



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**PAUL REVERE BATTALION**  
**MASSACHUSETTS INSTITUTE OF TECHNOLOGY**  
**201 VASSAR STREET CAMBRIDGE, MA 02139**

ATCC-BBM-AMI

Date:

MEMORANDUM THRU c/CPT , c/CO, COMPANY Paul Revere Battalion, MIT,  
201 Vassar St., Cambridge, MA 02139

MEMORANDUM FOR Instructor, PROFESSOR, Professor of Military Science, Paul  
Revere Battalion, MIT, 201 Vassar St., Cambridge, MA 02139

SUBJECT: Request for Excused Absence

1. I am requesting permission to be excused from:
2. I am requesting permission for this absence because:
3. My plan to make up this event is to:
4. Point of contact for this memorandum is the undersigned at:

FIRST LAST  
CDT, USA  
POSITION