Client Meeting

Welcome

Location: Sleep Science Boardroom G04

In attendance: Jennifer - Client, David - Team Leader, Michael, Joshua

Apologies: Adam, Zi Hao, Taige

Meeting opened: 17/9 3:00pm

Meeting Adjourned 3:25pm

Discussed the Extent to Which the Project has Met the Sprint 2 Goals

[3:05]

Discussed sprint 1 user stories document and the extent to which we have met the goals we set. The client confirmed we had met all of the intermediate goals.

- ☑ The user can enter their code in one of the the apps [This was changed from code to username/password + email scheme to log-in in order to better meet the needs of users.]

- ☑ There is a form that can be filled out to record a sleep diary record and the form should be the Consensus Sleep Diary-M table.

- ☑ The sleep diary records are stored indefinitely on a MYSQL database located in the cloud.

- ☑ The sleep diary records can only be accessed by the user that created it and the researcher who has that user as their patient.

- ☑ Only a researcher can download a user's sleep diary. That user also has to be a patient of that researcher.

- ☑ The data a researcher downloads should be in excel format.

- ☑ There is a way to edit and delete sleep diary records and only users who created the record and researcher can do that.

- ☑ All sensitive data is securely stored and only accessed by appropriate people:

- Names and emails can only be viewable to the user which the account belongs to and their researcher [Names are not stored]

- Codes are only viewable by the user which the code [username] represents and the researcher who assigned them the code [who referred them to the app]

- ☑ There is a way to invite users to use the app through sending them an email.

- ☑️ The app will be available on a website and can also be accessed on a mobile device by directly transfering the mobile app.

- ☑️ The interface to use the app should be simple to use and intuitive with minimal instructions needed.

Client seemed happy with our progress on the app overall and is looking forward to taking it into testing.

Demonstrated app in its Current State

[3:10]

Showed off app in current state.

- How to sign up and log-in

- How to record a sleep diary entry

- How to download a sleep journal

- How to send an invite

- How to navigate the app

Plans for Sprint 3

[3:15]

Client reviewed current sprint 3 user stories and signed off on them.

Client indicated we should make data visualisation a priority for sprint 3.

[3:20]

David sent link to client to allow sharing of the app for testing purposes.

[3:25] Meeting adjourned.

Teams thoughts on the project

- Everything is tracking well and the team is working well together they think the client has been very easy work with, which has improved work flow
- The team finds the project challenging however due to lack of experience and technical challenges presented by implementing the large sleep diary form which has over 20 questions
- The team had initially identified Adam leaving the project as a risk and this has since developed into real risk
  - The team has deployed contingency plans where David will help out with iOS development or we will draw back the features on iOS app
- The team thought that having the privacy constraints have hindered the usability of the app by making the design of backend server more challenging