POS OS - Quick Start Guide

After finishing the setup you can follow this quick start guide to start working with POS OS.

STEP 01 - Login

Already an admin and staff account has been created. You can just log in using username: admin, password: admin. After login change your username and password.
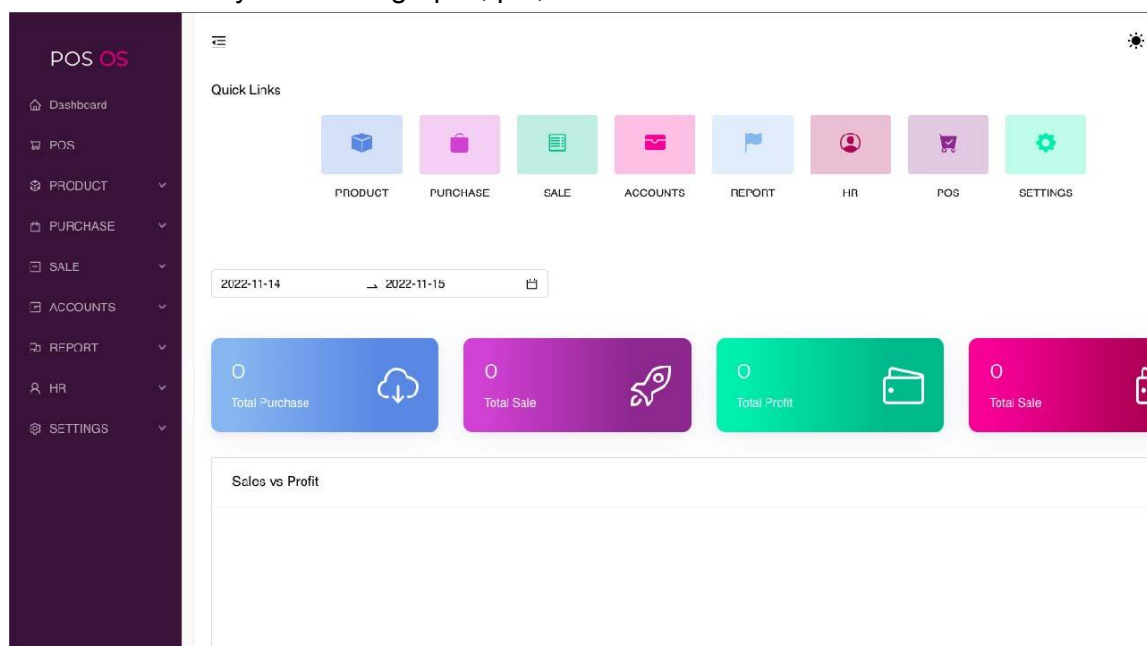

STEP 02 - Dashboard

You will see the dashboard after logging in. Here you can find the quick links and your business summary in various graphs, pie, and line charts.

STEP 03 - Category, Sub-category, Brand
You have to add product category at first. Then you can create sub-category under previously created category. You also have to create brand.

You can create this from the sidenav options.

STEP 04 - Product creation
After creating category, sub-category and brand now you can create product from the same sidenav.

When creating product you will enter necessary product information in that form. After creating the product the product will be available to the product list. You can track your product's quantity and other information there.

STEP 05 - Create purchase

Now you can create supplier and then create purchase invoice against that supplier.
On purchase your new purchased product will be added to the Inventory and necessary accounts transaction will be created.

You can manage your supplier's accounts and other transactions automatically.

STEP 06 - Create sale

The same way you have created the purchase now you can create customer and then new sale under the customer. You can manage all the accounts of that customer automatically.

You use POS interface to create new sales.

STEP 07 - Transaction, Stuff Manage, Invoice Setting

You can also create accounts and make transactions. Manage your stuffs and assign them various roles and permissions.

POS OS

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- 🛒 POS
- 🏷 PRODUCT ⌄
- 🗂 PURCHASE ⌃
  - ⚲ Suppliers
  - ✓ New Purchase
  - ☰ Purchase List
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  - ☰ Account
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TRANSACTION HISTORY

2022-11-14 → 2022-11-15

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Column Visibility

ID	Date	Debit Account	Credit Account	Amount	Particulars
7	Nov 14, 2022	Inventory	Accounts Payable	11510	Due on Purchase Invoice #1
6	Nov 14, 2022	Inventory	Cash	19990	Cash paid on Purchase Invoice #1
5	Nov 14, 2022	Cost of Sales	Inventory	10600	Cost of sales on Sale Invoice #1
4	Nov 14, 2022	Cash	Sales	11700	Cash receive on Sale Invoice #1
3	Nov 14, 2022	Inventory	Capital	160000	Initial stock of product #3
2	Nov 14, 2022	Inventory	Capital	170000	Initial stock of product #2
1	Nov 14, 2022	Inventory	Capital	400000	Initial stock of product #1

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Trail Balance

Account	Debit	Credit
Inventory	750900	
Cost of Sales	10600	
Cash		-8290
Accounts Payable		-11510
Capital		-730000
Sales		-11700
TOTAL	761500	-761500

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