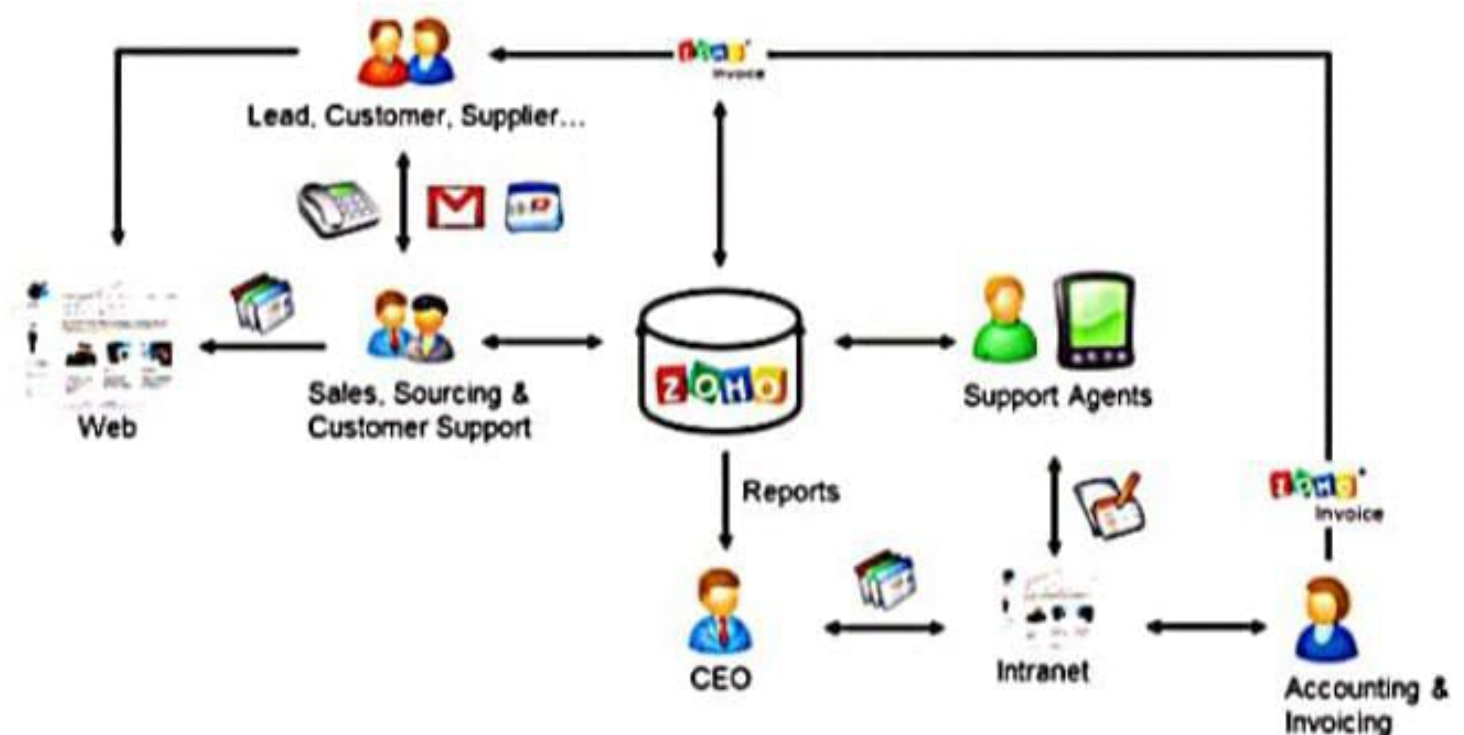


Preparation and Maintenance of ZOHO Books for Keerthi Sweets

Keerthi Sweets a Manufacturer and Trader of Sweets, relies on Zoho Books to manage their inventory, handle purchase orders, and generate invoices for their customers. They can track stock levels, manage supplier payments, and generate financial reports. Zoho Books helps them streamline their wholesale operations and optimize inventory management.

Keerthi Sweets is a renowned manufacturer and trader of delectable sweets, catering to both wholesale and retail customers. With a rich heritage spanning several decades, Keerthi Sweets has earned a reputation for its commitment to quality, authenticity, and customer satisfaction. Specializing in a wide variety of traditional and innovative sweets, they combine traditional recipes with modern techniques to create flavors that tantalize taste buds.

Keerthi Sweets is a Private Limited company also registered under GST in Tamil Nadu. Keerthi sweets is a Manufacturer and trader of various sweets in wholesale and retail, it has a wide range of customers (B2B & B2C) all over the state and it procures raw material from various suppliers in the state. It operates at a Gross Profit margin of 50%.



Project Flow:

To accomplish this, we have to complete all the activities listed below,

- Set up your account
 - Sign up for a Zoho Books account and log in
 - Introduction
 - Lets Get Started
- Products & Items
 - Creation
 - Review
- Vendors
 - Vendor Creation
 - Review Vendors list and details
- Purchases
 - Purchase order Creation (PO)
 - PO to Bill Conversion
 - Purchase Bills Creation
 - Payment Marking to Purchase Bills
- Customers
 - Customer Creation
 - Review Customers list and details
- Sales
 - Sales Order Creation (SO)
 - SO to Invoice Conversion
 - Sale Invoice Creation
 - Receipt marking to Sale Invoice
- Banking
 - Adding Bank Account
- New Accounts & Ledgers
 - Creation of New Accounts & Ledgers
- Journal Entries
 - Recording Journal Entries
- Expenses
 - Recording Expense Bills
- Bank Transactions
 - Recording Bank Transactions
- Financial Reports
 - Balance Sheet
 - Profit and Loss
 - GSTR-3B
 - Journal Reports
 - Accounts Receivables
 - Accounts Payables

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Balance Sheet

Basis: Accrual

As of 20/10/2023

Account	Total
Assets	
Current Assets	
Cash	
Petty Cash	-31,540.00
Total for Cash	-31,540.00
Other current assets	
Input Tax Credits	0.00
Input CGST	-20,780.00
Input SGST	2,820.00
Total for Input Tax Credits	-17,960.00
Total for Other current assets	-17,960.00
Total for Current Assets	-49,500.00
Fixed Assets	
Miscellaneous expenses	5,000.00
office rent	20,000.00
Total for Fixed Assets	25,000.00
Total for Assets	-24,500.00
Liabilities & Equities	
Liabilities	
Current Liabilities	
Accounts Payable	27,000.00
Employee Reimbursements	50,000.00
Total for Current Liabilities	77,000.00
Total for Liabilities	77,000.00
Equities	
Current Year Earnings	-1,01,500.00
Total for Equities	-1,01,500.00
Total for Liabilities & Equities	-24,500.00

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Profit and Loss

Basis: Accrual

From 01/10/2023 To 31/10/2023

Account	Account Code	Total
Operating Income		
Total for Operating Income		0.00
Cost of Goods Sold		
Cost of Goods Sold		36,000.00
Total for Cost of Goods Sold		36,000.00
Gross Profit		-36,000.00
Operating Expense		
Total for Operating Expense		0.00
Operating Profit		-36,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
Net Profit/Loss		-36,000.00

**Amount is displayed in your base currency INR