



Name	Yonis Alfardan
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Date of birth	Nov 11, 1984
Nationality	Saudi
Link	Yoinse Alfardan

OBJECTIVE

- Experienced specialist with a passion for delivering outstanding service.
- Proactive, customer-orientated professional with over 6 years of experiences.
- Self-motivated, team player with strong organizational and interpersonal skills.
- Have a proven record of surpassing sales targets and boosting revenue.
- Always looking to learn new skills, take on extra responsibilities, and grow professionally.

EXPERIENCE

Customer Service support

Dec 2018 - Present
WorleyParsons
Alkhobar, Saudi Arabia

I worked In Customers Services Support Position More than 12 years at OSN Company with strong skills of support and Always appointed to be team leader in most projects and assessments, outputting good results from the project.

Consistently met my short and long-term targets. Answered calls, responded to emails, and spoke with clients face-to-face. Processed a range of documentation and entered information into databases.

Customers Service Support

OSN
Mar 2005 - Jan 2017
Alkhobar, Saudi Arabia

Consistently met my short and long-term targets. Handled customer complaints with empathy and composure. Answered calls, responded to emails, and spoke with clients face-to-face. Processed a range of documentation and entered information into databases.

EDUCATION

Diploma in Business Administration and Office Work.

Entrepreneurship Association

Jan 2022 - Apr 2022

Saudi Arabia

High School Science

Hilla Mahesh Secondary School

Jan 2000 - Jan 2004

Qatif City

SKILLS

- Teamwork
- Problem-Solving
- Customer service
- Sales
- Leadership
- communications
- Active
- Diligent

LANGUAGES

- English
- Arabic