Functional Objective

I am looking for job stability and joining a professional work environment that enables me to develop my scientific skills, gain new experiences, and be an effective and productive member to achieve success and development and contribute to the development of the workplace

Work Experience

Cooperative training in King Fahad Specialist Hospital in Dammam (month\2019)

Responsibility:

• Solve hardware and network problem skills and escalate them to the relevant department.

•Communicating skills and working directly with employees and technicians

Cooperative training (month and half\2018) in Maternity and Children Hospital in Dammam

Responsibility:

• Solve problems skills by checking electrical wiring and equipment.

•Installing and various devices and equipment.

Tamheer program in Walaa Cooperative Insurance Co in al Khobar. (10 Oct 2021 -10 Mar 2022)

Responsibility:

• install and configure computer hardware operating systems and applications.

• set up new users' accounts and profiles and deal with password issues.

Currently employees in Walaa Cooperative Insurance Co in al Khobar (15 Mar 2022- Present)

• Installing and configuring computer hardware, software, systems, networks, printers.

• Responding in a timely manner to service issues and requests Providing technical support across the company.

• Repairing and replacing equipment as necessary.

•Responding in a timely manner to service issues and requests

Education

• Department of Computer Technology

•IT Technical Support – System (Higher Diploma)

• International Technical Colleges (2016 / 2019)

Courses

• IT Support Technician Course (Doroob / 2021).

• Mobile application development course for a month (Ministry of Communications and Information Technology / 2021).

• Soft Skills Course (Ministry of Communications and Information Technology/2021).

Accredited Certification

• International Certificate IT Skills Foundation acquired skills (Microsoft office). Cambridge

• English Entry Certificate in ESOL International (PET).

• Basic English Language Certificate from King Fahd University of Petroleum and Minerals

Professional skill

• Fully proficient in Microsoft office.

• computer networks.

• desktop support

• contract hardware maintenance

• Providing support in the form of procedural documentation

Aisha Abdullah Aldossary

IT Support – system

Saudi Arabia, Dammam

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LinkedIn

https://www.linkedin.com/in/aisha-aldossary-20b4b01b3

personal Information

Birthday: 29\3\1997

Nationality: Saudi/ Female

English language: Mid - range

Personal skills

✓ **Communication skills**

✓ **Interpersonal skills**

✓ **Problem solving skills**

✓ **Punctuality**

✓ **Critical thinking skills**

✓ **Teamwork and collaboratio**

✓ **Adaptability skills**

✓ **Work ethic**