

ESSA ALKHANIFER

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To obtain a position that utilizes my experience in managing complex projects and marketing , leading cross functional teams

EXPERIENCE

NOVEMBER 2021 – CURRENT

PROJECT MANEGAR, OIL SUPPORT SERVICES

- Managed multiple projects with budgets ranging and costing
- Led cross functional teams of security personnel and management to ensure project success
- Developed and maintained project schedules
- Coordinated with cross functional teams to ensure consistent messaging across all communications channels
- Managed internal and external communications including emails, press releases.
- Monitored and reported on the effectiveness of communications
- Schedule meetings with clients and officials regarding projects
- Maintain positive communication and resolve disputes
- Marketing through social media and in person.
- Debt collection.

EDUCATION

AUGUST 2021

BACHOLAR DEGREE IN COMMUNICATION, UNIVERSITY OF SOUTH CAROLINA

SKILLS

- Strong management skills including the ability to manage multiple projects simultaneously
- Excellent interpersonal skills
- Strong communication skills, both written and verbal
- Proficient in Microsoft Office and Adobe applications, illustrator, Photoshop, in design.
- Ability to manage multiple tasks with strict deadline

