Emiliano Chavez De La Torre

Team Scrum Coach

**Purpose**: To gain experience as a leader of a team.

**Points:** (see rubric in canvas)

**Deliverables:**

* Upload the agenda documentation as a pdf or word document and include a link in the documentation to the shared location(google drive, github, one drive, or discord team channel) of the document. Make sure the location is shared with Deb and the TAs to be able to access it.
* Upload this document with section 1 and section 2 completed.

**Due Date:** Due within two days after the GE is due in canvas. Technical documentation should be in your team github repository. This can be a link to another location as long as it can be accessed by TAs and Deb

# Scrum Coach Overview

**Scrum Coach Overview**

Instead of doing a daily scrum you will just be required to do a weekly scrum where you meet as a team. The scrum will be a place for the team to share

* What have you done so far?
* What are your next goals?
* What is your way?

**Expectations as Scrum Coach**

* Creates agenda and facilitates meeting
  + Updates agenda with any items that arise during the meeting such as if someone has a technical issue. The problem isn’t solved in the scrum but actions to be taken outside the meeting can be listed. Update with final status of issues.
* Coaches by encouraging collaboration to reach goals. This doesn’t mean you are responsible for getting each person to complete the GE.
* Support the team in problem solving and conflict resolution
* Communicates through team discord. More communications doesn’t mean more beneficial. Be concise.

## Assignment

**Section 1: Why and How of technical documentation**

Read [What is a Scrum?](https://www.agilealliance.org/glossary/scrum/#q=~) , [4 Things to Include in Your Daily Scrum Meeting Agenda](https://hypercontext.com/blog/meetings/what-to-include-in-your-scrum-meeting-agenda) and [The Scrum Coach](https://www.scrum.org/resources/blog/scrum-master-coach-0)

Answer the following in your own words.

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| Pick at least two scrum values you want to focus on as the scrum lead for this GE and explain how you plan on fostering those values with the team.  The values two that I decided to focus on is courage and respect. These two values are the ones that standout to me within the team. Courage is a powerful value to foster in a team for the following reason. At times, the team can be a little quiet at times. It is important that everyone has the confidence to express ideas or concerns to the team. The way I implemented this value is that I decided to call out everyone by name to place their own input in the GE. The right thing to do is to collaborate with the team and to work at the tough problems at hand. Also, when forming out team, I took initiative to have everyone properly introduce themselves.  Respect is a value that is vital. Without respect the team can fall apart. During our GE, we had mutual respect for each other, and this is key to our success. Being a scrum coach also fills the role of being a mediator. It is important that everyone fully shares their ideas and concerns with team in a respectful manner. |
| What are two habits you want to work on to be an effective scrum coach?  One of the habits that I want to implement is setting a sustainable pace. A scrums coach is a leader, and it is important for a leader to stay calm during times of hardship. For a scrum coach, a time of hardship is that there is a challenge that feels impossible to overcome. It is the scrum coach’s job to bring everyone together to calm down the nerves, and to remind the team of the end goal. The second habit that I want to work on is to lead by example. Leading by example gives a team a roadmap on how to be effective leaders themselves. I do enjoy working in a team, but I do sometimes let the team and myself stray off the course. It is vital for me to lead by example because in this rotation I am the scrum coach. |

**Section 2: Reflect on your Tech Lead Role**

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| Summarize in a paragraph your experience being the scrum lead.  Being a scrum coach has provided a small dose of experience for me. The key for being a scrum coach is a communication. Communication itself encompasses many concepts, but specifically knowing how to articulate thoughts well to a team is crucial. Being a scrum coach is not an easy role fall into. From my end, being a scrum coach is challenging with a lot of responsibility being held to me, but it is an invaluable experience. |
| Reflect on what it was like getting your team to participate in the scrum meeting and in discord.  The scrum meeting was quick but at the same time it was productive. To give everyone adequate speaking time, I called on everyone individually to share their input. Everyone provided input on GE and there was good energy flowing through the team. We did share some additional blockers that were not listed from the agenda. We addressed those blockers briefly and made note of them. We made sure that everyone was on the same page and saw how far we are from completing our goals. |
| What was one of your strengths in this role and what would be a growth area for you?  One of my strengths in this role is that my team does value my input. This statement comes from the ability for me to plan things well and knowing what to say. A growth area of mine is knowing how to say things. In my opinion, knowing what and how to say things are two separate skill sets. Knowing how to articulate thoughts in a well-ordered manner is an area of growth for me personally. |
| What would recommend for the next scrum coach that would help them?  A recommendation for the next scrum coach is to have a well curated agenda. Having a good agenda provides a roadmap on how to keep the team on track. It is vital to send the agenda on discord prior to the meeting. By sending the agenda early, it primes the team to know what to expect and what to say during the meeting. |

Agendas:

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| **(Lab day at 8:00am-9:15am)**  August 30, 2023  Lab Day on GE-01  Team Name: Bits-and-Bytes  Team Members: Darion, Matt, Chris, Ken  Scrum Coach: Emiliano  Agenda:  1) Are there any blockers for today?  None at the moment  2) What did we do last week/Monday?  - Discussion on working as a team, and what makes a good software engineer.  - Group Formation and Introductions  3) Goals for August 30th  - GE-01  - Today is a lab day and so it is vital for us to collaborate as a team on the guided exploration.  4) How close are we to hitting our goals?  - TBD |
| **(Meeting commenced at 5:30pm and all are present)**  Tuesday September 5th  Scrum Coach: Emiliano  Team Name: Bits-and-Bytes  Tech Lead Python: Darion  Tech Lead Git: Matt  Team Members: Chris and Ken  Agenda:  1) Are there any blockers at the moment?  -Merging in Git    2) What did we do last week?  -Worked on GE-01 as a team.  -Team Repository on Git all set up.  -Getting Familiar with Git command line.  -Shared Resources  3) Goals for Sept 5  - Updates on the progress of GE-01 and turn it in by 11:59pm Sept 6.  - Look over Git Repo and see if everyone is on the same page.  4) How close are we to hitting our goals?  - We made significant progress as team on lab day.  - Everyone should be almost finished with the GE.  Extra Notes:  - Talk about any blockers that other team members have. |