



ARAM ALQURASHI

CUSTOMERS SERVICE

Profile

I am a social person looking for a job opportunity in customer service. Because of my experience in this field and my love of being a person who provides assistance to others as well as communicating and dealing with all personalities.

EXPERIENCE



GROUND SERVICE OFFICER

2022 -6 months

Providing a seamless travel journey experience from check-in to take-off for all passengers.

- Verify passenger information and the validity of all necessary documents.
- Issuance of boarding pass for passengers.
- Check baggage weights and flight markings.

ALMADINAH INTERNATIONAL SPORTS COMPANY

HR Coordinator

2019-2020

- Providing CVs for departments according to job needs.
- Ensure that the employee file is complete.
- Ensure all employees are registration in (GOSI, Health insurance).
- Registering the employee and issuing the employment number.
- Receiving and making the necessary letters and permits for employees.



WAAD ACADEMY

Floor supervisor

2017-2018

Ensure the application of the regulations for the through:

- Supervise the attending of both the teachers and the students
- Ensuring that the curricula offered to students are in line with the Academy's policy.
- Communicate with parents about students and their needs .
- Solve disputes between children and provide guidance to them.

FAISAL MAQULA FOUNDATION (CAVINTO FOR ADVERTISING

customers service

2015-2016

- Marketing for company services provided to clients.
- Receiving customer requests and transferring them to the relevant departments.
- Handling customer requests and complaints..



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KSA.- Jeddah ,Albasateen

EDUCATION

BACHELOR OF ADMINISTRATIVE SCIENCES.

King Abdulaziz University .

2017

SKILLS



hobbies



Writing



Drawing

VOLUNTEER WORK

- Participation in the Al-Harthi Center for the relief of the victims of rain torrent 2009.
- teacher assistant in Global Creative Center for People with Special Needs.
- Participation in organizing the annual celebration of the Ministry of Hajj and Umrah for the years 2016 and 2018.
- A reporter on Saudi Channel One on an Emirati sports program called Scope for a year.