

Sakinah Alduhailib

ACCOUNTANT

(056) 777-6906

alduhailib.s@outlook.com

Eastern Province 31911

EXPERIENCE

TAX SENIOR ASSOCIATE

EY (Ernst & Young)

Riyadh

January 2020 - Present

- Assist in preparing annual zakat & income Tax declaration by filling there required schedules and preparing requested breakdowns in a timely manner.
- Ensure timely filling and settlement of annual zakat & tax liability.
- Assist in preparing annual & monthly withholding tax.
- Ensure timely filling & settlement of annual and monthly withholding tax liability.
- Entering data in ZATCA site and follow up with the department of zakat.
- Resolving queries for zakat clients.

AUDIT ADVISORY ASSOCIATE

Deloitte

Riyadh

January 2019 - January 2020

- Assisted in building organizational structure.

VITA (FEDERAL INCOME TAX)

UIW (University Of The Incarnate Word)

San Antonio , TX

January 2016 - January 2017

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION: ACCOUNTING

University of the Incarnate Word, **San Antonio, TX**

Dec 2018

CERTIFICATIONS

- Two Dean Honor Certificate
- Two Shukran Star in Tax season at EY
- Honor certificate in federal income tax (UIW-VITA) 2016-2017

LANGUAGES

- **Arabic**
Native
- **English**
Fluent
IELTS exam score: 6.5

COURSES

Accounting course at ATC

Reading financial statement course at ATC

Cash flow statement Course at ATC