

AHMAD JAMAL AL JAMI

Customer Service Manager

CONTACT

LANGUAGES

- Arabic (Mother language)
- English (Intermediate level)

TECHNOLOGY SKILLS

- Word Microsoft office
- PowerPoint Microsoft office
- Excel Microsoft office

WORK SKILLS

- Time management.
- Team work.
- Cooperative.
- Self-motivated.
- Work under pressure.
- Leadership skills.
- Ability to train new employee.
- Attention to details and deadlines.

PERSONAL PROFILE

Motivated insurance agent with my experience in sales and customers relations. Looking for a new challenge and move successfully to the company goals and mine.

CAREER HISTORY

CUSTOMER SERVICE MANAGER

Al Tawuniya insurance Company , 2017 - 2022

- Explaining the covers policy for the clients.
- insurance programs (like car insurance, medical insurance)
- take care of the customers and remind them to renew.

COMPUTER OPERATOR

Traffic Operation Services (Saher), 2012 - 2017

- Registration of traffic violations.
- Traffic fines audit.
- Review with the traffic after audit.

INTERN

Saudi Arabia Airlines, April 2012 - June 2012

- Repair network.
- Create area network
- work in cables for cat6
- Maintenance Computer devices.

ACADEMIC HISTORY

COLLEGE OF TECHNOLOGY

Diploma in technical support of computer technology, 2009 - 2012

- Support information technology hardware and software.
- Provide basic network support for existing network installations.
- Manage operating systems and application software.

CERTIFICATES

- Anti-money laundering & combating terrorism financing rules
May 2020
- Insurance foundation certificate exam (IFCE)
May 2019
- IT Essentials: PC Hardware and software
March 2012
- CCNA Exploration: Network fundamental
February 2012