

# Report 360 SuiteApp Installation Guide

## Report 360 installation guide

### 1. Install the Alterview Report 360 bundle

1. Log in to NetSuite as Administrator
2. Navigate to Customization → SuiteBundler → Search & Install Bundles
3. Enter "106006" in the KEYWORDS field and click on Search  
(this is the bundle id for Alterview Report 360 for NetSuite)
4. Click on "Alterview Report 360 for NetSuite" (the Name field)
5. Click on the "Install" button and answer "OK" in the popup window to proceed.
6. Click on "Install bundle"-button
7. Answer "OK" to the question "Are you sure?" to start the installation

**Please Note:** Make sure the bundle is fully installed before proceeding to step 2 (Install the Report 360 Prebuilt Reports bundle).

### 2. Install the Report 360 Prebuilt bundle

1. Repeat the steps above for bundle "120140" to install Prebuilt reports.

### After Installation:

1. Assign the "Report 360 Admin" role to your selected users (be aware that this is an Admin role and has full access to many standard records and features)
2. Using "Report 360 Admin" role, navigate to Report 360 → Setup → Update Subscription and click on "Check Subscription" button to make sure your license is activated.

Please refer to Report 360 Editor and Report 360 Editor Printout Samples User Guides for information on how to use the product, which you can find in the menu tab Online Help → User Guides.

## Report 360 PRINTOUT SAMPLES INSTALLATION GUIDE

There are a number of sample printouts that you can use as templates to easily get started with your own printouts.

### Prerequisite

You must install the Report 360 bundle explained above before you install the printout samples.

### Install the Report 360 Printout Samples

1. Log in to NetSuite as Administrator
2. Navigate to Customization → SuiteBundler → Search & Install Bundles
3. Enter "120140" in the KEYWORDS field and click on Search (this is the bundle id for Report 360 Printout Samples)
4. Click on "Report 360 Printout Samples" (the Name field)
5. Click on the "Install" button and answer "OK" in the popup window to proceed.
6. Click on "Install bundle"-button
7. Answer "OK" to the question "Are you sure?" to start the installation

