

**INSTITUTE OF ENGINEERING AND MANAGEMENT  
ASHRAM CAMPUS, SALT LAKE KOLKATA**

**FEEDBACK FORM FOR TEACHER EVALUATION BY STUDENTS**

**Note:** This questionnaire has been designed by IEM to seek a feedback from the student to strengthen the quality of teaching-learning environment and to look for opportunities to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning.

**Name of the Department/Institute** .....

**Class**..... **Session**..... **Semester**.....



**Name of teacher:** ..... **Subject taught & Course No.**.....

Total number of lectures delivered by teacher in the session/semester: .....



Number of classes attended by the student filling the form with percentage.....



***(If the student filling the form has less than 75% attendance he/she is requested not to fill the form.)***

**IN THE FOLLOWING TABLE TICK (✓) THE APPROPRIATE CHOICE FOR EACH POINT.**

Rating 		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject 						
<b>A.</b>	<b>TIME SENSE</b>					
1.	Punctuality in the Class					
2.	Regularity in taking Classes					
3.	Students' attendance/ presence in the class of teacher who is being evaluated					
4.	Completes syllabus of the course in time					
5.	Scheduled organization of assignments, class test, quizzes and seminars					
6.	Makes alternate arrangement of class in his/her absence					
	<b>Sub Total (A)</b>					
<b>B.</b>	<b>SUBJECT COMMAND</b>					
7.	Focus on Syllabi					
8.	Self-confidence					
9.	Communication skills					
10.	Conducting the classroom discussions					
11.	Teaching the subject matter					
12.	Delivery of structured lecture					

Rating →		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject ↓						
13.	Skill of linking subject to life experience & creating interest in the subject					
14.	Refers to latest developments in the field					
<b>Sub Total (B)</b>						
c.	<b>USE OF TEACHING METHODS/ TEACHING AIDS</b>					
15.	Uses of teaching aids (OHP/Blackboard /PPT's)					
16.	Blackboard/Whiteboard work in terms of legibility, visibility and structure					
17.	Uses of innovative teaching methods					
18.	Shares the answers of class tests or sessional test questions after the conduct of the class tests/sessional tests.					
19.	Shows the evaluated answer books of class tests to the students					
20.	Makes sure that he/she is being understood					
<b>Sub Total (C)</b>						
D.	<b>HELPING ATTITUDE</b>					
21.	Helping approach towards varied academic interests of students					
22.	Helps student in providing study material which is not readily available in the text books say through e-resources, e-journals, reference books, open course wares etc.					
23.	Helps students irrespective of ethnicity and culture/background					
24.	Helps students irrespective of gender					
25.	Helps students facing physical, emotional and learning challenges					

Rating 		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject 						
26.	Approach towards developing professional skills among students					
27.	Helps students in realizing career goals					
28.	Helps students in realizing their strengths and developmental needs					
<b>Sub Total (D)</b>						
<b>E.</b>	<b>LABORATORY INTERACTION (Only for Laboratory Courses)</b>					
29.	Regular checking of laboratory log books/ note books					
30.	Availability of teacher in the laboratory for whole duration of laboratory hours					
31.	Helping the students in conducting experiments through set of instructions or demonstrations					
32.	Helps students in exploring the area of study involved in the experiment					
33.	Follows open ended approach for conducting the experiments					
34.	Takes interests in conduct of Laboratory seminars, group discussions etc.					
<b>Sub Total (e)</b>						
<b>F.</b>	<b>CLASS CONTROL</b>					
35.	Control mechanism in effectively conducting the class					
36.	Students' participation in The class					
37.	Skills of addressing inappropriate behaviour of student					
38.	Tendency of inviting opinion and question on subject matter from students					
39.	Enhances learning by judicious reinforcement mechanism					

Rating 		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject 						
40.	Inspires students for ethical conduct					
41.	Acts as a role model					
	<b>Sub Total (F)</b>					
	<b>Total (A+B+C+D+E+F)</b>					

Additional Remarks (If any):.....  
 .....  
 .....  
 .....

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 (Please cut along the dashed line and deposit it separately)

Name of the Student .....

Name of the Department/Institute.....

Name of the Teacher who has been evaluated..... Title

of the course and course no. taught by the teacher..... Session

..... Class .....Semester ..... Roll No. ....

Date.....

**Signature of the student**