

CONTACT



050 771-8884



alsubaie.k89@gmail.com



6217. Zip: 14928 - Saudi Arabia- Riyadh

STRENGTHS

- Analytical
- Hands on Mentality
- Project management
- Problem-solving and Result Oriented
- Strategic planning

PROJECT ACHEVENMENTS

- Successfully delivered Project Tasheel across 37 entities within 3 months
- Successful implementation of UGP – Sarf project (adoption of. +2M users)
- Successfully implemented Cash to Accrual across 78 entities in 6 months

SKILL HIGHLIGHTS

- Change Management
- Leadership
- Managing critical stakeholders and relationships
- Project Management
- MS Office

MEMBERSHIP

- ACMP
- Saudi Council of Engineers
- PMI

CERTIFICATIONS / LICENSES

- Certified (CCMP) 2022
- License In (PMP) 2020
- Certificate completion of Strategic Planning 2020
- Certificate completion of Master Certificates in Project Management 2014 (Mini MBA)

Khalifa Alsubaie

SUMMARY

Certified Change Management Professional with more than 5 years of relevant field experience. Effective leader and team player offering excellent analytical skills, pro-active approach, and the ability to solve complex problems.

EXPERIENCE

Change Manager | Apr 2021 - Present

NCGR - National Center for Government Resources Sys, Riyadh, KSA

- Responsible for leading different change management teams on multiple national transformation programs in KSA.
- Responsible for leading the change management unit consisting of a team of 7 highly experienced change managers
- Responsible for setting the vision, direction and strategy for the change management unit
- Successfully established strong collaboration between change management and all functional units within NCGR
- Received a formal recognition as the top-achieving employee for finishing all assigned projects within budget and time
- Responsible for designing and implementing the new change management strategy and relevant KPI's

Project Manager | Oct 2019 – Apr 2021

Ministry of Finance, Riyadh, KSA

- Responsible for leading and delivering change management activities on national transformation, such as SARF, Tahseel, and Cash to Accrual
- Responsible for setting the culture and team work across multiple business units
- Responsible for managing stakeholder relations, such as IT delivery teams, government entities, internal functional units and leadership
- Responsible for leading workshops to solve complex business challenges and resistance during implementation of national solutions

Plant Manager | Jan 2018 - Oct 2019

Alkifah Ready mix, Jubail, KSA

- Aramco approved plant manager as per SAES-1152
- Responsible for managing 80+ employees
- Responsible for implementing the vision and strategy in collaboration with leadership
- Responsible for supporting Aramco King Salman Maritime Complex and Royal commission projects
- Plan, organize, direct, and run optimum day-to-day operations

Contract Administrator | JAN 2011 - Oct 2012

Mohammad Al-Mojil Group, Dammam, KSA

- Responsible for managing company contracts in manpower, equipment's and heavy equipment's.

EDUCATION

Bachelor of Science: Industrial Engineering | MAY 2017

WICHITA STATE UNIVERSITY, USA, KS

GPA: 3.1/4.00

Diploma Degree: Computer Technology | APR 2010

Al Ahsa college Of Technology, KSA

GPA: 3.67/5.00