

SCHEDULE C

Exhibit - I

Contract No. 44000-----
 RFX No. _____

CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title	ITNWOMG	Contract No.	4400015677	Serv.Order #			
Department	ITC Network Operations Department	Org. Code Number	606022601	Contract Title	ITC MANPOWER CONTRACT				
Oper. Area	Central Operation Area	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)				
Vacation Days	30	Vacation Approved	7	Vacation Quota Balance	23				

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		July										Year :		2022										Total Hours		
					7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27
2003882137	Abdul hamed I. El-topiy	1049	IT Infrastructure Operations and Maintenance	Regular	XX	XX	8	8	8	8	H	H	H	H	H	H	H	H	XX	XX	8	8	8	8	8	XX	XX	8	8	8	120
				Offshore																											0
				Overtime																											0
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	0	0

NOTES:

The Form is to be approved by Division Manager or Above.

Fill the pre-approved overtime from the authorized person according to the Company Rules.

Original Soft/Hard copy of the Form is accepted.

Attach Medical report in case of Sick Leave along with approved sick leave form.

Attach official report copy for (Marriage / Newborn / Death) with proof certification.

Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

Filling Instructions

Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Abdul Hamed Ismael Eltopiy
Title :	IT Infrastructure Operations and Maintenance
Badge #	
Division:	
Department:	ITC Network Operations Department
Phone #	0114086619 -- 0509574550
Email :	AITopiy@se.com.sa
Signature :	

Company Approval	
Name :	Salem M. AlGhtany
Title :	ITC Network Operations Department Manager
Badge #	52817
Division:	
Department:	ITC Network Operations Department
Phone #	011-408-6200
Email :	SMGhtany@se.com.sa
Signature :	



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	Planning & Projects	Org. Code Number		Contract Title	ITC Manpower Supply Contract		
Oper. Area	Jeddah - HQ	Cost Object No.		Contractor Name	SBM		
Vacation Days	30	Vacation Approved	1	Vacation Quota Balance	29		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :												Year :												2022						Total Hours
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29	7/30	7/31
1017793090 800307	Ahmad A. Faloudah	786	Project Manager I	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	V	X	X	8	112		
				Offshore	X	X	0	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	X	X	0	0		
				Overtime																												0			
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	0	0	112			

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Filling Instructions

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Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Ahmad A. Faloudah
Title :	Project Manager I
Badge #	1017793090
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #	012-6538381
Email :	a.faloudah@se.com.sa
Signature :	

Company Approval	
Name :	Abdullah M. Al-Talhah
Title :	Division Manager
Badge #	
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #	013-8586262
Email :	AMTALHAH@se.com.sa
Signature :	

Application for ANNUAL VACATION / TRAVEL REQUEST Form

Date of Preparation:	26/07/2022	Service Order No:	
Contractor Name:	ITC MANPOWER	Contract No.:	4400015677

Personnel Information

Employee Name:	Ahmad A. Faloudah	Emp. Badge No.:	1017793090
Nationality:	Saudi	Phone# in KSA:	0560015151
Phone# Out KSA:		E-mail:	
Division Name:	Project Execution	Department Name:	ITC Planning & Project

Vacation Information

Vacation Days Credit	30	Requested No. of Days (Vacation)	1
Vacation Leave Without Pay	0	Balance (Leave Credit)	29
TOTALS Vacation Days		1	
Last Approved Vacation Start Date:		Return Date From Last Approved Vacation:	
Vacation Start Date :	28/07/2022	Vacation Finish Date :	28/07/2022
Last Day of Work :	27/07/2022	Return To Work Date:	01/08/2022

Travel Information

Travel FROM:		Travel TO:	
Departure Date :		Return Date :	
Airline Company:		Ticket Price (SR):	0.00
NOTE:	An Economic Class Traveling Ticket As Per SEC COMPANY Actual Announced price. (Check The Ticket Price First Before Manager Approve) Attach A Copy of The Travel Agency /Airlines Bill. The Ticket Will Be Paid One Time In A Year		

Reason For Travel :

....
....

Employee Signature

Signature

Date

26/07/2022

Division Manager

Name	Abdullah M. Al-Talhah
Badge#	
Division	Project Execution
Signature	
Date	

Department Manager

Name	
Badge#	
Department	
Signature	
Date	

CONTRACTOR PERSONNEL TIMESHEET



Sector	IT & Communications	Org. Code Title		Contract No.	4400015677	Serv.Order #			
Department	Planning & Projects Dept.	Org. Code Number		Contract Title	ITC MANPOWER SUPPLY CONTRACT				
Oper. Area	Eastern Operating Area	Cost Object No.		Contractor Name	Saudi Business Machines Limited (SBM)				
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30				

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		JULY												Year :		2022										Total		
ID Number	Name				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
2021098138	GHANDI S. NASER	964	Project Manager I	Regular	X	X	8	8	8	8	H	X	X	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore	X	X						X	X					X	X					X	X					X	X		0
				Overtime	X	X						X	X					X	X					X	X					X	X		0
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	8	0	0

NOTES:

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 Original Soft/Hard copy of the Form is accepted.
 Attach Medical report in case of Sick Leave along with approved sick leave form.
 Attach official report copy for (Marriage / Newborn / Death) with proof certification.
 Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

Filling Instructions

Fill in Actual Working Hours only.
 Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee

Name :	GHANDI S. NASER	
Title :	IT Projects Engineering Analyst I	
Badge #	2021098138	
Division:	Execution Division	
Department:	Planning & Project Department	
Phone #	013- 858 6421	
Email :	GSNaser@se.com.sa	
Signature :		GSN 17/08/2022

Company Approval

Name :	ABDULLAH M. AL-TALHAH	
Title :	Division Manager	
Badge #	67825	
Division:	Execution Division	
Department:	Planning & Project Department	
Phone #	013 858 6262	
Email :	AMTALHAH@se.com.sa	
Signature :		

CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title	ITNWOMG	Contract No.	4400015677	Serv.Order #	
Department	ITCNWOD	Org. Code Number	606022601	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	COA	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :		July										Year :		2022										Total Hours			
					7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28
2331182788	HANI MOHAMMED AHMED WAHBAH	1054	Database Administrator	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	8	X	X	8	8	8	X	X	120
				Offshore																											0	
				Overtime																3	3						4	4	4			18
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	11	11	8	8	8	0	0	12	12	12	8	8	0

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Highlight Weekends - Holidays - Saudi National Day.

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X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Hani Mohammed Ahmed Wawbah
Title :	Database Administrator
Badge #	2331182788
Division:	Communication Division
Department:	ITCNWOD
Phone #	114086403
Email :	HMWahbah@se.com.sa
Signature :	

Company Approval	
Name :	Fares B Al-shatry
Title :	Division Manager
Badge #	60458
Division:	Communication Division
Department:	ITCNWOD
Phone #	114086115
Email :	faresb@SE.COM.SA
Signature :	

SCHEDULE C

Exhibit - I

Contract No. 44000-----
 RFX No. _____



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #		
Department	IT Systems Operation Department	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT			
Oper. Area		Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)			
Vacation Days	30	Vacation Approved	10	Vacation Quota Balance	20			

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :	July												Year :		2022										Total Hours			
ID Number	Name				7-1	7-2	7-3	7-4	7-5	7-6	7-7	7-8	7-9	7-10	7-11	7-12	7-13	7-14	7-15	7-16	7-17	7-18	7-19	7-20	7-21	7-22	7-23	7-24	7-25	7-26	7-27	7-28	7-29
	Kokolu Prabhakar Rao	963	Senior Project Manager	Regular																												0	
				Offshore	0	0	8	8	8	8	H	H	H	H	H	H	H	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8	120
				Overtime																												0	
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8

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S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Prabhakar Rao Kokolu
Title :	Sr. Project Manager
Badge #	
Division:	
Department:	IT Systems Operation Department
Phone #	0091-9515711702
Email :	prkokolu@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed Ali Al-Mana
Title :	Operating Systems Support Division Manager
Badge #	81954
Division:	Operating Systems Support Division
Department:	Utility & Smart Solutions
Phone #	172319633
Email :	maaseeri3@se.com.sa
Signature :	



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	ITC Network Operation Departm	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	SOA	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	0	Vacation Approved	0	Vacation Quota Balance	0		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :		JULY										Year :		2022										Total Hours			
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28
2187929803	Muhammad Nasir Muhammad Mansha	1040	Network Engineer	Regular	X	X	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore																											0	
				Overtime																											0	
				Totals	0	0	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	8	0	8	120

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M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Muhammad Nasir Muhammad Mansha
Title :	Network Engineer
Badge #	2187929803
Division:	ITC Network Operation Division
Department:	ITC Network Operation Department
Phone #	507962896
Email :	mnasir@se.com.sa
Signature :	

Company Approval	
Name :	Ahmad Al-Thobaiti
Title :	Division Manager(A)
Badge #	92914
Division:	ITC Network Operation Division
Department:	ITC Network Operation Department
Phone #	126537702
Email :	Aathbiti@se.com.sa
Signature :	



CONTRACTOR PERSONNEL TIMESHEET

Sector	IT and Communications	Org. Code Title	ITC Services Department	Contract No.	4400015677	Serv.Order #	
Department	IT Services Department	Org. Code Number	6021001	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Western	Cost Object No.	606021001	Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance			

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :		July										Year :		2022										Total Hours				
					7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29
2349300752	Mohammed AbdelHamed AlNsour	925	Chief Architect	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore																												0	
				Overtime																												0	
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	8	0	8	120

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M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Mohammed AbdelHamed AlNsour
Title :	Chief Architect
Badge #	2349300752
Division:	IT Service Governance and Development Group
Department:	IT Services Department
Phone #	126537593
Email :	nsour@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed A. AlSalmi
Title :	Division Manager
Badge #	85472
Division:	Assets Change Management Division
Department:	Operations Excellence & Resilience mgt. Department
Phone #	126538657
Email :	masalmi@se.com.sa
Signature :	

CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	ITC Services Department	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Central - Riyadh	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : JULY												Year :	2022												Total Hours			
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29
2227441793	Mustafa Mamdouh Alshaikh	1007	Engineering Aide B	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore	2	2					2	2	2	2	2	2	2	2	2	2	2	2	2			2	2			2	2	0	28
				Overtime																												0	
				Totals	2	2	8	8	8	8	2	2	2	2	2	2	0	0	2	2	8	8	8	8	2	2	8	8	8	8	2	2	8

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V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Mustafa Mamdouh Alshaikh
Title :	Engineering Aide B
Badge #	2227441793
Division:	ITC Department
Department:	ITC Services
Phone #	47364
Email :	Mshaikh32@se.com.sa
Signature :	

Company Approval	
Name :	Mubarak F. Alshaibani
Title :	ITC Services Daepartment Manegeer
Badge #	60467
Division:	ITC Services Daepartment
Department:	ITC Services
Phone #	79461
Email :	MFShaibani@se.com.sa
Signature :	

CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department		Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area		Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	30	Vacation Quota Balance	15		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :	JULY												Year :	2022												Total Hours	
						7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27
2264099819	Saheb Ali Zuber Syed	1006	Engineering Aide A	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	H	X	X	V	V	V	V	V	V	V	V	V	V	V	32
				Offshore																											0	
				Overtime																											0	
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32	

NOTES:

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Filling Instructions

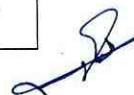
Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Saheb Ali Zuber Syed
Title :	Engineering Aide A
Badge #	2264099819
Division:	ITC - Services COA
Department:	ITC - Services Dept.
Phone #	598315364
Email :	Sazuber@se.com.sa
Signature :	

Company Approval	
Name :	Mubarak Al - Shaibani
Title :	ITC - Services COA Division Manager
Badge #	60467
Division:	ITC - Services COA
Department:	ITC - Services Dept.
Phone #	76461
Email :	MFShaibani@se.com.sa
Signature :	



Application for ANNUAL VACATION / TRAVEL REQUEST Form

Date of Preparation:	29-05-2022	Service Order No.:	
Contractor Name:	SBM	Contract No.:	4400015677

Personnel Information

Employee Name:	Saheb Ali Zuber Syed	Emp. Badge No.:	2264099819
Nationality:	Indian	Phone# in KSA:	0598315364
Phone# Out KSA:	0091-9550282856	E-mail:	Sazuber@se.com.sa
Division Name:	ITC- Services COA	Department Name:	ITC Services Dept.

Vacation Information

Vacation Days Credit	30	Requested No. of Days (Vacation)	30
Vacation Leave Without Pay	0	Balance (Leave Credit)	0
TOTALS Vacation Days		30	
Last Approved Vacation Start Date:		Return Date From Last Approved Vacation:	
Vacation Start Date :	17-07-2022	Vacation Finish Date :	15-08-2022
Last Day of Work :	16-07-2022	Return To Work Date:	16-08-2022

Travel Information

Travel FROM:	Hail (Saudi Arabia)	Travel TO:	Hyderabad (India)
Departure Date :	7-07-2022	Return Date :	15-08-2022
Airline Company:	Saudi Airlines	Ticket Price (SR):	3,530.00
NOTE:	An Economic Class Traveling Ticket As Per SEC COMPANY Actual Announced price. (Check The Ticket Price First Before Manager Approve) Attach A Copy of The Travel Agency /Airlines Bill. The Ticket Will Be Paid One Time In A Year		

Reason For Travel : Annual vaccination

SEC will be 2700 + 200 Visa

Remaining ticket under Employee 830.00 Riyals

Employee Signature

Signature

29/05/2022

Date

Division Manager	
Name	Mubarak F.Al-Shaibani
Badge#	60467
Division	ITC Services Div. COA
Signature	
Date	

Department Manager

Name	Ahmed Naif Al -Mutairi
Badge#	60430
Department	ITC Services Dept.
Signature	
Date	29/05/2022



MY BOOKING

BOOKING DETAILS

Booking date:

20 May 2022

Booking reference:

WEFJWQ - 321415193226

Payment status: **PAID**

DEPARTURE FLIGHT DETAILS

Date:
Wednesday 06 July 2022

Departure:
21:00 HAS

Stops:
1

Arrival:
09:35 HYD

NEXT DAY ARRIVAL



Departure	Flight
21:00 - Hail (Hail Airport)	<u>SV1335</u>
Terminal	
Arrival:	Duration
22:25 - Jeddah (King Abdulaziz International)	1h 25m
Terminal 1	
Fare basis	Cabin / Fare class
MRTSA	Y / Guest

Confirmed

Connection 3h 05m



Departure	Flight
01:30 - Jeddah (King Abdulaziz International)	<u>SV754</u>
Terminal 1	
Arrival:	Duration
09:35 - Hyderabad (Rajiv Gandhi International)	5h 35m
Terminal	
Fare basis	Cabin / Fare class
MRTSA	M / Guest

Confirmed

RETURN FLIGHT DETAILS

Date:
Monday 15 August 2022

Departure:
11:05 HYD

Stops:
1

Arrival:
20:20 HAS

 SAUDIA	Departure 11:05 - Hyderabad (Rajiv Gandhi International)	Flight <u>SV755</u>
Terminal		
Arrival:		Duration
14:10 - Jeddah (King Abdulaziz International)		5h 35m
Terminal 1		
Fare basis		Cabin / Fare class
KRTSA		K / Guest
	Confirmed	
	Connection 4h 50m	
 SAUDIA	Departure 19:00 - Jeddah (King Abdulaziz International)	Flight <u>SV1334</u>
Terminal 1		
Arrival:		Duration
20:20 - Hail (Hail Airport)		1h 20m
Terminal		
Fare basis		Cabin / Fare class
KRTSA		Y / Guest
	Confirmed	

PASSENGERS INFORMATION**Summary****We will contact you at:**

1 x Adult

Mr Sahebali Syed
Tel: +966598315364 (Mobile)
sahebalizuber@yahoo.com

ADULT**Mr. Sahebali Syed**

E-ticket document:

065-2139848647**EXTRAS****Departure Flight Details****Hail to Jeddah (SV1335)**

Seat

31L

Return Flight Details**Hyderabad to Jeddah (SV755)**

Seat

54A

Baggage

Free Bag: 2 x 23 KG

Baggage

Free Bag: 2 x 23 KG

Meal

No Special Meal

Meal

No Special Meal

Jeddah to Hyderabad (SV754)**Jeddah to Hail (SV1334)**

Seat

30A

Seat

30A

Baggage

Free Bag: 2 x 23 KG

Baggage

Free Bag: 2 x 23 KG

Meal

No Special Meal

Meal

No Special Meal

Important note: For non Saudi Arabian Airlines flights, the requested seats, meals and special assistance is following the operating airline's rules. Please contact the operating airline to confirm your request(s).

Extra baggage selection is done for the whole itinerary. It is in addition to the baggage allowance details in the table below.

PRICE DETAILS

FARE DETAILS	FARE	TAXES & FEES	TOTAL
1 Adult	3,156.00 SAR	374.00 SAR	3,530.00 SAR

PAYMENT SUMMARY

Card type: Mada

Card number:

*****1683

Card holder's name:

Saheb Ali Zuber Syed

TAX & FEES BREAKDOWN

	1 ADULT	TOTAL
P2	54.00 SAR	54.00 SAR
India Inland Air Travel Tax (IN)	40.00 SAR	40.00 SAR
IO	214.00 SAR	214.00 SAR
Carrier-imposed surcharge (YR)	50.00 SAR	50.00 SAR
Security Charges (E3)	16.00 SAR	16.00 SAR

TOTAL AMOUNT

3,530.00 SAR

For domestic flights, Prices include all taxes and Fees

SAUDIA Tax Identification Number (TIN): 300000776210003

K7: KSA value-added tax

DU: KSA value-added tax for ticketing fee

OPERATORS KEYS:



Saudia Airlines flight



CONTRACTOR PERSONNEL TIMESHEET

Sector	IT and Communications	Org. Code Title	ITC Services Department	Contract No.	4400015677	Serv.Order #	
Department	IT Services Department	Org. Code Number	6021001	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Western	Cost Object No.	606021001	Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance			

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :		July										Year :		2022										Total Hours				
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29
2338858794	Shahid Zahoor	927	Applications Architect	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore																											0		
				Overtime																											0		
				Totals	0	0	8	8	8	8	0	0	0	0	0	0	0	0	0	0	8	8	8	8	0	0	8	8	8	8	0	8	120

NOTES:

- ☒ The Form is to be approved by Division Manager or Above.
- ☒ Fill the pre-approved overtime from the authorized person according to the Company Rules.
- ☒ Original Soft/Hard copy of the Form is accepted.
- ☒ Attach Medical report in case of Sick Leave along with approved sick leave form.
- ☒ Attach official report copy for (Marriage / Newborn / Death) with proof certification.
- ☒ Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

Filling Instructions

☒ Fill in Actual Working Hours only.

☒ Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Shahid Zahoor
Title :	Applications Architect
Badge #	2338858794
Division:	IT Service Governance and Development Group
Department:	IT Services Department
Phone #	126537547
Email :	sszahoor@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed A. AlSalmi
Title :	Division Manager
Badge #	85472
Division:	Assets Change Management Division
Department:	Operations Excellence & Resilience mgt. Department
Phone #	126538657
Email :	masalmi@se.com.sa
Signature :	

SCHEDULE C

Exhibit - I

Contract No. 4400015677

RFX No. _____



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	ITC Services Department	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Central - Riyadh	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : JULY												Year : 2022												Total Hours					
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29	7/30
2169427230	Syad I. Zabih	1007	Engineering Aide B	Regular	X	X	8	8	8	8	H	X	X	H	H	H	H	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	120	
				Offshore																												0		
				Overtime																												0		
				Totals	X	X	8	8	8	8	H	X	X	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120

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Symbol	Represent
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L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Syad I. Zabih
Title :	Engineering Aide B
Badge #	2169427230
Division:	ITC Department
Department:	ITC Services
Phone #	503269785
Email :	Syaed98@we.com
Signature :	

Company Approval	
Name :	Mubarak F.Alshaibani
Title :	ITC Services Daepartment Manegeer
Badge #	60467
Division:	ITC Services Daepartment
Department:	ITC Services
Phone #	79461
Email :	MFShaibani@se.com.sa
Signature :	



CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	General Services	Org. Code Number		Contract Title			
Oper. Area	COA	Cost Object No.		Contractor Name	Saudi Business Machines Limited		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		July												Year :		2022												Total Hours
ID Number	Name				7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9	7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23	7/24	7/25	7/26	7/27	7/28	7/29
2036640148	Abdullah Munir Nasser		Business Development Analyst	Regular	X	X	8	8	8	8	H	H	H	H	H	H	H	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	120
				Offshore																												0	
				Overtime																												0	
				Totals	0	0	8	8	8	8	8	8	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	0	8	120	

NOTES:

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L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Abdullah M. Nasser
Title :	Business Development Analyst
Badge #	2036640148
Division:	Hybrid Automation
Department:	ITDT
Phone #	138585042
Email :	AMNasser2@se.com.sa
Signature :	

Company Approval	
Name :	Ahmed A. Al Saggaf
Title :	Hybrid Automation Division Manger
Badge #	85474
Division:	Hybrid Automation
Department:	ITDT
Phone #	126538623
Email :	AaSsaggaf@se.com.sa
Signature :	