



- 1. Classroom
- 2. Front Door
- 3. Games room
- 4. Craft Punk
- 5. Digital Fabrication
- 6. Green Room/Electronics Cause
- 7. Members Storage
- 8. Metal/Welding Shop
- 9. Wood Shop
- A. Boneyard Container
- B. Blacksmithing Area

**Induction Checklist**

- ☐ Understands how to use the fire facilities
- ☐ Is aware of the first aid facilities
- ☐ Knows how to safely evacuate the campus in an emergency
- ☐ Aware of the HSBNE induction process for equipment, as well as general safety
- ☐ Understands the Ticket, Doom Shelves and Boneyard system
- ☐ Aware of the Donation and Loans system
- ☐ The executive has ensured this member is invited to all HSBNE communications systems.
- ☐ Knows where to find the most up-to-date information on HSBNE.
- ☐ Understands what it means to be a member of HSBNE in ethos
- ☐ Knows the infraction & dispute resolution process
- ☐ Has provided Photo ID

**Member Signature:**

X

**Member Name:**

.....

**Executive Signature:**

X

X

X

**Executive Name/Initials:**

.....



Welcome to  
**HSBNE**

## Welcome to HSBNE

HSBNE is a space for makers, creators, innovators and tinkerers to build and create. We are here for you to create and to help others do the same.

As a member of HSBNE, you receive the following:

- A warm fuzzy feeling
- 24/7 Access to Port Hack via an RFID key
- Voting privileges in the group

Before you get started hacking, here are some important points about being a member at HSBNE:

### Be excellent to each other

When in doubt, this rule wins all conflicts. Essentially, it means that while your interactions with the members and resources in the space should be fun and valuable to you, you will get a lot more out of them if you put more in.

A key part of being excellent is thinking about the space and HSBNE as a whole as if everything were our individual responsibility. From paying bills to teaching classes to sweeping and emptying the trash. This is the essence of a do-ocracy.

Being excellent is about having a sense of humour, about taking responsibility for your actions and about being quick to forgive others.

### Needs of the many > needs of the few

We encourage you to improve HSBNE and to put back into our community. When you do so, it's important to take into consideration how your actions will affect others. Be aware that not everyone has the same values, principles and needs as yourself.

### Do-ocracy: Be the change you want to see

HSBNE is a Do-ocracy. This means that if you want to see something happen, the best person to make it happen is yourself. If it's excellent and it improves HSBNE for the many, we would love to see it.

### Your property and HSBNE

As a member, HSBNE will provide you with a 55L Black storage crate for your projects. If you require more space, you can approach the exec for another crate.

If you have your own equipment you would like to use at HSBNE, and it cannot be stored in your crate, most members loan their equipment to the hackerspace.

This means the general membership may also use your equipment. If there is a repair or consumable cost associated, approach the executive or group to work out a solution.

### Donations to HSBNE

Donations are happily accepted. Just approach any of the executive. Equipment will be labeled with your name, materials will be made available to the membership in the boneyard.

### Guidelines for being excellent

- It is excellent to keep the Space in as good a condition as possible to let everyone work. If you need to leave a project on a desk, get a Parking Permit.
- Make sure you leave Shared Working Spaces clean as items left on these can be sent to the Doom Shelves.
- Large projects are awesome. However, if they are not being actively worked on, please take them home.
- Sometimes a do-ocracy leads to conflict. A disagreement is no excuse for poor behaviour or poor manners.
- We prefer collaboration to competition, try to work together rather than compete when you disagree on a solution.
- When disagreements arise, consult others. There is a plethora of members and ultimately the executives who can help.
- When unsure, ask for help. We would hate for you to break property, or even worse, break yourself due to misunderstanding equipment.
- Respect HSBNE and Loaned property as if it were your own. It is excellent to keep everything in the best condition for everyone's use.
- HSBNE Inc strives to be an inclusive and safe space for all to participate in. We believe that in the absence of true equality in our society, we should aim to provide equity to our members and the participating public. Find out more in our Safe Space Policy online.