

Refal Almudaihesh

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Nationality: Saudi
Alyasmin Riyadh, SA

Objective

I believe in the importance of developing skills to achieve success, I aspire for outstanding performance in addition to constantly increasing my knowledge contribute , and get a SOCPA certificate, confident of my ability to carry out the tasks assigned to me in the required manner.

Education

Imam Mohammad Ibn Saud Islamic University

Riyadh, SA

Bachelor of Accounting

Jan2022

- Second class honors

GPA 4.44 out of 5.0

Professional Experience

External Auditor of Selman Al- Dukhiel office

Jan 2022 – present

- Calculating and preparing Zakat and Tax reports.
- Preparing trial balance and Financial Statement.
- Upload the Financial Statement in the Qawaem program.
- Documenting financial transactions and records and submitting them to One Audit program.
- Working on the quality of professional performance.
- managing the company training program, and creating different ways towards improving the company's training.

Assistant Auditor of Alsudais AGN International

Aug 2021 –Dec2021

- I gained many basic skills in the field of external auditing and accounting during my training period at AGN Chartered Accountants.
- Overseeing financial documents, communicating with clients and identifying audit requirements.
- Registering the accounting records of some government establishments.

General Manager of Makhazen Alenaya

Dec2021 – Mar2021

- Contribute to organizational processes within the facility and manage the women's section.

Courses

- Workshop Financial Analysis Fundamentals Jan 2023
- Workshop Audit live Evidence Jan 2023
- Workshop on Value Added Tax and the mechanism of its application in practice Apr 2022
- Supply chains to reduce the costs of pilot projects Apr 2020
- Zakat base for commercial establishments. Jan 2020

Special Skills or Proficiency

- Proficient in Microsoft Office
- Problem-solving
- Fast learner
- Time management