



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**DATA PRODUCT AGREEMENT FORM**

Name of Client: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone/Fax No: \_\_\_\_\_ Email: \_\_\_\_\_  
Data Request: \_\_\_\_\_

Purpose or intended use of data request: \_\_\_\_\_

Data Product: ☐ Public Use File ☐ Special tabulations (with attached layout) \_\_\_\_\_  
Medium ☐ Print ☐ CD ☐ Flash drive ☐ Email

Acquisition Cost of the requested data/product: \_\_\_\_\_

Schedule of release of data/product request: \_\_\_\_\_

**TERMS AND CONDITIONS**

1. The data/product provided in the request conforms to the provisions of confidentiality stated under Title VII, Rule 29, Article 55 of the Implementing Rules and Regulations of RA 10625 which says that *"Individual data furnished by a respondent to statistical inquiries, surveys and censuses of the PSA shall be considered privileged communication and as such shall be inadmissible as evidence in any proceeding. The PSA may release aggregated information from statistical inquiries, surveys, censuses in the form of summaries or statistical tables in which no reference to an individual, corporation, association, partnership, institution or business enterprise shall appear."*
2. The Client acknowledges that any available intellectual property rights, including copyright, in the data are owned by the PSA.
3. Authorization to use the data is granted only to the Client and persons within its organization, if applicable. Under no circumstance shall the Client/Agency reproduce, distribute, sell or lend entire the data or parts thereof to any other data user apart from himself or that of authorized employees in his organization. The PSA shall hold the Client/Agency fully responsible for safeguarding the data from any unauthorized access or use.
4. Any information derived from the manipulation of the requested data shall no longer be the responsibility of the PSA.
5. The Client has a two-week period counted from the date of acquisition, during which it can be returned unreadable data files for replacement, free-of-charge. Complaints of similar nature brought to the attention of the PSA beyond the two-week period shall be treated as a new request.
6. The Client agrees to recognize PSA as the source of data and proper attribution to PSA should be made in reports with statistical tables, graphs and infographics, presentations, papers or similar articles which make use of PSA data.
7. The Client agrees to pay the acquisition cost of the data request with special and complex tabulation or posting of datafiles that require extraction from the main census/survey datafile or datafile that requires change in the PSIC/PSOC/PCSED and other data ordering systems.
8. Any report, paper or similar articles, whether published or not, resulting from the use of the data shall give appropriate acknowledgment to the PSA as the source of basic data. The Client is encouraged to provide PSA with a copy of such report, paper article. It is understood that unless expressly allowed by the Client, such report, paper or article shall not be used for any purpose other than monitoring.

I hereby agree on the terms and conditions stated above.

\_\_\_\_\_  
Signature over printed name  
Client

\_\_\_\_\_  
Date

Approved by: \_\_\_\_\_  
PSA Representative



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