

SCHEDULE C

Exhibit - I

Contract No. 44000-----
RFX No. _____



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title	ITNWOMG	Contract No.	4400015677	Serv. Order #	
Department	I T C Network Operations Department	Org. Code Number	606022601	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Central Operation Area	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		March										Year :			2022																Total Hours
ID Number	Name				3/1	3/2	3/3	3/4	3/5	3/6	3/7	3/8	3/9	3/10	3/11	3/12	3/13	3/14	3/15	3/16	3/17	3/18	3/19	3/20	3/21	3/22	3/23	3/24	3/25	3/26	3/27	3/28	3/29	3/30	3/31	
2003882137	Abdul hamed I. El-topji	1049	IT Infrastructure Operations and Mainte	Regular	8	8	8	XX	XX	8	8	8	8	8	XX	XX	8	8	8	8	8	XX	XX	8	8	8	8	8	XX	XX	8	8	8	8	8	184
				Offshore																																0
				Overtime																																0
				Totals	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8

NOTES:

The Form is to be approved by Division Manager or Above.
Fill the pre-approved overtime from the authorized person according to the Company Rules.
Original Soft/Hard copy of the Form is accepted.
Attach Medical report in case of Sick Leave along with approved sick leave form.
Attach official report copy for (Marriage / Newborn / Death) with proof certification.
Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

Filling Instructions

Fill in Actual Working Hours only.
Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Abdul Hamed Ismael Eltopji
Title :	IT Infrastructure Operations and Maintenance
Badge #	
Division:	
Department:	I T C Network Operations Department
Phone #	0114086619 -- 0509574550
Email :	AITopji@se.com.sa
Signature :	

Company Approval	
Name :	Salem M. AlGhtany
Title :	I T C Network Operations Department Manager
Badge #	52817
Division:	
Department:	I T C Network Operations Department
Phone #	011-408-6200
Email :	SMGhtany@se.com.sa
Signature :	