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| |  | | --- | | SkillsSales  * Planning and preparing for sales. * Excellent customer service with training the team to handle customers’ emotions, and concerns and how to act in difficult situations. * Handling the stock from (tags, hangers, sizes available, options, quantity, best seller, damaged and faulty, replenishment and clearing the stock room area) | | ExperienceStore Manager | Alshaya | From 2018 To 2022 Management  * Running the store and managing (team management, training the new joiners, problems solving, time management, delegating, giving and receiving feedback, stock take, preparing the store for brand visits, and so on) * Sending and receiving emails and making the action points needed by the management team. * All Microsoft Office programs knowledge especially Excel, Word, and PowerPoint, with solving IT problems. * Fast learner and all windows programs knowledge with outlook and typing skills. * Can handle work pressure with long working hours.  Secretary | Dallah Namar Hospital | From Sep to Oct 2022 administrative assistant with Planning Doctor meetings, trips, and schedules.  Communication with doctors regarding complaints from patients and following up with translations. | | |  | | --- | | ObjectiveEnglish graduate with proven communication, professional training, and email management skills. Seeking a position that will Aline with my skills and talents., to leverage organizational and research skills to support internal and external communication. | | |  |  | | --- | --- | |  |  | | bashorx@hotmail.com | 0507736628 | |  |  | | | Communication  * with staff and visual merchandiser. * Communication with Assistant Store Manager and making sure all tasks are done perfectly. * Communication and reporting to the Area manager regarding tasks needed. * Communication with Visual Merchandiser Manager. | |