



# John Shannon Rodriguez

## Profile

Ambitious and versatile 3rd year college student with a track record of academic excellence and leadership. Consistently recognized on the President's List for outstanding academic performance, demonstrating strong leadership capabilities. Possesses hands-on experience in operations and retail management through roles in family businesses.

## Employment History

### Operations Assistant (Part-time), DHTech, Paranaque City

2022 – 2024

- Assist in various operational tasks, demonstrating versatility and adaptability
- Participate in equipment maintenance, including cleaning forklifts
- Provide transportation support, serving as a driver when needed
- Manage accounts receivable by collecting payments from client companies
- Develop skills in customer relations, time management, and multitasking

### Helper, Rodriguez Sari Sari Store, Paranaque City

2020 – 2024

- Oversee daily operations of a family-owned convenience store
- Utilize Point of Sale (POS) system for efficient transaction processing
- Manage inventory, including restocking and supplier relations
- Prepare and sell food items, including burgers and meals
- Enhance customer service skills while maintaining store cleanliness and organization

## Education

### BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY, Polytechnic University of the Philippines Paranaque Campus, Paranaque City

2021 – PRESENT

- President's List Honoree (1st, 2nd, and 3rd Year) Consistently maintained top academic performance, earning a place on the prestigious President's List for three consecutive years

#### Notable Accomplishments

- Rubik's Cube Competition Champion Showcased problem-solving skills and mental agility by winning a Rubik's Cube competition

## References

### Don Rodriguez from DHTech

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### Gemma Estira from Burger Buddies

gemmacorpuz@gmail.com | 0956-702-3518

## Details

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## NATIONALITY

Filipino

## DATE / PLACE OF BIRTH

June 20, 2003  
Paranaque City

## Skills

### Leadership Skills

### Ability to Multitask

### Communication Skills

### Ability to Work in a Team

## Languages

### Tagalog

### English