Melissa Martin

555 West Main St.

Sampaloc, Metro Manila

Phone: 312-312-3123

E-mail: [TeachMartin@email.com](mailto:TeachMartin@email.com)

Summary

Holds Bachelor's Degree in Music and Education with TEFL certification

5 years experience in teaching Englsih to Spanish speaking students ages 12 and up

Exceptional skills in teaching English and Spanish language

Educational Background

Bachelor of Music; Univeristy of Sto. Tomas 2004

Bachelor of Science in Education; Univerity of the Philippines 2008

Related Work Experience

Music Teacher

Metro Manila High School

2008-2010

* Teaches Music to students ages 12 and up
* Creates syllabus for curriculum used by the organizatioon
* Teaches between 3-5 classes daily

ESL Teacher

St. Peter's University

2011 – Present

Teaches English and Spanish to students ages 15 and up

Creates course materials, including exams, quizzes and visual aids used by all teachers throughout the organization

Initiates programs focused in improving grammar and active listening, writing and speaking skills of students

Additional Work Experience

Advocate and Speaker

Black Pen Movement

* Actively speaks on behalf of the group during fund-raisers
* Does careful research on what the beneficiaries need and works on strategic planning with the team on how these can be provided