

Saad Alobeisiy

Human Resource Specialist

Nationality: Saudi Arabian
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About Me

I graduated from King Abdulaziz University of the Faculty of Administration and Economics from the Department of Human Resources Management in 2022. I have 5 years of experience. And I have a professional certificate with the title of Assistant Accountant from the College of Communications and Electronics. My years of experience in this field have given me on-the-job knowledge, as well as a sense of where the industry has been and where it's going in the future. I have the kind of technical skills that only come from doing the job for several years.

Work Experience

- I worked at Habib Trading Company as an Administrative Assistant from (Jul 2021 - Nov 2022)
- I worked in the Initial Saudi group as a Support Services Supervisor (Oct 2016 - Feb 2021) .
- I worked in Al-Quthmi Company for quarter of a year as a sales representative (Jun 2016 - Sep 2016).
- I worked in the Statistics and Population Authority as an observer and an administrative assistant in (Saudi census 2022).
- I trained in the Saudi Electricity Company and was assigned some tasks related to Excel in (summer 2019).

Education

- Bachelor's degree in Business Administration/Human Resources Management | 2016 - 2022
- Okaz Institute for Employment Training | 2021 - 2022

University Projects and Research

- Job description for a new job in the labor market.
- A comparison between SHRM and CIPD in the Kingdom of Saudi Arabia and what is the importance of each of them in human resource management.
- How to performance management
- Developing organizations and individuals in our world for human resource development

Skills

- Microsoft Office (Word, PowerPoint and Excel)
- Problem solving
- Team Leadership
- Adaptability
- negotiation
- communication
- Management

Certificates

- Accountant assistant from the Technical and Vocational Training Corporation

Language

- **Arabia**
- **English**