NOOR ALI MUJTABA

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EDUCATION

Ontario Tech University, Oshawa, ON
Bachelor of Information Technology, Networking, and IT Security

Project Management institute
Project Management Professional (PMP)

Coursera
Google Professional Data Analytics Certification

People Cert
ITILv4 Foundation Certified

EXPERIENCE

Ontario Public Service
Web Modernization Specialist (Mar 2023 – Present)

Managed daily domain registration requests and renewals.
Documented and improved processes in collaboration with cross-functional teams.
Led the transformation of the OPS Websites Database using Agile methodologies.
Ensured compliance with OPS Domain Name Guidelines and AODA regulations.
Conducted user research and usability testing to enhance user experience.

Ontario Power Generation
Site Support/Radiation Safety (Sep 2022 – Mar 2023)
Provided IT support to the Health Physics team.
Developed PowerApps to automate form processing, improving efficiency.
Created Power BI dashboards for dosimetry reports.
Debugged and optimized SQL queries in MS Access.

Ontario Tech University
Teaching Assistant (Web & Script Programming) (Sep 2022 – Dec 2022)
Assisted students in building websites using HTML, CSS, JavaScript, Node.js, Angular.js, and MongoDB.
Conducted debugging sessions and live demonstrations.
Evaluated and graded assignments and projects.

Johnson & Johnson
Business and IT Analyst (Apr 2022 – Aug 2022)
Acted as a liaison between business and IT teams.
Developed applications using Power Apps to meet business needs.
Automated processes with Power Automate, improving efficiency by 35%.
Led project teams to successfully meet objectives within scope, schedule, and budget.

SKILLS

Programming & Development: C++, Python, SQL, HTML, CSS, JavaScript
Cloud & IT Tools: AWS, Ubuntu, Google Suite, Microsoft Power Apps, Power Automate
Data & Analytics: Tableau, Power BI, Data Cleaning & Visualization
Project Management: Monday.com, Miro, Agile & Waterfall Methodologies