CURRICULUM VITAE

SHAIK UMAIR
(Certified SAP®, ITIL®, PMP®)

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Nationality: Indian
Iqama Status: Transferable

PROFILE SUMMARY

- Dynamic and service focused professional with 13 years of extensive global experience in helping the organizations to run smooth, efficient and grow faster in ERP SAP & digital transformation.

- Efficient and highly motivated with advanced organization, coordination, and presentation abilities, with a record of accomplishment in improving ERP SAP applications and IT stakeholders' relations to ensure profit turnarounds.

- Collaborate effectively with program managers and stakeholders to ensure project deliverables remained on track and aligned with business goals and expectations.

- Proactive with excellent interpersonal and communication skills, experienced in working with different personalities including clients and vendors as well as working on own initiatives.

- Maintain project schedules, work breakdown structures (WBS), issue/decision logs, meeting summaries and status reports to ensure effective, ongoing communications across all team members.

- Proficient in best practice solutions to the business needs in CRM, Sales Distribution (SD), Supply Chain Management (SCM-MM), Production/Manufacturing (PP), Quality Management (QM), Finance (FI) and Human Capital Management (HCM).

COMPETENCY SPHERE

- Strategic Planning and Project Management
- IT Service Management
- PM Methodologies & Tools
- ERP Implementations and Support
- Business Architecture Design
- Customer & Vendor Management
- Process Improvements & Enhancements
- Business Analysis
- Digital Transformation
- Change Management

INDUSTRY EXPOSURE

- Manufacturing
- Agriculture
- State Governments
- Consumer Finance
- Trading (Retail & Wholesale)
- Educational Institutions
- Logistics & Transport
- E-Commerce
- Electricals
- Information Technology
- Contracting
- Satellite Networks & Teleport

TECHNICAL SUMMARY

Project Management	Microsoft Project, Gantt Chart, Slack & Jira + Confluence
ERP System	*SAP S4HANA,SAP Business Suite, SAPBusiness One, SAP Business ByDesign, SAP Business One version for HANA, SAP Business Suite (SAP ABAP, SD, MM, PP, PM & FI), Microsoft Dynamics Solomon, Oracle Financials EBS*
Database	Oracle 9i/10g/11g, SQL SERVER 2008/12/14/16, SAP HANA, SAP SQL Anywhere
Business Intelligence	IBM Cognos, SBOeCube, SAP BO Crystal Reports, SAP Lumira
Operating System	Windows, Mac, Red Hat Linux, SUSE Linux
Known Languages	C, C++, Java, .NET, SQL & PLSQL, SAP ABAP
Others	MS Visio, CitiXsys, HYPER-V, VMWARE, *MERINGO for SAP B1 Project Management, iVend Retail and Boyum B1UP for SAP B1, BMC Remedy 2.0 for IT Service Management, MenaItech HRMS, Cloud Auto Responsive System, IBM Business Process Manager 8.6*

EDUCATIONAL SUMMARY

COURSE NAME / TRAINING / CERTIFICATION	INSTITUTION / UNIVERSITY
MCA (Master of Computer Application) **- 2009**	**O**smania **U**niversity**,** Hyderabad**.** A.P.
Member of Change Management Professionals	Association of Change Management Professionals
Certified Project Management Professional	Project Management Institute - Member
SAP® Certified Development Associate – **ABAP** with **SAP Netweaver 7.31**	**SAP AG, G**ermany
SAP B1	Trained by **SAP** Labs India, Bangalore
SAP HANA Administration	Trained by **SAP** UAE Labs in Saudi Arabia
Overview on SAP SQL Anywhere	Trained by **SAP** Labs India, Bangalore
ITIL® Foundation in **IT Service Management**	**AXELOS**
Certificate of Attendance – Webinar on **SAP Predictive Analysis**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **SAP Visual Enterprise**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar **on SAP NetWeaver**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **SAP Operational Process Intelligence powered by SAP HANA**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **SAP Lumira**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **SAP Physical Security Management & Critical Infrastructure Protection by AlertEnterprise**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **Syclo Overview & Architecture**	**SAP** Partner University Asia Pacific Japan
Certificate of Attendance – Webinar on **What's new in Mobile BI**	**SAP** Partner University Asia Pacific Japan
S4HANA & Mobility Solutions - Webinars	BrightTalk

EXPERIENCE SUMMARY

AHMED ABDULLAH HAMAD AL ESSA COMPANY (Al Essa) | Riyadh | Saudi Arabia
Senior ERP SAP Techno-Functional, Project Management & Organizational Change Management Professional
Duration: Mar 2020 – Till Date

Work Description	Working as **Senior SAP Team Lead [SAP MM/PM, ABAP]** where my duties mainly included following:
	▪ Analyzing the organizational structure and business workflows for all the entities (sister companies)
	▪ Planning, Implementing & managing new technology application solutions to improve the business efficiency, consistency, and optimizing data integrity and security. [using predictive, Agile/Activate and Hybrid Methodologies]
	▪ Directly working with business partners, maintaining relationships and overseeing their contract compliances [IT & SAP].
	▪ Dealing with RFP's, PoC's, SLA's, Program & project deliveries, SR's and CR's from external and internal stakeholders.
	▪ Implemented/Rollout ERP SAP solution for group subsidiaries in different business lines.
	▪ Managing configurational change requests from internal stakeholders for logistics modules [SD, MM, PM and PP] and for finance [FI] integrations.
	▪ Streamlined and maintaining system improvements for material management, capacity planning and reporting system.
	▪ Managing and Leading the SAP integrations with third-party or cross-functional applications [Ex: MenaMe HRMS, Niuli Home Kitchen, Sayyar and Mode fitters] – Web Based and Mobility.
	▪ Implemented auto-responsive system for the social media channels on a single platform (Eg: Facebook, WhatsApp, Twitter, and Instagram) for the Sayyar Trading Company.
	▪ Implemented lead management and ticket management solution for Sayyar Trading Company.
	▪ Leading team to ensure projects are delivered to scope, budget, schedule, required quality, within the stakeholders' requirements.
	▪ Monitoring team performance & ensuring the adherence to company policies.
	▪ Ensuring customer satisfaction by analyzing customer complaints, concerns and suggestions and providing appropriate follow-through.
	▪ Adhering with direction for the development and implementation of organizational unit's policies, systems, processes and procedures, identifying potential areas of improvement to ensure efficient and effective operation.
	▪ Coordinates and/or performs additions and changes to network hardware and operating systems and attached devices when required; includes investigation, analysis, recommendation, configuration, installation and testing of new network hardware and software.
	▪ Managing trainings (SAP & Others) – to the intercompany and interdepartmental teams

SAUDI NATIONAL INFORMATION TECHNOLOGY CO. | Saudi Swiss IT | Riyadh, Saudi Ariabia
*Senior ERP Techno-Functional (SAP SD/MM/PP/ABAP, B1), Project Management & Organizational Change Management Professional, Worked as **SAP Project Manager***
Duration: Mar 2016-Feb 2020

Projects / Clients	**Al Hejailan Group (http://www.hejailan.com/?)** – Armetal Metal Industries Company (KSA), Horizon Satellite FZ LLC (Dubai), SkyDelta Satellite Networks Company (Dubai), BioLab Arabia Ltd (KSA), Enjaz Energy & Products Compay (KSA), Al Hejailan Projects & Engineering Company
	Ben Taleb Group (http://altalebgroup.com/) – Mohammad Abdullah Al Taleb Trading & Agriculture Company, Al Wessam Chemical Fertilizer Company (F), Al Wessam Plastic Company (F),

	BeautyCare Trading Company, United Nations Office of Recruitment
	Delta Schools (Riyadh, KSA) – Delta International Schools, Delta National Schools.
Project Types	Implementations and support
Environment	On Cloud, On Premise (Oracle, Microsoft SQL Server, HANA)
Work Description	- Planned, & Executed (Implemented) the Enterprise Resource Planning (ERP) systems based on the appropriate delivery models (Agile, ASAP Methodology) - Determined the scope of the project, set deadlines, assign responsibilities, and monitor progress for the ERP SAP system. - Took part in analyzing, and understanding of business process flow or requirement gathering ("AS IS"), and providing the best possible solutions to the requirements ("TO BE") - Ensured that all SAP solutions are resilient, fit for purpose and supportable. (Evaluate and recommend changes to the current and future IT & ERP system requirements to meet organizational needs.) - Maintained positive relationships with customer stakeholders and 3rd party vendors. - Scheduled reviews assess and evaluate execution of the project on a regular basis. - Continuously Monitored the complex issues arising during the project execution. - Conducted the phase reviews and the signoffs. - Prepared, Scheduled UTP for the key users and conducted training workshops. - Maintained the company Service Level Agreements and IT Outsourcing contracts. - Liaised and lead the communications and negotiations with IT partners for hardware and software and maintained their contracts (B2B and B2C).

TRONIC | AJ Tronic FZ CO, United Arab Emirates (Dubai).
Role: IT Manager (Project Management)
Duration: Sept 2014-Feb 2016
 (www.tronic.ae*)*

Work Description	- Oversaw the IT Operations of all branches of the company, prepared and executed IT strategies that have improved efficiency, consistency, decreased expenses and optimized data integrity and security. - Implemented and configured SAP Business One 9.0 to support all aspects of Finance, SCM (Supply Chain Management), Sales Distribution for all branch companies (Iraq, Uganda, Zambia, Tanzania). - Improved productivity in inventory control by restructuring the Inventory Dept. with new workflows which focused on specific areas (Planning, Purchasing, Inventory, Cycle Counting, and Item Master Information). - Trained schedulers, materials manager/inventory manager on MRP processes and operations resulting in increased accuracy in scheduling and inventory while decreasing short ships. - Designed a new domestic and international cost margin analysis model that became the standard reporting methodology for Sales, Purchase, Finance Division and Management Team of the company. - Collaborated with internal resources to develop & showcase best practice solutions for both technical & functional requirements of ERP. - Created intricate reports for Sales, Purchase, Inventory and Finance Dept. - Developed reports using Crystal Reports and Layouts for the legal transactions like Contracts, Quotations, Invoices, and Cheques etc. - Monitored and maintained the Service Level Agreements (SLA's) or Vendor Contracts, System Landscape Directory, And Database etc. - Maintained continuous system improvements.

INTEGR8 SOFTWARE PRODUCTS & SERVICES PVT. LTD.
Role: Senior SAP Consultant
Duration: January 2010 – August 2014
(www.integr8it.biz)

Projects/Clients	Al-Jazeera – JASCO (Saudi Arabia), Jomel (Saudi Arabia), Bhaskar Resources Private Ltd (India), Telangana State Co-Operative Marketing and Federation Ltd. (State Govt. of India), A.P State Co-Operative Marketing and Federation Ltd. (State Govt. of India), EPE Process Filters and Accumulators Pvt. Ltd. (India), eMudhra Consumer Services Ltd. (India), KPC Projects Ltd. (India), Rockwell Industries Ltd. (India), Alliance Medical Systems (India), Vishal Peripherals Pvt. Ltd. (India), Cybermotion Technologies Pvt. Ltd. (India), Jayakumari Logistics Pvt. Ltd. (India)
Project Type	Implementation, Up Gradation, Rollouts and Support
Environment	SAP ECC, SAP Business One, Oracle, & MS SQL Server
Work Description	- Worked as Senior SAP Consultant, took part in many types of projects with multiple line of business (End to End). - Involved in implementation, up gradation, designing and development of the projects. - Analyzed the functional specifications, and prepared technical specifications for developed objects. - Interacted with the functional team to resolve the issues in the given objects. - Migrated the data from legacy system to SAP system using SAP designed tool. - Set up Users and Authorization based on company policies. - Defined approval procedures based on the end user's roles. - Provided the End User reports, and MIS level reports based on projects. - Provided User defined fields, FMS's and User defined tables with respect to the requirement. - Provided the Print layouts (Crystal) for the Quotations, Orders, Bills/Invoices and checks. - Provided SQL Queries, Stored Procedures, & Cursors for constraints, validations and reports for the key user inputs. - Designed & Developed ADD ON's like Fixed Asset, Quality, Subcontracting etc. - Developed Objects for SAP ECC: ALV Interactive Reports, Module Pool Programming, SAP Scripts, Smart Forms, and Upload/BDC Programs. - Involved in technical Design and Specification documents for the developments assigned. - Object development and review of the development requests assigned. - Created unit test plans for the objects developed. **ERP – Database Oracle & SQL:** - Perform core DBA activities (backup, restore, db maintenance, security patches implementations - Create and maintain databases required for the development, testing and production environments. - Perform system cloning of the ERP to the Test Environment - Perform installation, administration, and troubleshooting of the Database systems.