

**SCHEDULE C**

Exhibit - I

Contract No. 44000-----  
RFX No. \_\_\_\_\_

**CONTRACTOR PERSONNEL TIMESHEET**

Sector	ITC	Org. Code Title	ITNWOMG	Contract No.	4400015677	Serv.Order #	
Department	ITC Network Operations Department	Org. Code Number	606022601	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Central Operation Area	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	7	Vacation Quota Balance	23		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		August										Year :		2022										Total Hours			
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28
2003882137	Abdul hamed i. El-topiy	1049	IT Infrastructure Operations and Mainte	Regular	8	8	8	8	XX	XX	8	8	8	8	XX	XX	8	8	8	8	8	XX	XX	8	8	8	8	XX	XX	8	8	184
				Offshore																											0	
				Overtime																											0	
				Totals	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	0	0	8	8

**NOTES:**

The Form is to be approved by Division Manager or Above.

Fill the pre-approved overtime from the authorized person according to the Company Rules.

Original Soft/Hard copy of the Form is accepted.

Attach Medical report in case of Sick Leave along with approved sick leave form.

Attach official report copy for (Marriage / Newborn / Death) with proof certification.

Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

**Filling Instructions**

Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Abdul Hamed Ismael Eltopiy
Title :	IT Infrastructure Operations and Maintenance
Badge #	
Division:	
Department:	ITC Network Operations Department
Phone #	0114086619 -- 0509574550
Email :	ATopiy@se.com.sa
Signature :	

Company Approval	
Name :	Salem M. AlGhtany
Title :	ITC Network Operations Department Manager
Badge #	52817
Division:	
Department:	ITC Network Operations Department
Phone #	011-408-6200
Email :	SMGhtany@se.com.sa
Signature :	

**SCHEDULE C**

Exhibit - I

Contract No.

44000-----

RFX No.

**CONTRACTOR PERSONNEL TIMESHEET**

<b>Sector</b>	ITC	<b>Org. Code Title</b>		<b>Contract No.</b>	4400015677	<b>Serv.Order #</b>	
<b>Department</b>	Planning & Projects	<b>Org. Code Number</b>		<b>Contract Title</b>	ITC Manpower Supply Contract		
<b>Oper. Area</b>	Jeddah - HQ	<b>Cost Object No.</b>		<b>Contractor Name</b>	SBM		
<b>Vacation Days</b>	30	<b>Vacation Approved</b>	1	<b>Vacation Quota Balance</b>	29		

<b>Contractor's Employee</b>		<b>Item /Job Code No.</b>	<b>Job Title</b>	<b>Type</b>	<b>August</b>												<b>Year :</b>												<b>Total Hours</b>					
<b>ID Number</b>	<b>Name</b>				<b>8/1</b>	<b>8/2</b>	<b>8/3</b>	<b>8/4</b>	<b>8/5</b>	<b>8/6</b>	<b>8/7</b>	<b>8/8</b>	<b>8/9</b>	<b>8/10</b>	<b>8/11</b>	<b>8/12</b>	<b>8/13</b>	<b>8/14</b>	<b>8/15</b>	<b>8/16</b>	<b>8/17</b>	<b>8/18</b>	<b>8/19</b>	<b>8/20</b>	<b>8/21</b>	<b>8/22</b>	<b>8/23</b>	<b>8/24</b>	<b>8/25</b>	<b>8/26</b>	<b>8/27</b>	<b>8/28</b>	<b>8/29</b>	<b>8/30</b>
1017793090 800307	Ahmad A. Faloudah	786	Project Manager I	Regular	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	184	
				Offshore	0	0	0	0	X	X	0	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	0
				Overtime	1	1	2	1			2	1		1			2	2	2	2			2	1	2				2	1			25	
				Totals	9	9	10	9	0	0	8	10	9	8	9	0	0	8	10	10	10	0	0	10	8	9	8	10	0	0	10	9	8	209

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Attach Medical report in case of Sick Leave along with approved sick leave form.

Attach official report copy for (Marriage / Newborn / Death) with proof certification.

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**Filling Instructions**

Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

<b>Symbol</b>	<b>Represent</b>
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

<b>Contractor's Employee</b>	
Name :	Ahmad A. Faloudah
Title :	Project Manager I
Badge #:	1017793090
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #:	012-6538381
Email :	afaloudah@se.com.sa
Signature :	

<b>Company Approval</b>	
Name :	Abdullah M. Al-Talhah
Title :	Division Manager
Badge #:	
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #:	013-8586262
Email :	AMTALHAH@se.com.sa
Signature :	

## CONTRACTOR PERSONNEL TIMESHEET



Sector	IT & Communications	Org. Code Title		Contract No.	4400015677	Serv.Order #			
Department	Planning & Projects Dept.	Org. Code Number		Contract Title	ITC MANPOWER SUPPLY CONTRACT				
Oper. Area	Eastern Operating Area	Cost Object No.		Contractor Name	Saudi Business Machines Limited (SBM)				
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30				

Contractor's Employee		Item / Job Code No.	Job Title	Type	AUGUST												Year : 2022												Total					
ID Number	Name				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
2021098138	GHANDI S. NASER	964	Project Manager I	Regular	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	8	8	X	X	8	8	8	184
				Offshore				X	X						X	X					X	X					X	X				0		
				Overtime				X	X						X	X					X	X					X	X				0		
				Totals	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	184	

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 Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
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L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

**Contractor's Employee**

Name :	GHANDI S. NASER
Title :	IT Projects Engineering Analyst I
Badge #	2021098138
Division:	Execution Division
Department:	Planning & Project Department
Phone #	013- 858 6421
Email :	<a href="mailto:GSNaser@se.com.sa">GSNaser@se.com.sa</a>
Signature :	

**Company Approval**

Name :	ABDULLAH M. AL-TALHAH
Title :	Division Manager
Badge #	67825
Division:	Execution Division
Department:	Planning & Project Department
Phone #	013 858 6262
Email :	<a href="mailto:AMTALHAH@se.com.sa">AMTALHAH@se.com.sa</a>
Signature :	

## CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title	ITNWOMG	Contract No.	4400015677	Serv.Order #	
Department	ITCNWOD	Org. Code Number	606022601	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	COA	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :												Year :												Total Hours						
					August												2022																		
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29	8/30	8/31
2331182788	HANI MOHAMMED AHMED WAHBAH	1054	Database Administrator	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	X	X	8	8	8	184		
				Offshore																													0		
				Overtime							4	3							4	4												3		18	
				Totals	8	8	8	8	0	0	12	11	8	8	8	0	0	8	12	12	8	8	0	0	8	8	8	11	8	0	0	8	8	202	

### NOTES:

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Symbol	Represent
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H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Hani Mohammed Ahmed Wawbah
Title :	Database Administrator
Badge #	2331182788
Division:	Communication Division
Department:	ITCNWOD
Phone #	114086403
Email :	HMWahbah@se.com.sa
Signature :	

Company Approval	
Name :	Fares B Al-shatry
Title :	Division Manager
Badge #	60458
Division:	Communication Division
Department:	ITCNWOD
Phone #	114086115
Email :	faresb@SE.COM.SA
Signature :	



## CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	IT Systems Operation Department	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area		Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	10	Vacation Quota Balance	20		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		August												Year :		2022												Total Hours	
ID Number	Name				8-1	8-2	8-3	8-4	8-5	8-6	8-7	8-8	8-9	8-10	8-11	8-12	8-13	8-14	8-15	8-16	8-17	8-18	8-19	8-20	8-21	8-22	8-23	8-24	8-25	8-26	8-27	8-28	8-29	8-30
	Kokulu Prabhakar Rao	963	Senior Project Manager	Regular																												0		
				Offshore	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	184
				Overtime																													0	
				Totals	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	184

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S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Prabhakar Rao Kokulu
Title :	Sr. Project Manager
Badge #	
Division:	
Department:	IT Systems Operation Department
Phone #	0091-9515711702
Email :	prkokulu@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed Ali Al-Mana
Title :	Operating Systems Support Division Manager
Badge #	81954
Division:	Operating Systems Support Division
Department:	Utility & Smart Solutions
Phone #	172319633
Email :	maaseeri3@se.com.sa
Signature :	



## CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	ITC Network Operation Departm	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	SOA	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	0	Vacation Approved	0	Vacation Quota Balance	0		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : AUGUST												Year : 2022												Total Hours			
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28
2187929803	Muhammad Nasir Muhammad Mansha	1040	Network Engineer	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	8	X	8	8	184
				Offshore																												0
				Overtime																	2			2	2	2	2	2	2	2	2	20
				Totals	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	10	0	0	10	10	10	10	10	0	0	10

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S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Muhammad Nasir Muhammad Mansha
Title :	Network Engineer
Badge #	2187929803
Division:	ITC Network Operation Division
Department:	ITC Network Operation Department
Phone #	507962896
Email :	<a href="mailto:mnasir@se.com.sa">mnasir@se.com.sa</a>
Signature :	

Company Approval	
Name :	Ahmad Al-Thobaiti
Title :	Division Manager(A)
Badge #	92914
Division:	ITC Network Operation Division
Department:	ITC Network Operation Department
Phone #	126537702
Email :	<a href="mailto:Aathbiti@ se.com.sa">Aathbiti@ se.com.sa</a>
Signature :	



## CONTRACTOR PERSONNEL TIMESHEET

Sector	IT and Communications	Org. Code Title	ITC Services Department	Contract No.	4400015677	Serv.Order #	
Department	IT Services Department	Org. Code Number	6021001	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Western	Cost Object No.	606021001	Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance			

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month :		August												Year :		2022												Total Hours
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29
2349300752	Mohammed AbdelHamed AlNsour	925	Chief Architect	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	184	
				Offshore																											0		
				Overtime												7	7	3						6					5	5		33	
				Totals	8	8	8	8	0	0	8	8	8	8	8	7	7	11	8	8	8	8	0	6	8	8	8	5	5	8	8	217	

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Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Mohammed AbdelHamed AlNsour
Title :	Chief Architect
Badge #	2349300752
Division:	IT Service Governance and Development Group
Department:	IT Services Department
Phone #	126537593
Email :	nsour@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed A. AlSalmi
Title :	Division Manager
Badge #	85472
Division:	Assets Change Management Division
Department:	Operations Excellence & Resilience mgt. Department
Phone #	126538657
Email :	masalmi@se.com.sa
Signature :	

## CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	ITC Services Department	Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Central - Riyadh	Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : AUGUST												Year : 2022												Total Hours				
					8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29
2227441793	Mustafa Mamdouh Alshaikh	1007	Engineering Aide B	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	184
				Offshore					3	3						3	3					3	3									24	
				Overtime																												0	
				Totals	8	8	8	8	3	3	8	8	8	8	8	3	3	8	8	8	8	8	3	3	8	8	8	8	3	3	8	8	208

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Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Mustafa Mamdouh Alshaikh
Title :	Engineering Aide B
Badge #	2227441793
Division:	ITC Department
Department:	ITC Services
Phone #	47364
Email :	<a href="mailto:Mshaikh32@se.com.sa">Mshaikh32@se.com.sa</a>
Signature :	

Company Approval	
Name :	Mubarak F. Alshaibani
Title :	ITC Services Daepartment Manegeer
Badge #	60467
Division:	ITC Services Daepartment
Department:	ITC Services
Phone #	79461
Email :	<a href="mailto:MFShaibani@se.com.sa">MFShaibani@se.com.sa</a>
Signature :	



## CONTRACTOR PERSONNEL TIMESHEET

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department		Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area		Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	30	Vacation Quota Balance	0		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :	AUGUST												Year :	2022												Total Hours			
					8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29	
2264099819	Saheb Ali Zuber Syed	1006	Engineering Aide A	Regular	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	8	8	8	X	X	8	8	8	8	X	X	8	8	96	
				Offshore																											0			
				Overtime																											13			
				Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8	8	0	0	8	8	12	8	10	0	4	11

### NOTES:

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Attach official report copy for (Marriage / Newborn / Death) with proof certification.

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### Filling Instructions

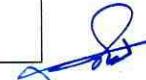
Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Saheb Ali Zuber Syed
Title :	Engineering Aide A
Badge #	2264099819
Division:	ITC - Services COA
Department:	ITC - Services Dept.
Phone #	598315364
Email :	<a href="mailto:Sazuber@se.com.sa">Sazuber@se.com.sa</a>
Signature :	

Company Approval	
Name :	Mubarak Al - Shaibani
Title :	ITC - Services COA Division Manager
Badge #	60467
Division:	ITC - Services COA
Department:	ITC -Services Dept.
Phone #	76461
Email :	<a href="mailto:MFShaibani@se.com.sa">MFShaibani@se.com.sa</a>
Signature :	





## CONTRACTOR PERSONNEL TIMESHEET

Sector	IT and Communications	Org. Code Title	ITC Services Department	Contract No.	4400015677	Serv.Order #	
Department	IT Services Department	Org. Code Number	6021001	Contract Title	ITC MANPOWER CONTRACT		
Oper. Area	Western	Cost Object No.	606021001	Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance			

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : August												Year : 2022												Total Hours			
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28
2338858794	Shahid Zahoor	927	Applications Architect	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	184
				Offshore																											0	
				Overtime																											0	
				Totals	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	0	0	8	8

### NOTES:

- ☒ The Form is to be approved by Division Manager or Above.
- ☒ Fill the pre-approved overtime from the authorized person according to the Company Rules.
- ☒ Original Soft/Hard copy of the Form is accepted.
- ☒ Attach Medical report in case of Sick Leave along with approved sick leave form.
- ☒ Attach official report copy for (Marriage / Newborn / Death) with proof certification.
- ☒ Any erasure/correction in the Form will render it invalid. (Except SEC authorized Personnel).

### Filling Instructions

☒ Fill in Actual Working Hours only.

☒ Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Shahid Zahoor
Title :	Applications Architect
Badge #	2338858794
Division:	IT Service Governance and Development Group
Department:	IT Services Department
Phone #	126537547
Email :	sszahoor@se.com.sa
Signature :	

Company Approval	
Name :	Mohammed A. AlSalmi
Title :	Division Manager
Badge #	85472
Division:	Assets Change Management Division
Department:	Operations Excellence & Resilience mgt. Department
Phone #	126538657
Email :	masalmi@se.com.sa
Signature :	

**SCHEDULE C**

Exhibit - I

Contract No. 44000  
 RFX No. \_\_\_\_\_

**CONTRACTOR PERSONNEL TIMESHEET**

Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department		Org. Code Number		Contract Title	ITC MANPOWER CONTRACT		
Oper. Area		Cost Object No.		Contractor Name	SAUDI BUSINESS MACHINES LIMITED (SBM)		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		AUGUST												Year :		2022												Total Hours
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29
2169427230	Syed I. Zabih	1007	Engineering Aide B	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	184
				Offshore																													
				Overtime																													
				Totals	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	184

**NOTES:**

The Form is to be approved by Division Manager or Above.

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**Filling Instructions**

Fill in Actual Working Hours only.

Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	SYED ISMAIL ZABHI
Title :	ENGINEERING AIDE B
Badge #	1007
Division:	ITC Services
Department:	ITC Services Department
Phone #	050 2389785
Email :	syed959we@gmail.com
Signature :	

Company Approval	
Name :	Mubarak F. AlShaibani
Title :	ITC Services Division Manager
Badge #	60467
Division:	ITC Services
Department:	ITC Services Department
Phone #	79461
Email :	MFShabani@se.com.sa
Signature :	

## CONTRACTOR PERSONNEL TIMESHEET



Sector	ITC	Org. Code Title		Contract No.	4400015677	Serv.Order #	
Department	General Services	Org. Code Number		Contract Title			
Oper. Area	COA	Cost Object No.		Contractor Name	Saudi Business Machines Limited		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance	30		

Contractor's Employee		Item / Job Code No.	Job Title	Type	Month :		August												Year :		2022												Total Hours	
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29	8/30
2036640148	Abdullah Munir Nasser		Business Development Analyst	Regular	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	8	X	X	8	8	8	184
				Offshore																												0		
				Overtime																												0		
				Totals	8	8	8	8	0	0	8	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8	8	184		

## NOTES:

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## Filling Instructions

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Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Abdullah M. Nasser
Title :	Business Development Analyst
Badge #	2036640148
Division:	Hybrid Automation
Department:	ITDT
Phone #	138585042
Email :	AMNasser2@se.com.sa
Signature :	

Company Approval	
Name :	Ahmed A. Al Saggaf
Title :	Hybrid Automation Division Manger
Badge #	85474
Division:	Hybrid Automation
Department:	ITDT
Phone #	126538623
Email :	AaSaggaf@se.com.sa
Signature :	

**SCHEDULE C**

Exhibit - I

Contract No.

44000-----

RFX No.

**CONTRACTOR PERSONNEL TIMESHEET**

Sector	ITC	Org. Code Title	Contract No.	4400015677	Serv.Order #	
Department	Planning & Projects	Org. Code Number	Contract Title	ITC Manpower Supply Contract		
Oper. Area	Dammam - HQ	Cost Object No.	Contractor Name	SBM		
Vacation Days	30	Vacation Approved	0	Vacation Quota Balance		

Contractor's Employee		Item /Job Code No.	Job Title	Type	Month : August												Year :		2022												Total Hours			
ID Number	Name				8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29	8/30
Aisha N. Al-Bugami		Project Manager III	Project Manager III	Regular	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	X	X	8	8	8	8	184	
				Offshore	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	X	X	0	0	0	0	0	X	X	0	0	0	0	0
				Overtime																													0	
				Totals	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	0	0	8	8	8	8	184	

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The Form is to be approved by Division Manager or Above.

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**Filling Instructions**

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Highlight Weekends - Holidays - Saudi National Day.

Symbol	Represent
X	Weekends
H	Holidays
V	Vacations
L	Leave Without Pay
E	Emergency Leave
S	Sick Leave
M	Marriage
NB	Newborn
D	Death
Z	Leave Without Permission

Contractor's Employee	
Name :	Aisha N. Al-Bugami
Title :	Project Manager III
Badge #	
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #	
Email :	ANBugami@se.com.sa
Signature :	

Company Approval	
Name :	Abdullah M. Al-Talhah
Title :	Division Manager
Badge #	
Division:	Project Execution
Department:	ITC Planning & Projects
Phone #	013-8586262
Email :	AMTALHAH@se.com.sa
Signature :	