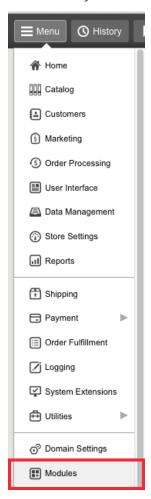
Miva Merchant \bigcirc

DOMAIN BACKUP - INSTALLATION

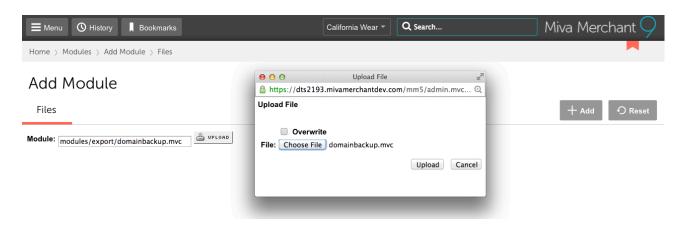
Updated January 2015

Section 1 - Installing the Domain Backup Module

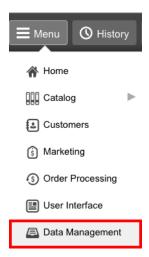
1. Click on your left drop down menu and select "Modules."



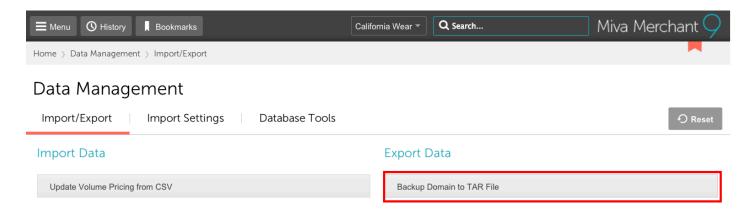
2. Click the "Add" Button and upload the "domainbackup.mvc" module



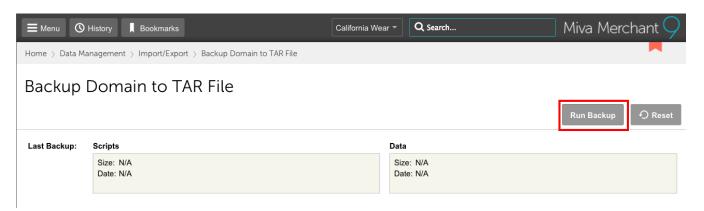
3. Your module is now installed. To run the backup, go to your dropdown menu and select "Data Management"



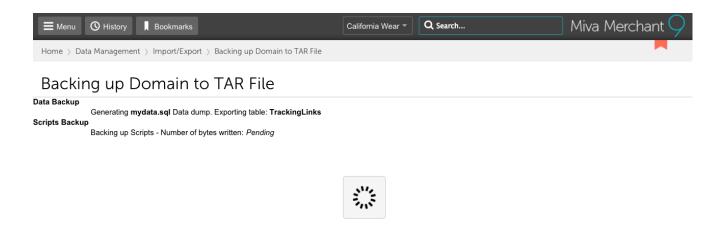
4. Look for your module "Backup Domain to TAR File" and select it.



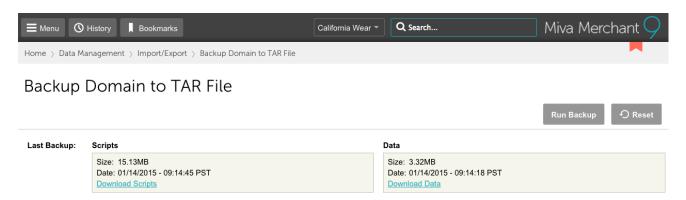
5. Find "Run Backup" on the top right, select it and your Domain Backup will begin.



You will see the backup begin and multiple screens flashing up while it processes your information.



6. Once the backup is complete, you will see a screen with the results of the backup.



Once the backup is complete, it will provide a link to download the mivadata folder with database and another link to download the web root. (see blue highlighted links above.)

Important

One thing to keep in mind is if you have a large store, running this utility will create two very large files on your server which will almost double your disk space used. Make sure you have adequate disk space available before running this utility and after you download the files locally, be sure to delete them from the server.