

Junior Front-End Developer

Maria Serykh

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Possess NL Work Permit and BSN number



Personal Competencies

Detail-oriented, accurate with numbers, result-focused, stick to deadlines

Education

2021 - now [Rolling Scopes School](#)

Javascript/Front-End Program

2021 Online course, Udemy

The Complete JavaScript Course 2021 by Jonas Schmedtmann, [certificate](#)

2004 – 2010 Samara State Aerospace University

Mechanics and Mathematical Modeling, Master's Degree

Technical Skills

- HTML
- BEM methodology
- CSS3
- SVG
- Git
- JavaScript
- Regular Expressions
- Jira
- Figma
- Accessibility

Languages

- English (advanced)
- Russian (native)
- French (pre-intermediate)
- Polish (pre-intermediate)
- Dutch (beginner)

Professional Experience

Boeing / Aerdata, Amsterdam, Netherlands

2019, June – 2020, November

Contract Data Analyst

- Managed and uploaded aircraft technical data and lease contract information in management system
- Handled invoices, utilisation entry/check, back-offices tasks from external clients to maintain the assets up to date in the database
- Maintained project documentation

Amazon Development Center Poland, Gdansk, Poland

2018, July– 2019, January

Senior Compliance Associate

- Analyzed large datasets to identify compliance risks
- Reviewed shipments that required clearance
- Tested and implemented new tools into workflow
- Trained and mentored other Associates
- Audited work of other Associates
- Lead and documented meetings

KAMIS Ltd., St. Petersburg, Russia, kamis.ru
Project Manager Assistant

July, 2015 – September, 2016

- Planned workload, budgets, monitored, supported projects according to the deadlines
- Made presentations, participated in meetings with clients
- Handled documentation working closely with the accountant department
- Provided support to clients by phone and e-mail
- Trained clients
- Participated in stakeholders meetings and calls, documented the sessions
- Posted vacancies, scheduled interviews

Language Assistant Ltd., Samara, Russia

March, 2013 – March, 2014

- **Exam Manager**

- Planned and organized Cambridge Exams and IELTS
- Scheduled exams, distributed workload for examiners, recruited teams for supporting exam process
- Handled exam documentation

- **Language School Coordinator**

April, 2012 – February, 2013

- Answered phone calls, greeted guests
- Answered questions from clients by phone, e-mail
- Arranged schedules for teachers, group and individual courses
- Resolved administrative problems
- Updated the company's website
- Coordinated events (teacher trainings, competitions, etc.)

Parcsis Ltd, Samara, Russia

November, 2011 – March, 2012

- **Junior Project Manager**

- Planned, monitored, supported ongoing projects
- Managed communication with clients, clients team and the inner team
- Monitored the development process flow

- **Customer Service Representative**

April, 2011 – November, 2011

- Provided help-desk support to end-users of company services
- Trained clients
- Wrote manuals for clients as well as for colleagues