

# Onboarding process

## 1. Before onboarding

1. Interviews
2. Background check

## 2. Onboarding

3. Provision of equipment (phone, computer, any equipment)
4. Setup of system access (company mail, extranet, development tools, projects...)
5. Software licences

## 3. Week after onboarding

6. Formal information security awareness training

## 4. Revision History

- 1.0 Date of change: 01/09/2021 - Responsible: Technical team - Summary of Change: Initial release