# **ALAA HASSAN AL-OQAILY**



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Saudi Arabia, Eastern Region

#### **OBJECTIVE**

To join a high-level team to achieve the objectives of the work and to overcome its challenges and gain more experience.

## **EDUCATION**

- Diploma in human resource management at Academy of learning for higher training (2021- present)
- Matriculation (Specialty of Scientific).

## **EXPERIENCE**

- Sales Specialist Moment coffee shop for trading from 2021/6/1 to 20221/10/3
- Procurement Officer at Al-Othman Company (Kempinski Al-Othman Hotel) for one year from 2018-2019.
- Procurement Department (Procurement Coordinator for the Eastern Region Procurement from Al Hokair Group), 13 cases of Al-Sawt from 2015-2018.
- Sales representative (personal and real estate loans) from the Arab National Bank in Sahat (Al-Qima Holding Company.) from 12/11/2012 -.6/4/2013.
- Service and accounting from the Fayrouzi Restaurant in Safwa.
- Customer service: (Collateral extraction return and exchange - custody) in Lulu Hypermarket from 3/2015 to 5/2015.

#### **SKILSS**

- Excellent skills in Windows and the Internet.
- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Strong ability to learn the new things with fast learning Ability to understand.
- Interpret and analyze financial statements. Ability to work with a team, or work individually, seriously work.

#### **COURCES**

- 1- Courses in computer program
- 2- Professional seller (marketing and sales
- 3- Occupational qualification course
- 4- Handling phone and calls course from Golden Tulip Jubail Hotel

#### LANGUAGES

- ARABIC
- ENGLISH