

# SADARA ES-Portal Migration / Upgrade

PROJECT TITLE

SADARA ES-Portal Migration / Upgrade

PROJECT MANAGER

Reda Sherif

START DATE

01/02

End Date

04/20

PROJECT DURATION

in days

109

WBS NO.	TASK NAME	STATUS	ASSIGNED TO	START DATE	END DATE	DURATION in days	COMMENTS
1	Project Preparation	Complete		12/20	01/02	14	
1.1	– Detailed Project Work Plan/ Resources, including key milestones	Complete		12/20	12/25		
1.2	– Resources onboarding and release process	Complete		12/25	12/26		
1.3	– Knowledge transfer plan	Complete		12/26	12/27		
1.4	– Project Plan	Complete		12/27	12/28		
1.5	– Communication and reporting plan	Complete		12/28	12/29		
1.6	– Project Kick Off	Complete		12/29	12/30		
1.7	– Project Initiation	Complete		12/30	12/31		
2	PROJECT Business Blueprint (LLD - HLD)			01/02	01/20	19	
2.1	– Technical Architecture Design (including To-Be landscape)	In Progress		01/02	01/05		
2.2	– Network design and firewall mapping	In Progress		01/05	01/08		
2.3	– Solution approach	In Progress		01/08	01/10		
2.4	– Integration and Migration approach	In Progress		01/10	01/11		
2.4	– Delta modification adjustment approach	In Progress		01/11	01/12		
2.4	– Installation/restore, upgrade and Configurations approach	In Progress		01/11	01/11		
2.4	– Rollback plan	In Progress		01/11	01/18		
2.4	– Modify existing Functional and Technical Design Documents to reflect the new changes.	Not Started		01/18	01/19		
3	PROJECT Realization			01/21	02/28	39	
3.1	– Installation, Configuration, and Integration Guide			01/21	02/05		
3.2	– Test Charter and Plan (checklist)			02/05	02/14		
3.3	– Finalize All environments Migration and upgrade			02/14	02/28		
4	Testing and Final Preparation			02/28	03/28	29	

4.1	– Conduct System Integration Test			02/28	03/03		
4.2	– VA Test			03/03	03/12		
4.3	– Conduct User Acceptance Test			03/12	03/17		
4.4	– User Acceptant Sing-Off			03/17	03/23		
4.5	– Defects Logs			03/23	03/25		
4.6	– Conduct knowledge transfer.			03/25	03/26		
4.7	– Unit Test results			03/27	03/27		
4.8	– Cutover plan			03/27	03/27		
4.9	– Go Live Plan			03/28	03/28		
<b>5</b>	<b>Go Live &amp; Support</b>			<b>03/28</b>	<b>04/20</b>	<b>24</b>	
5.1	– Production Deployment			04/05	04/10		
5.2	– Conduct hyper-care and daily monitoring of issues/alerts of system			04/10	04/15		
5.3	– Validation of Go-Live activities			04/15	04/18		
5.4	– Lessons learned			04/16	04/19		
5.5	– Close Issues List			04/10	04/20		

12/30

01/04

Project Preparation

- Detailed Project Work Plan/ Resources, including key milestones
- Resources onboarding and release process
- Knowledge transfer plan
- Project Plan
- Communication and reporting plan
- Project Kick Off
- Project Initiation

PROJECT Business Blueprint (LLD - HLD)

- Technical Architecture Design (including To-Be landscape)
- Network design and firewall mapping
- Solution approach
- Integration and Migration approach
- Delta modification adjustment approach
- Installation/restore, upgrade and Configurations approach
- Rollback plan
- Modify existing Functional and Technical Design Documents to reflect the new changes.

PROJECT Realization

- Installation, Configuration, and Integration Guide
- Test Charter and Plan (checklist)
- Finalize All environments Migration and upgrade
- Testing and Final Preparation
- Conduct System Integration Test
- VA Test
- Conduct User Acceptance Test
- User Acceptant Sing-Off
- Defects Logs
- Conduct knowledge transfer.
- Unit Test results
- Cutover plan
- Go Live Plan
- Go Live & Support
- Production Deployment
- Conduct hyper-care and daily monitoring of issues/alerts of system
- Validation of Go-Live activities
- Lessons learned
- Close Issues List