

# nic Cloud Connect

Oslo Spektrum  
November 7 - 9



Julian Rasmussen

Are your organization and data Copilot Ready?

**POINT:TAKEN**

# Data governance



# Why data governance?



Delve never changes any permissions, so you'll only see documents that you already have access to.

# Why data governance?



Real-time intelligent assistance

# Microsoft 365 Copilot - FAQ

- Copilot is available to users with Business Standard and Premium plans and Microsoft 365 E3 and E5 plans at \$30 for a new step-up license
- Only available for Enterprise customers and with a minimum buy in for 300 seats



# Microsoft 365 Copilot



YOUR data



NOT used to train the LLM

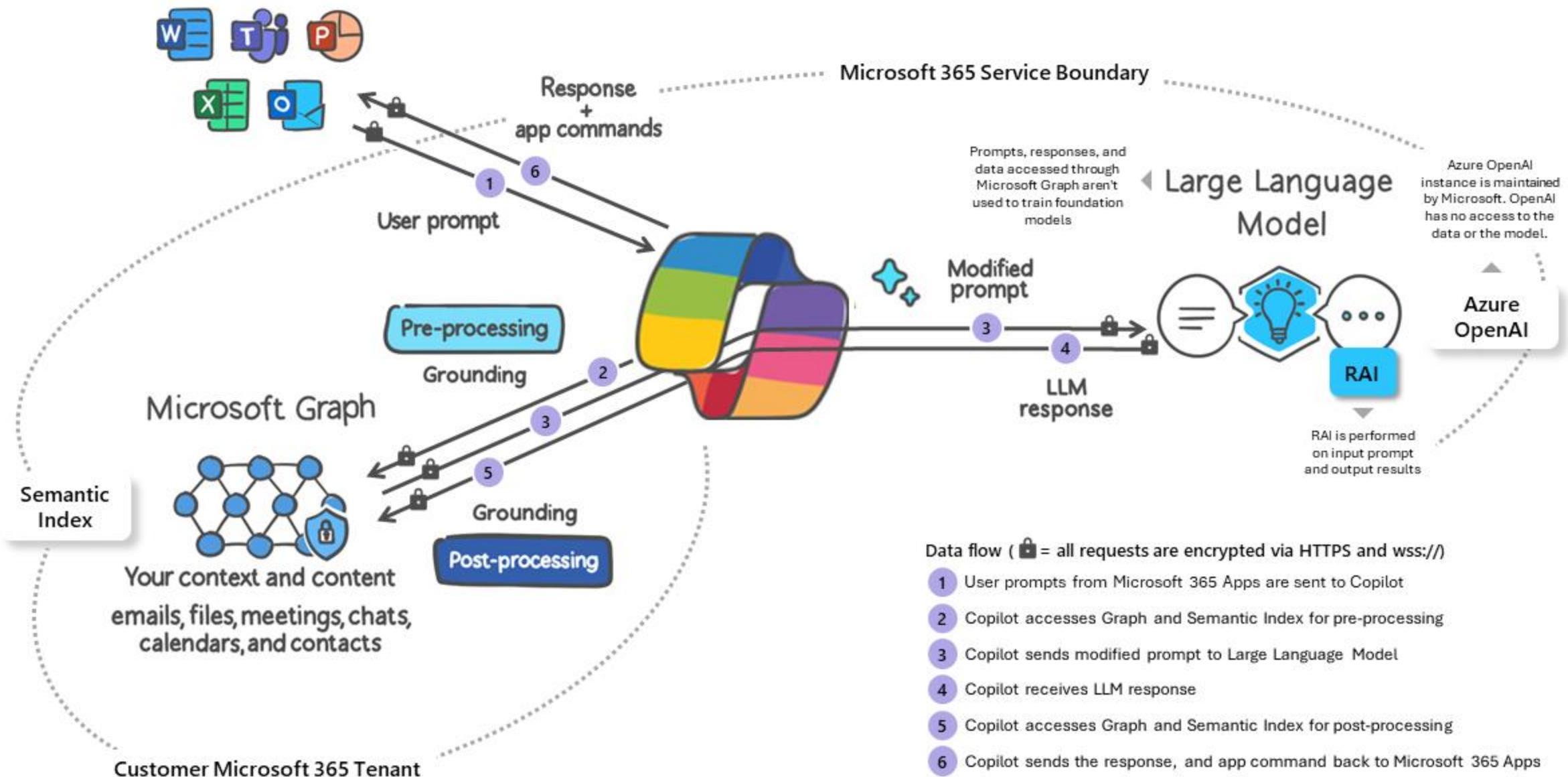


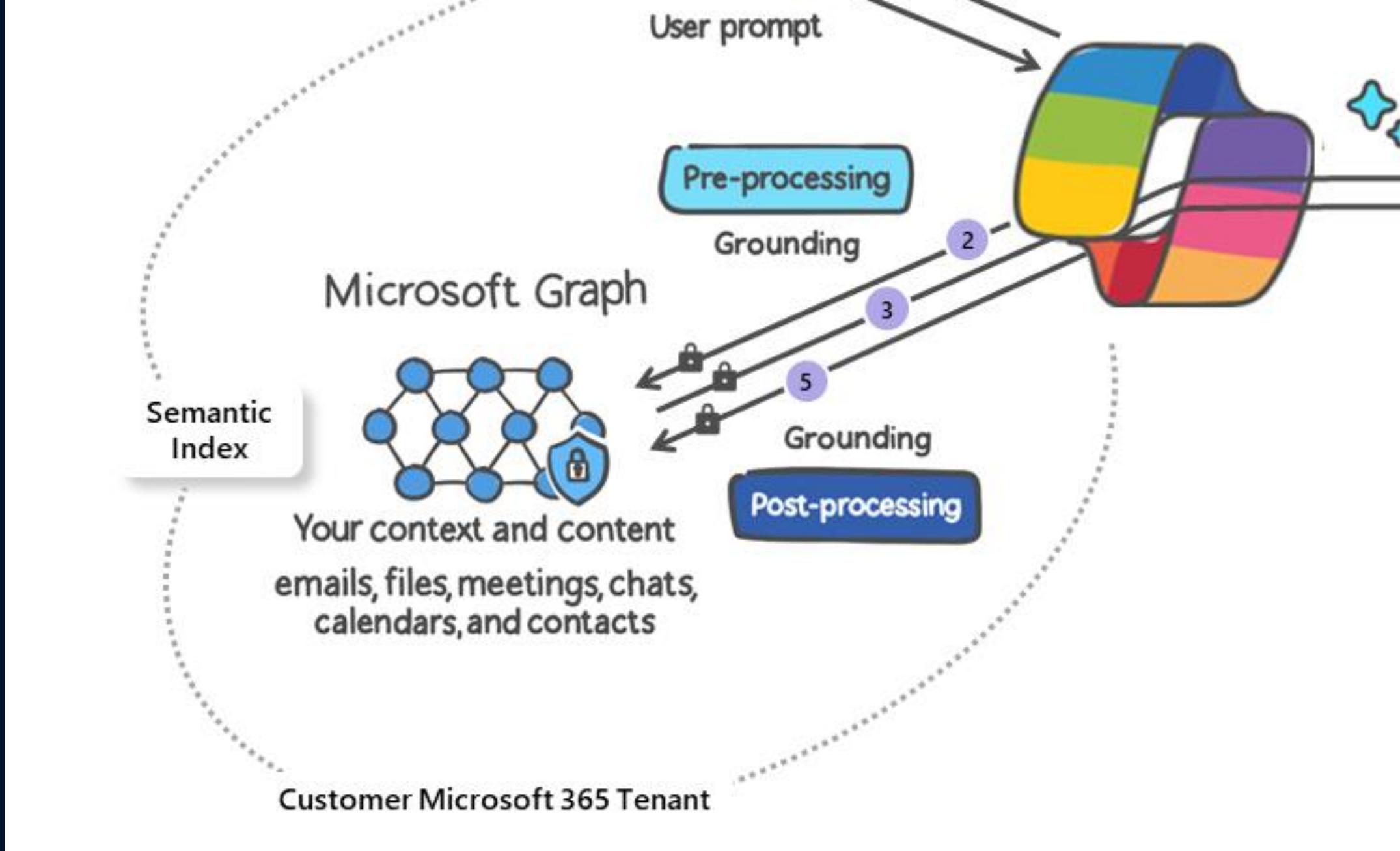
Your data is PROTECTED



## Microsoft 365 Apps

## Microsoft 365 Copilot





# Microsoft 365 Copilot – Admin Center

Microsoft 365 admin center Search for users, groups, settings, and actions Dark mode 

Home > Copilot

## Copilot

Copilot combines the power of AI with your organization's data to help everyone get more work done. Review licensing info, requests, and training resources for Microsoft 365 Copilot. You can also control how users interact with Microsoft 365 Copilot, Security Copilot, and more.

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**Licenses**

**198 of 300 licenses available**

 Assigned Available

[Manage licenses](#) [See all in Message center](#)

**Latest info**

Bing Chat Enterprise on by default in Microsoft Edge	Sep 6, 2023
Copilot can summarize emails in Outlook	Sep 1, 2023
Meeting recap now available in Microsoft Teams	Sep 1, 2023

**Microsoft 365 Copilot resources**

[Documentation for admins](#)  
[Support articles for your users](#)  
[Microsoft's commitment to responsible AI](#)  
[Early Access Program FAQ](#)

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**Settings**

Name ↓	Description	Applies to
 Bing chat	Manage licenses for {product name} to give or remove access to Bing chat.	Microsoft Edge
 Plugins	Control how non-Microsoft apps can work with Microsoft 365 Copilot.	Microsoft 365 Copilot
 Public web content	Allow Microsoft 365 Copilot to reference web content in its chat responses.	Microsoft 365 Copilot
 Sales Copilot	Choose whether users can see Sales Copilot content in Microsoft apps, and more.	Sales Copilot
 Security Copilot	Go to Microsoft Security Copilot to manage these settings	Microsoft 365 Defender
 Sensitivity labels	Go to the Microsoft 365 Defender portal to manage how Copilot references protected documents.	Microsoft Purview

? Feedback

 Support

Assigned Available

Meeting recap now available in Microsoft Teams

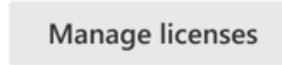
See

 Settings Setup Reports Health

## Admin centers

 Security

Applies to

 Compliance Microsoft Edge Device Management Microsoft 365 Copilot Azure Active Directory Microsoft 365 Copilot Exchange Sales Copilot Sharepoint Microsoft 365 Defender Teams Microsoft Purview Manage licenses See all in Message center

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## Admin centers

 Security

Applies to

 Compliance

Microsoft 365 Copilot

 Device Management

Microsoft 365 Copilot

 Azure Active Directory

Sales Copilot

 Exchange

Microsoft 365 Defender

 Sharepoint

Microsoft Purview

 Teams

Manage licenses

See all in Message center

## Settings

Name ↓

Description

Applies to



Bing chat

Manage licenses for {product name} to give or remove access to Bing chat.



Plugins

Control how non-Microsoft apps can work with Microsoft 365 Copilot.

Microsoft 365 Copilot



Public web content

Allow Microsoft 365 Copilot to reference web content in its chat responses.

Microsoft 365 Copilot



Sales Copilot

Choose whether users can see Sales Copilot content in Microsoft apps, and more.

Sales Copilot



Security Copilot

Go to Microsoft Security Copilot to manage these settings

Microsoft 365 Defender



Sensitivity labels

Go to the Microsoft 365 Defender portal to manage how Copilot references protected documents.

Microsoft Purview

 Support

Assigned Available

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 Settings Setup Reports Health

## Admin centers

 Security

Applies to

 Compliance

Microsoft 365 Copilot

 Device Management

Microsoft 365 Copilot

 Azure Active Directory

Microsoft 365 Copilot

 Exchange

Sales Copilot

 Sharepoint

Microsoft 365 Defender

 Teams

See all in Message center

Manage licenses

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 Sensitivity labels	Go to the Microsoft 365 Defender portal to manage how Copilot references protected documents.	

## **Public web content in Microsoft 365 Copilot**

Allow Microsoft 365 Copilot to reference public web content in its chat responses. When allowed, customer content will be sent to Bing outside your tenancy. Your use of Bing is governed by the [Microsoft Privacy Statement](#). The Data Protection Addendum does not apply to your use of Bing. This only affects the Microsoft 365 Copilot App in Teams and the Microsoft 365 Copilot chat experiences in Bing and Edge.

[Learn more about Microsoft 365 Copilot](#)



Active

[Change](#)

 Support

Assigned Available

Meeting recap now available in Microsoft Teams

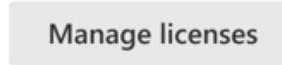
See

 Settings Setup Reports Health

## Admin centers

 Security

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## Settings

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# Reports > Usage

## Your organization's Microsoft 365 Copilot usage

Filters:

Periods: Past 30 days (Sep 29, 2023 - Oct 28, 2023) ▾

Enabled users

**45,608**

Active users

**34,550**

Active users rate

**75.8%**

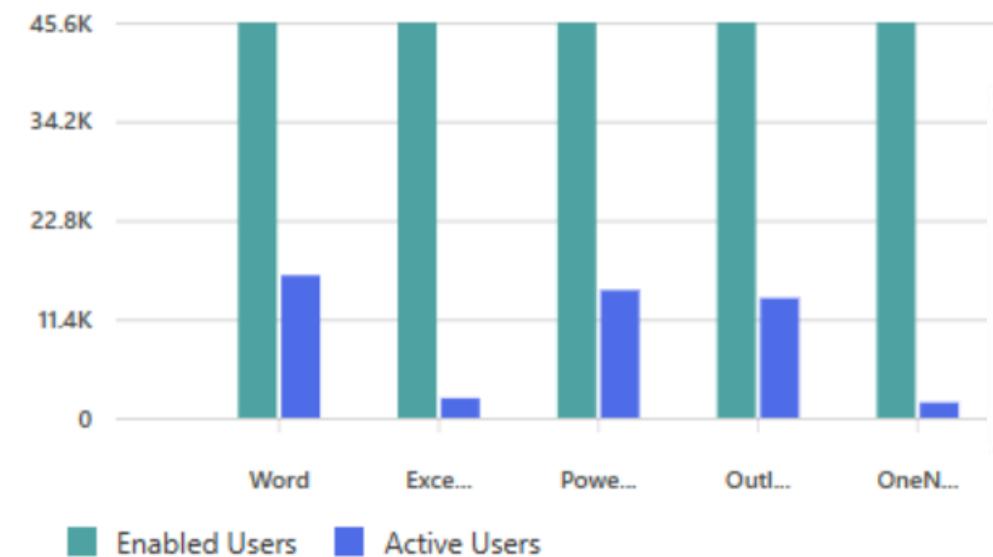
# Reports > Usage

## Adoption

### Microsoft 365 Copilot adoption by product

**Current** Trend

Adoption status of Microsoft 365 Copilot over the selected time period



#### Promote using Microsoft 365 Copilot

Display messages to targeted users in your organization that encourage them to see the benefits of using Copilot.

[Schedule message](#)

[PREVIEW](#)

# Security, privacy, and data residency



# Zero trust - principles



"A complete zero trust security posture may never be fully achieved, but specific initiatives can be undertaken today" - Gartner

# Zero trust!

## Identity

Phising  
resistant

## Endpoint

Constantly  
monitored

## Network

Network traffic  
is encrypted  
end-to-end

## Data

Automated  
classifications

DEMO

# Just enough Access

# Defender for Cloud apps

Microsoft 365 Defender

Search

Queries: Select a query ▾ Save as

Select a filter ▾

Sensitivity label Microsoft Information Protection equals Internal

Add a filter

Bulk selection New policy from search Export

File name Owner

File name	Owner	Policies	Last modified
distribusjonslister_migrert.xlsx	Julian Rasmussen	—	Jan 14, 2021
[REDACTED] - [REDACTED] - [REDACTED].xlsx	Luc Marolt	—	Jan 5, 2021
rest users.xlsx	Julian Rasmussen	—	Nov 25, 2020
Dokument1.docx	Julian Rasmussen	—	Nov 15, 2020
Process for Security Incident Management.docx	ole.alexander.hammerstrom@p...	Microsoft OneDrive for Bus... 🔒	Oct 26, 2020
Process for Security Incident Management.docx	Julian Rasmussen	Microsoft OneDrive for Bus... 🔒	Oct 26, 2020
Strategi WS.pptx	Julian Rasmussen	Microsoft SharePoint Online 3 collaborators	Oct 8, 2020
Oppyrding i Point Taken Team.xlsx	Julian Rasmussen	Microsoft SharePoint Online 3 collaborators	May 7, 2020
Oppyrding i Point Taken Team.xlsx	Julian Rasmussen	Microsoft OneDrive for Bus... 1 collaborator	May 6, 2020
OPPDATERT Export from Cflow 26-02-20.xlsx	Luc Marolt	Microsoft OneDrive for Bus... 🔒	May 6, 2020
Microsoft 365 MFA.docx	Julian Rasmussen	Microsoft OneDrive for Bus... 🔒	Oct 22, 2019
Microsoft 365 MFA.docx	Julian Rasmussen	Microsoft SharePoint Online 3 collaborators	Sep 30, 2019

Advanced filters

Internal

- Public
- Confidential
- Confidential-All Employees
- Confidential-Anyone (not protected)
- Confidential-Anyone (protected)
- Strictly Confidential
- Strictly Confidential-All Employees

Queries: Select a query ▾ Save as

Select a filter ▾

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Dokument1.docx	Julian Rasmussen	—	Nov 15, 2020
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Microsoft 365 MFA.docx	Julian Rasmussen	Microsoft OneDrive for Bus... 🔒	Oct 22, 2019
Microsoft 365 MFA.docx	Julian Rasmussen	Microsoft SharePoint Online 3 collaborators	Sep 30, 2019

Filter a filter ▾

Sensitivity label ▾ Microsoft Information Protection ▾ equals ▾ Internal ▾

Add a filter

Bulk selection ▾ + New policy from search ↴ Export

File name ▾	Owner ▾	Policies ▾	Last modified ▾	
distribusjonslister_migrert.xlsx	Julian Rasmussen	—	Jan 14, 2021	
[REDACTED] - [REDACTED] 2021-1	Luc Marolt	—	Jan 5, 2021	
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OPPDATERT Export from Cflow 26-02-20.xlsx	Luc Marolt	Microsoft OneDrive for Bus... 🔒	—	May 6, 2020

Internal ▾

✓ Internal

Public

Confidential

Confidential-All Employees

Confidential-Anyone (not protected)

Confidential-Anyone (protected)

Strictly Confidential

Strictly Confidential-All Employees

1 - 12 of 12 files ↴ Show details ⚡ Hide filters Table settings



Filter a filter ▾

Sensitivity label ▾ Microsoft Information Protection ▾ equals ▾ Internal ▾

Add a filter

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1 - 12 of 12 files ↴ Show details ⚡ Hide filters ⚡ Table settings ⚡

# SharePoint Admin Center

The screenshot shows the SharePoint Admin Center interface. The left sidebar contains navigation links such as Home, Sites (Active sites selected), Policies, Settings, Content services, Migration, Reports, More features, Customize navigation, and Show all. The main content area is titled "Active sites" and displays a table of site collections. The table columns include Site name, URL, Teams, Channel sites, Storage used (GB), Primary admin, Hub, Template, and Last activity (U). The table lists various sites like All Company, Benefits, Communications, Contoso, etc. A banner at the top right indicates 1.46 TB available of 1.46 TB.

Site name ↑	URL	Teams	Channel sites	Storage used (GB)	Primary admin	Hub	Template	Last activity (U)
All Company	.../sites/allcompany	-	-	0.00	Group owners	-	Team site	-
Benefits	.../sites/benefits	-	-	0.04	MOD Administrator	Contoso Works	Communication site	-
Communications	.../sites/Communications	...	-	0.00	Group owners	-	Team site	9/13/23
Contoso	.../sites/Contoso	...	-	0.00	Group owners	-	Team site	-
Contoso Brand	.../sites/ContosoBrand	-	-	0.03	MOD Administrator	-	Communication site	-
Contoso marketing	.../sites/Contosomarketing	...	-	0.00	Group owners	-	Team site	-
Contoso News	.../sites/ContosoNews	-	-	0.11	MOD Administrator	-	Communication site	-
Contoso Team	.../sites/contosoteam	-	-	0.03	Group owners	-	Team site	-
Contoso Works	.../sites/ContosoWorks	-	-	0.02	MOD Administrator	Contoso Works (Hub site)	Communication site	-
Design	.../sites/Design	...	-	0.01	Group owners	-	Team site	9/13/23
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	...	-	0.23	Group owners	-	Team site	9/13/23
Drone workshop	.../sites/droneproducttraining	-	-	0.01	MOD Administrator	-	Communication site	-
Fly Safe Conference	.../sites/FlySafeConference	-	-	0.02	MOD Administrator	-	Communication site	-
Give	.../sites/give	-	-	0.03	MOD Administrator	-	Communication site	-
Global Marketing	.../sites/GlobalMarketing	-	-	0.02	MOD Administrator	Global Marketing (Hub site)	Communication site	-
Global Sales	.../sites/GlobalSales	-	-	0.06	MOD Administrator	Global Sales (Hub site)	Communication site	-

POINT:TAKEN SharePoint admin center

https://m365x52799878-admin.sharepoint.com/\_layouts/15/online/AdminHome.aspx#/siteManagement

MOD Administrat... MA

## Active sites

Use this page to sort and filter sites and change site settings.  
Learn more about managing sites

1.46 TB available of 1.46 TB

+ Create Export Track view Your recent actions Search sites All sites

Site name ↑	URL	Teams	Channel sites	Storage used (GB)	Primary admin	Hub	Template	Last activity (U)
All Company	.../sites/allcompany	-	-	0.00	Group owners	-	Team site	-
Benefits	.../sites/benefits	-	-	0.04	MOD Administrator	Contoso Works	Communication site	-
Communications	.../sites/Communications	...	-	0.00	Group owners	-	Team site	9/13/23
Contoso	.../sites/Contoso	...	-	0.00	Group owners	-	Team site	-
Contoso Brand	.../sites/ContosoBrand	-	-	0.03	MOD Administrator	-	Communication site	-
Contoso marketing	.../sites/Contosomarketing	...	-	0.00	Group owners	-	Team site	-
Contoso News	.../sites/ContosoNews	-	-	0.11	MOD Administrator	-	Communication site	-
Contoso Team	.../sites/contosoteam	-	-	0.03	Group owners	-	Team site	-
Contoso Works	.../sites/ContosoWorks	-	-	0.02	MOD Administrator	Contoso Works (Hub site)	Communication site	-
Design	.../sites/Design	...	-	0.01	Group owners	-	Team site	9/13/23
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	...	-	0.23	Group owners	-	Team site	9/13/23
Drone workshop	.../sites/droneproducttraining	-	-	0.01	MOD Administrator	-	Communication site	-
Fly Safe Conference	.../sites/FlySafeConference	-	-	0.02	MOD Administrator	-	Communication site	-
Give	.../sites/give	-	-	0.03	MOD Administrator	-	Communication site	-
Global Marketing	.../sites/GlobalMarketing	-	-	0.02	MOD Administrator	Global Marketing (Hub site)	Communication site	-
Global Sales	.../sites/GlobalSales	-	-	0.06	MOD Administrator	Global Sales (Hub site)	Communication site	-
Human Resources	.../sites/HumanResources	-	-	0.00	MOD Administrator	-	Communication site	-
Leadership Connection	.../sites/leadership-connection	-	-	0.12	MOD Administrator	-	Communication site	-
Leadership Team	.../sites/Leadership	-	-	0.03	Group owners	-	Team site	9/13/23
Mark 8 Project Team	.../sites/Mark8ProjectTeam	...	-	0.30	Group owners	-	Team site	9/20/23

Red arrow pointing to the "Search sites" input field.

POINT:TAKEN SharePoint admin center

https://m365x52799878-admin.sharepoint.com/\_layouts/15/online/AdminHome.aspx#/siteManagement

MOD Administrat... MA

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Communications	.../sites/Communications	edit	-	0.00	Group owners	-	Team site
Contoso	.../sites/Contoso	edit	-	0.00	Group owners	-	Team site
Contoso Brand	.../sites/ContosoBrand	-	-	0.03	MOD Administrator	-	Communication site
Contoso marketing	.../sites/Contosomarketing	edit	-	0.00	Group owners	-	Team site
Contoso News	.../sites/ContosoNews	-	-	0.11	MOD Administrator	-	Communication site
Contoso Team	.../sites/contosoteam	-	-	0.03	Group owners	-	Team site
Contoso Works	.../sites/ContosoWorks	-	-	0.02	MOD Administrator	Contoso Works (Hub site)	Communication site
Design	.../sites/Design	edit	-	0.01	Group owners	-	Team site
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	edit	-	0.23	Group owners	-	Team site
Drone workshop	.../sites/droneproducttraining	-	-	0.01	MOD Administrator	-	Communication site
Fly Safe Conference	.../sites/FlySafeConference	-	-	0.02	MOD Administrator	-	Communication site
Give	.../sites/give	-	-	0.03	MOD Administrator	-	Communication site
Global Marketing	.../sites/GlobalMarketing	-	-	0.02	MOD Administrator	Global Marketing (Hub site)	Communication site
Global Sales	.../sites/GlobalSales	-	-	0.06	MOD Administrator	Global Sales (Hub site)	Communication site
Human Resources	.../sites/HumanResources	-	-	0.00	MOD Administrator	-	Communication site
Leadership Connection	.../sites/leadership-connection	-	-	0.12	MOD Administrator	-	Communication site
Leadership Team	.../sites/Leadership	-	-	0.03	Group owners	-	Team site
Mark 8 Project Team	.../sites/Mark8ProjectTeam	edit	-	0.30	Group owners	-	Team site

Standard views

- All sites
- Sites connected to Teams
- Microsoft 365 group sites
- Sites without a group
- Classic sites
- Largest sites
- Least active sites
- Most popular shared sites

Save view as  
Set current view as default

9/13/23

9/20/23



MOD Administrat...



1.46 TB available of 1.46 TB

Your recent actions

Search sites

All sites

## Standard views

- All sites
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  - Most popular shared sites
- Save view as
- Set current view as default

Teams	Channel sites	Storage used (GB)	Primary admin	Hub	Template	Created
-	-	0.00	Group owners	-	Team site	2023-09-01
-	-	0.04	MOD Administrator	Contoso Works	Community site	2023-09-01
Teams	-	0.00	Group owners	-	Team site	2023-09-01
Teams	-	0.00	Group owners	-	Team site	2023-09-01
Teams	-	0.03	MOD Administrator	-	Community site	2023-09-01
Teams	-	0.00	Group owners	-	Team site	2023-09-01
Teams	-	0.11	MOD Administrator	-	Community site	2023-09-01
Teams	-	0.03	Group owners	-	Team site	2023-09-01
-	-	0.02	MOD Administrator	Contoso Works (Hub site)	Communication site	2023-09-01

1.46 TB available of 1.46 TB

Your recent actions Search sites

All sites

## Standard views

- All sites
  - Sites connected to Teams
  - Microsoft 365 group sites
  - Sites without a group
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  - Largest sites
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  - Most popular shared sites
- Save view as
- Set current view as default

Teams	Channel sites	Storage used (GB)	Primary admin	Hub	Template
-	-	0.00	Group owners	-	Team site
-	-	0.04	MOD Administrator	Contoso Works	Community site
	-	0.00	Group owners	-	Team site
	-	0.00	Group owners	-	Team site
-	-	0.03	MOD Administrator	-	Community site
	-	0.00	Group owners	-	Team site
-	-	0.11	MOD Administrator	-	Community site
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-	-	0.02	MOD Administrator	Contoso Works (Hub site)	Communication site

POINT:TAKEN SharePoint admin center

https://m365x52799878-admin.sharepoint.com/\_layouts/15/online/AdminHome.aspx#/siteManagement/view/MOST%20POPULAR%20SHARED%20SITES

MOD Administrat... MA

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Use this page to sort and filter sites and change site settings.  
Learn more about managing sites

1.46 TB available of 1.46 TB

+ Create Export Track view

Your recent actions

Search sites

Most popular shared sites

Site name	URL	Page views	Primary admin	Storage used (GB)	Last activity (UT...)	Date created	Customize columns
The Landing	https://m365x52799878.sharepoint....	0	Global Administrator	0.20	9/13/23	9/12/23, 3:12 PM	-
Contoso	.../sites/Contoso	0	Group owners	0.00	-	9/12/23, 3:20 PM	-
All Company	.../sites/allcompany	0	Group owners	0.00	-	9/12/23, 3:28 PM	-
Leadership Team	.../sites/Leadership	0	Group owners	0.03	9/13/23	9/12/23, 3:51 PM	-
Retail	.../sites/Retail	0	Group owners	0.05	9/13/23	9/12/23, 3:51 PM	-
Contoso Team	.../sites/contosoteam	0	Group owners	0.03	-	9/12/23, 3:51 PM	-
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	0	Group owners	0.23	9/13/23	9/12/23, 3:51 PM	-
Sales and Marketing	.../sites/SalesAndMarketing	0	Group owners	0.02	9/13/23	9/12/23, 3:51 PM	-
Mark 8 Project Team	.../sites/Mark8ProjectTeam	0	Group owners	0.30	9/20/23	9/12/23, 3:51 PM	-
U.S. Sales	.../sites/USSales	0	Group owners	0.01	9/13/23	9/12/23, 3:51 PM	-
New Employee Onboarding	.../sites/newemployeeonboarding	0	Group owners	0.13	9/13/23	9/12/23, 3:53 PM	-
SOC Team	.../sites/SOCTeam	0	Group owners	0.00	-	9/12/23, 5:07 PM	-
Communications	.../sites/Communications	0	Group owners	0.00	9/13/23	9/12/23, 5:08 PM	-
Design	.../sites/Design	0	Group owners	0.01	9/13/23	9/12/23, 5:13 PM	-
Contoso marketing	.../sites/Contosomarketing	0	Group owners	0.00	-	9/12/23, 5:14 PM	-
Remote living	.../sites/Remoteliving	0	Group owners	0.01	9/13/23	9/12/23, 5:15 PM	-
Project Longhorn	.../sites/ProjectLonghorn	0	Group owners	0.00	-	10/8/23, 1:59 PM	-
Project Super Car	.../sites/ProjectSuperCar	0	Group owners	0.00	-	10/8/23, 2:00 PM	-

Customize navigation

Show all

Feedback icon

Site name	URL	Page views	Primary admin	Storage used (GB)	Last activity (UT...	Date created	Customize columns
The Landing	https://m365x52799878.sharepoint....	0	Global Administrator	0.20	9/13/23	9/12/23, 3:12 PM	-
Contoso	.../sites/Contoso	0	Group owners	0.00	-	9/12/23, 3:20 PM	-
All Company	.../sites/allcompany	0	Group owners	0.00	-	9/12/23, 3:28 PM	-
Leadership Team	.../sites/Leadership	0	Group owners	0.03	9/13/23	9/12/23, 3:51 PM	-
Retail	.../sites/Retail	0	Group owners	0.05	9/13/23	9/12/23, 3:51 PM	-
Contoso Team	.../sites/contosoteam	0	Group owners	0.03	-	9/12/23, 3:51 PM	-
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	0	Group owners	0.23	9/13/23	9/12/23, 3:51 PM	-
Sales and Marketing	.../sites/SalesAndMarketing	0	Group owners	0.02	9/13/23	9/12/23, 3:51 PM	-
Mark 8 Project Team	.../sites/Mark8ProjectTeam	0	Group owners	0.30	9/20/23	9/12/23, 3:51 PM	-
U.S. Sales	.../sites/USSales	0	Group owners	0.01	9/13/23	9/12/23, 3:51 PM	-
New Employee Onboarding	.../sites/newemployeeonboarding	0	Group owners	0.13	9/13/23	9/12/23, 3:53 PM	-
SOC Team	.../sites/SOCTeam	0	Group owners	0.00	-	9/12/23, 5:07 PM	-
Communications	.../sites/Communications	0	Group owners	0.00	9/13/23	9/12/23, 5:08 PM	-
Design	.../sites/Design	0	Group owners	0.01	9/13/23	9/12/23, 5:13 PM	-
Contoso marketing	.../sites/Contosomarketing	0	Group owners	0.00	-	9/12/23, 5:14 PM	-
Remote living	.../sites/Remoteliving	0	Group owners	0.01	9/13/23	9/12/23, 5:15 PM	-
Project Longhorn	.../sites/ProjectLonghorn	0	Group owners	0.00	-	10/8/23, 1:59 PM	-
Project Super Car	.../sites/ProjectSuperCar	0	Group owners	0.00	-	10/8/23, 2:00 PM	-

POINT:TAKEN SharePoint admin center

https://m365x52799878-admin.sharepoint.com/\_layouts/15/online/AdminHome.aspx#/siteManagement/:/SiteDetails/86de191e-3551-46d0-81e0-40ac78a097a2

MOD Administrat... (MA)

Active sites

Use this page to sort and filter sites and change site settings.  
Learn more about managing sites

+ Create Edit Membership Hub Sharing Delete

Site name	URL	Page views
The Landing	https://m365x52799878.sharepoint....	0
Contoso	.../sites/Contoso	0
All Company	.../sites/allcompany	0
Leadership Team	.../sites/Leadership	0
Retail	.../sites/Retail	0
Contoso Team	.../sites/contosoteam	0
Digital Initiative Public Relati...	.../sites/DigitalInitiativePublicRelations	0
Sales and Marketing	.../sites/SalesAndMarketing	0
Mark 8 Project Team	.../sites/Mark8ProjectTeam	0
U.S. Sales	.../sites/USSales	0
New Employee Onboarding	.../sites/newemployeeonboarding	0
SOC Team	.../sites/SOCTeam	0
Communications	.../sites/Communications	0
Design	.../sites/Design	0
Contoso marketing	.../sites/Contosomarketing	0
Remote living	.../sites/Remoteliving	0
Project Longhorn	.../sites/ProjectLonghorn	0
Project Super Car	.../sites/ProjectSuperCar	0

Project Super Car  
Private group

Email View site Delete

Super secret project

General Activity Membership Settings

Would you like to add Microsoft Teams to this group? Add Teams

**Basic info**

Name Primary Project Super Car ProjectSuperCar@M365x52799878.onmicrosoft.com

Description Super secret project Aliases Edit

**Site info**

Site name Site address Hub association Project Super Car .../ProjectSuperCar None

Edit Edit

Description Domain Template Super secret project m365x52799878.sharepoint.com Team site

PC



MOD Administrat...

MA



## Project Super Car

Private group

[Email](#) [View site](#) [Delete](#)

Super secret project

General

Activity

Membership

Settings

Would you like to add Microsoft Teams to this group?

[Add Teams](#)[Hub](#) [Sharing](#) [Delete](#)

Page views ↓

m365x52799878.sharepoint.... 0

/Contoso 0

/allcompany 0

/Leadership 0

/Retail 0

/contosoteam 0

/DigitalInitiativePublicRelations 0

/SalesAndMarketing 0

/Mark8ProjectTeam 0

/USSales 0

### Basic info

#### Name

Project Super Car

#### Description

Super secret project

[Edit](#)

### Email addresses

#### Primary

ProjectSuperCar@m365x52799878.on  
microsoft.com

#### Aliases

[Edit](#)

### Other info

#### Created

10/8/23 at 2:00 PM  
by [Project Super Car Owners](#)  
from SharePoint admin center

### Site info

#### Site name

Project Super Car

[Edit](#)

#### Site address

.../ProjectSuperCar

[Edit](#)

#### Hub association

None

[Edit](#)



## Project Super Car

Private group

[Email](#) [View site](#) [Delete](#)

Super secret project

Page views ↓

65x52799878.sharepoint.... 0

ntoso 0

company 0

adership 0

tail 0

ntosoteam 0

gitallInitiativePublicRelations 0

lesAndMarketing 0

ark8ProjectTeam 0

Sales 0

[General](#) [Activity](#) [Membership](#) [Settings](#)

### Site activity

As of October 24, 2023 (UTC)

#### Last site activity

None

#### Files stored

8 files

#### Page views in the last 30 days

0 page views

#### Page visits in the last 30 days

0 page visits

#### Files viewed/edited in the last 30 days

None

#### Storage usage

2.99 MB



MOD Administrat...



site settings.

Hub ▾ Sharing Delete

Page views ↓

65x52799878.sharepoint.... 0

ntoso 0

company 0

adership 0

tail 0

ntosoteam 0

igitalInitiativePublicRelations 0

lesAndMarketing 0

ark8ProjectTeam 0

Sales 0



## Project Super Car

Private group

Email View site Delete

Super secret project

[General](#) [Activity](#) [Membership](#) [Settings](#)

### Site activity

As of October 24, 2023 (UTC)

**Last site activity**

None

**Files stored**

8 files

**Page views in the last 30 days**

0 page views

**Page visits in the last 30 days**

0 page visits

**Files viewed/edited in the last 30 days**

None

**Storage usage**

2.99 MB



MOD Administrat...

MA



## Project Super Car

Private group

[Email](#) [View site](#) [Delete](#)

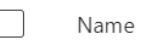
Super secret project

[General](#) [Activity](#) [Membership](#) [Settings](#)

### Owners

[+ Add members](#) Search all membershi...

### Members



Name

Email address



MOD Administrator

admin@M365x52799878.onmicrosoft.com

### Site admins

### Site owners

### Site members

### Site visitors

[About membership and permissions](#)

site settings.

[Hub](#) [Sharing](#) [Delete](#)[Page views](#) ↓

https://m365x52799878.sharepoint.... 0

sites/Contoso 0

sites/allcompany 0

sites/Leadership 0

sites/Retail 0

sites/contosoteam 0

sites/DigitalInitiativePublicRelations 0

sites/SalesAndMarketing 0

sites/Mark8ProjectTeam 0

sites/USSales 0



site settings.

Hub ▾ Sharing Delete



## Project Super Car

Private group

Email View site Delete

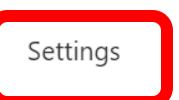
Super secret project

General

Activity

Membership

Settings



### Site activity

As of October 24, 2023 (UTC)

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None

Files stored

8 files

Page views in the last 30 days

0 page views

Page visits in the last 30 days

0 page visits

Files viewed/edited in the last 30 days

None

Storage usage

2.99 MB

	Page views ↓
65x52799878.sharepoint...	0
ntoso	0
company	0
adership	0
tail	0
ntosoteam	0
igitalInitiativePublicRelations	0
lesAndMarketing	0
ark8ProjectTeam	0
Sales	0



MOD Administrat...

MA



+

ge site settings.

Hub ▾ Sharing Delete

Page views ↓

/m365x52799878.sharepoint.... 0

s/Contoso 0

s/allcompany 0

s/Leadership 0

s/Retail 0

s/contosoteam 0

s/DigitalInitiativePublicRelations 0

s/SalesAndMarketing 0

s/Mark8ProjectTeam 0

s/USSales 0



## Project Super Car

Private group

Email View site Delete

Super secret project

[General](#) [Activity](#) [Membership](#) [Settings](#)

### Email

- Let people outside the organization email this team
- Send copies of team emails and events to team members' inboxes
- Don't show team email address in Outlook

### Privacy

- Private
- Public

### External file sharing

 [More sharing settings](#)

### Sensitivity label

None

# Microsoft Entra ID



Manage identity and  
access lifecycle at scale

# Microsoft Entra ID Entitlement Management

- Govern the identity lifecycle
- Secure privileged access for administration
- Govern access lifecycle



DEMO

Entra ID

# Microsoft Entra ID

The screenshot shows the Microsoft 365 Home page. At the top, there's a navigation bar with icons for Home, Microsoft 365, and a search bar labeled "Søk". On the left, a sidebar menu includes "Hjem", "Opprett", "Mitt innhold", "Feed", and "Apper". The main content area features a "Welcome to Microsoft 365" message and a "Anbefalt" (Recommended) section with three cards:

- You frequently open this** (I går kl. 23:28)  
Icon: Document  
Title: hemmelig dokument  
Preview: A snippet of a document showing IDs like 05088126780, 0508814215, etc.
- You edited this** (I går kl. 23:32)  
Icon: Document  
Title: Document  
Preview: A snippet of a document showing "Document".
- You may be interested in this** (13. sep.)  
Icon: Document  
Title: Inventory  
Preview: A snippet of an Excel spreadsheet titled "Inventory".

Below this is a "Hurtigtilgang" (Quick Access) section with a "Alle" button and filters for "Nylig åpnet", "Delt", and "Favoritter". It lists recent documents:

Document	Dato	Aksjon
Document	I går kl. 23:32	You edited this
Project Longhorn4	I går kl. 23:30	You edited this
hemmelig dokument	I går kl. 23:28	You frequently open this
Project Longhorn3	18. okt.	You edited this
Project Longhorn2	18. okt.	You edited this
Project Longhorn	18. okt.	
ClientSecret	26. sep.	You edited this

Home - Microsoft Entra admin center

https://entra.microsoft.com/#home

Microsoft Entra admin center

Search resources, services, and docs (G+/)

admin@M365x5279987...  
CONTOSO (M365X5279987.ON...)

Home

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Identity

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Groups

Devices

Applications

Protection

Identity governance

External Identities

Show more

Protection

Identity governance

Verifiable credentials

Permissions Management

Global Secure Access (Preview)

Learn & support

Azure AD is now Microsoft Entra ID. [Learn more](#)

# Microsoft Entra admin center

Secure access for a connected world with comprehensive multicloud identity and network access solutions.

[Learn more](#)

 **Microsoft Entra ID (Azure AD)**  
Secure and manage identities to connect them with apps, devices and data.  
[Go to Microsoft Entra ID](#)

 **ID Protection**  
Identify and address identity risks in your organization.  
[Go to ID Protection](#)

 **ID Governance**  
Manage access rights with entitlement management, access reviews and lifecycle workflows.  
[Go to ID Governance](#)

 **Verified ID**  
Create, issue and verify decentralized identity credentials for secure interactions.  
[Go to Verified ID](#)

 **Workload ID**  
Secure identities for apps and services and their access to cloud resources.  
[Go to Workload ID](#)

 **Permissions Management**  
Discover, remediate, and monitor permission risks for any identity or resource.  
[Go to Permissions Management](#)

 **Internet Access**  
Secure access and improve visibility to the Internet, M365 and SaaS apps.  
[Go to Global Secure Access](#)

 **Private Access**  
Secure and modernize access to your private apps and resources.  
[Go to Global Secure Access](#)

 **Get started for free**  
Access free trials for the family of identity and access products from Microsoft.  
[Try the products](#)

Microsoft Entra ID. [Learn more](#)



# Microsoft Entra admin center

Secure access for a connected world with comprehensive multicloud identity and network access solutions.

[Learn more](#)



## Microsoft Entra ID (Azure AD)

Secure and manage identities to connect them with apps, devices and data.

[Go to Microsoft Entra ID](#)



## ID Protection

Identify and address identity risks in your organization.

[Go to ID Protection](#)



## ID Governance

Manage access rights with entitlement management, access reviews and lifecycle workflows.

[Go to ID Governance](#)



## Workload ID

Secure identities for apps and services and their access to cloud resources.



## Verified ID

Create, issue and verify decentralized identity credentials for secure interactions.



## Permissions Management

Discover, remediate, and monitor permission risks for any identity or resource.

Contoso - Microsoft Entra admin x +

https://entra.microsoft.com/#view/Microsoft\_Azure\_IdentityGovernance/Dashboard.ReactView

Microsoft Entra admin center

Home > Contoso

Search resources, services, and docs (G+)

admin@M365x5279987...  
CONTOSO (M365X5279987.ON...)

Home

Favorites

Identity

Protection

Identity governance

Dashboard

Entitlement management

Access reviews

Privileged Identity Management

Lifecycle workflows

Verifiable credentials

Permissions Management

Global Secure Access (Preview)

Learn & support

Welcome to Identity Governance

Manage identity and access rights across multiple applications and services to meet security and regulatory compliance requirements. With Microsoft Entra ID Governance, balance security and productivity by ensuring that the right people have the right access to the right resources for the right amount of time.

Learn more

Member user lifecycle governance

0 member user accounts recently created

Improve operational efficiency, increase new hire productivity and reduce security risks by automating your employee onboarding and offboarding tasks.

Configure lifecycle workflows Learn more

Application access governance

4 apps with direct user assignments

Manage how your employees and guests get access to business applications and maintain compliance by configuring request approval workflows and periodic access reviews, and automatically revoke access when it is no longer necessary.

Create access package Learn more

Guest access governance

1 guest user accounts recently created

Reduce security risk by monitoring inactive guest users at scale with intelligent insights, configure thresholds based on your compliance needs and perform periodic review of guest access to groups and business applications.

View inactive guests Learn more

Privileged access governance

7 permanent global administrator assignments

Microsoft recommends you to keep fewer than 5 standing global admins with 2 of them reserved for break glass scenarios

Reduce global administrators Learn more

Identity Governance status

Your Identity landscape

- Member users 35
- Guest users 1
- Highly privileged roles 9
- Groups and teams 41
- Applications 6

Microsoft Entra ID Governance

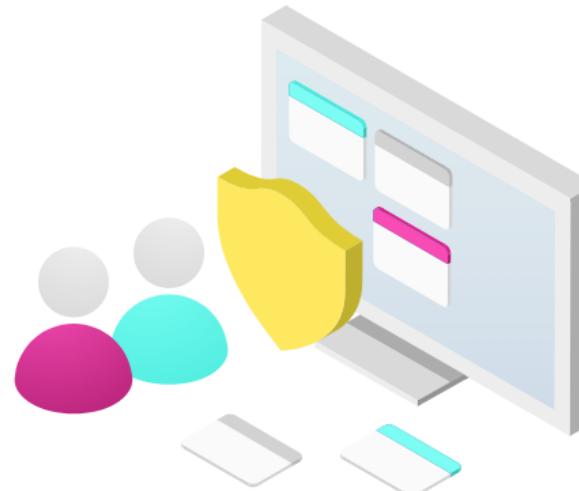
- Access packages for entitlement management 3
- Identities with highly privileged roles 8
- Applications with app roles 13
- Access reviews configured 1
- Lifecycle workflows configured Configure now

Your ID Governance configurations

# Welcome

Manage identity and access requirements. With Microsoft, get the right access to the right resources.

[Learn more](#)



- [★ Favorites](#)
- [Identity](#)
- [Protection](#)
- [Identity governance](#)
- [Dashboard](#)
- [Entitlement management](#)
- [Access reviews](#)
- [Privileged Identity Management](#)
- [Lifecycle workflows](#)
- [Verifiable credentials](#)
- [Permissions Management](#)
- [Global Secure Access \(Preview\)](#)

## Member user lifecycle governance

### 0 member user accounts recently created

Improve operational efficiency, increase new hire productivity and reduce security risks by automating your employee onboarding and offboarding tasks.

[Configure lifecycle workflows](#)

[Learn more](#)

## Application access governance

### 4 apps with direct user assignments

Manage how your employees and guests get access to business applications and maintain compliance by configuring request approval workflows and periodic access reviews, and automatically revoke access when it is no longer necessary.

[Create access package](#)

[Learn more](#)

Identity Governance - Microsoft +

https://entra.microsoft.com/#view/Microsoft\_AAD\_ERM/DashboardBlade/~/GettingStarted

Microsoft Entra admin center

Search resources, services, and docs (G+)

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CONTOSO (M365X5279987.ON...)

Home > Identity Governance

## Identity Governance | Getting started

Dashboard

Getting started

Entitlement management

Access packages

Connected organizations

Reports

Settings

Lifecycle workflows

Lifecycle workflows

Access reviews

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Privileged Identity Management

Azure AD roles

Azure resources

Terms of use

Terms of use

Activity

Audit logs

Troubleshooting + Support

Troubleshoot

New support request

Learn & support

Get feedback?

### Get started with Identity Governance

Manage digital identities securely and efficiently with Azure Active Directory (Azure AD) Identity Governance. Review the most common use cases and set of capabilities for your governance needs.

Uses   External user lifecycle   Group membership   Role assignments   Auditing and reporting

**Control your external user lifecycle**

Manage the entire lifecycle of external users: configure onboarding approval flows, set up regular access reviews, and remove external users when they're done collaborating. Remove guests from groups and Teams, and even guest accounts from Azure AD.

[Review common use cases](#)

**Manage group membership**

Secure and enhance your organization's use of group membership. Make groups "self-service," and delegate approvals directly to business decisionmakers. For privileged access groups, enforce owner eligibility with access reviews.

[Review common use cases](#)

**Protect resources with role assignments**

Require approvals and multifactor authentication to activate use of Azure AD and Azure resource roles. By reviewing roles and making assignments time-bound, you'll help ensure only the right people have access to secure info and resources.

[Review common use cases](#)

**Audit and create reports**

Audit and generate reports on activity within Azure AD. Learn whether or not people review access, who's getting privileged access, or flag suspicious activity tied to Azure AD or Azure resource roles.



Identity Governance - Microsoft + New tab

https://entra.microsoft.com/#view/Microsoft\_AAD\_ERM/DashboardBlade/~/elmEntitlement

Microsoft Entra admin center

Search resources, services, and docs (G+)

admin@M365x5279987...  
CONTOSO (M365X52799878.ON...)

Home > Identity Governance

## Identity Governance | Access packages

New access package Column Refresh Got feedback?

The User Administrator role is no longer allowed to manage catalogs and access packages in Microsoft Entra Entitlement Management. Please transition to the Identity Governance Administrator role to continue managing access without disruption, or go to the Entitlement Management settings page if you need to temporarily opt out. [Learn more](#)

Access packages Catalogs Connected organizations Reports Settings Lifecycle workflows Lifecycle workflows Access reviews Overview Access reviews Programs Settings Review History Privileged Identity Management Azure AD roles Azure resources Terms of use Terms of use Activity Audit logs Troubleshooting + Support Troubleshoot New support request Learn & support

Search by catalog

Search by access package name

-Search by catalog-

Name	Description	Catalog	Pending requests	Active assignme...
Project Longhorn Access Package	Project longhorns project site	Projects Catalog	0	1
Sales and Marketing	Access for Sales and Marketing users and guests	General	0	0

[Home](#)[Favorites](#)[Identity](#)[Protection](#)[Identity governance](#)[Dashboard](#)[Entitlement management](#)[Access reviews](#)[Privileged Identity Management](#)[Lifecycle workflows](#)[Verifiable credentials](#)

Home &gt; Identity Governance

# Identity Governance | Access packages



New access package

Column

Refresh

Got feedback?

[Dashboard](#)[Getting started](#)

## Entitlement management

[Access packages](#)[Catalogs](#)[Connected organizations](#)[Reports](#)[Settings](#)

## Lifecycle workflows

[Lifecycle workflows](#)

## Access reviews

[Overview](#)[Access reviews](#)

The User Administrator role is no longer allowed to manage catalogs and access packages in Microsoft Entra Entitlement Management. Learn more.

Search by access package name

Search by catalog

-Search by catalog-

Name	Description
Project Longhorn Access Package	Project longhorns project site
Sales and Marketing	Access for Sales and Marketing users and guests

New access package - Microsoft + New

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center Search resources, services, and docs (G+) admin@M365x5279987...  
CONTOSO (M365X5279987B.ON...)

Home > Identity Governance | Access packages > New access package ...

\* Basics Resource roles \* Requests Requestor information \* Lifecycle Custom extensions Review + create

### Access package

Create a collection of resources that users can request access to.

Name \*

Description \*

Catalog \*  Learn more. ↗ Create new catalog

Review + create Next: Resource roles >

Home Favorites Identity Protection Identity governance Dashboard Entitlement management Access reviews Privileged Identity Management Lifecycle workflows Verifiable credentials Permissions Management Global Secure Access (Preview) Learn & support

ra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Search resources, services, and docs (G/)

Home > Identity Governance | Access packages >

## New access package

\* Basics    Resource roles    \* Requests    Requestor information    \* Lifecycle    Custom extensions    Review + create

### Access package

Create a collection of resources that users can request access to.

Name \*  ✓

Description \*

Catalog \*  ▼

Learn more. ↗ Create new

Projects Catalog

General

New access package - Microsoft +

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center Search resources, services, and docs (G+) admin@M365x5279987...  
CONTOSO (M365X52799878.ON...

Home > Identity Governance | Access packages > New access package ...

\* Basics **Resource roles** \* Requests Requestor information \* Lifecycle Custom extensions Review + create

Add different resources to this access package. Specify the permissions associated with each resource by selecting a role from the drop-down list. [Learn more](#)

+ Groups and Teams + Applications **+ SharePoint sites**

Resource	Type	Sub Type	Role
Awesome Events	SharePoint Site	Site	Awesome Events Members

Review + create Previous Next: Requests >

The screenshot shows the Microsoft Entra admin center interface for creating a new access package. The left sidebar contains navigation links for Home, Favorites, Identity, Protection, Identity governance, Access reviews, Privileged Identity Management, Lifecycle workflows, Verifiable credentials, Permissions Management, Global Secure Access (Preview), and Learn & support. The main content area is titled 'New access package' and includes tabs for Basics, Resource roles (which is selected and highlighted in blue), Requests, Requestor information, Lifecycle, Custom extensions, and Review + create. A note at the top says to add different resources and specify permissions. Below this are three buttons: '+ Groups and Teams', '+ Applications', and '+ SharePoint sites', with '+ SharePoint sites' being the active tab and highlighted with a red box. A table lists a single resource: 'Awesome Events' (SharePoint Site, Site sub-type) assigned the role 'Awesome Events Members'. Navigation buttons at the bottom include 'Review + create', 'Previous', and 'Next: Requests >'.

Add different resources to this access package. Specify the permissions associated with each resource by selecting a role from the drop-down list. [Learn more](#)

+ Groups and Teams    + Applications    + SharePoint sites

Resource	Type	Sub Type
Awesome Events	SharePoint Site	Site

Role

Awesome Events Members

Search role

Awesome Events Members

Awesome Events Owners

Awesome Events Visitors

New access package - Microsoft + New

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center

Search resources, services, and docs (G+)

admin@M365x5279987...  
CONTOSO (M365X5279987B.ON...)

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Privileged Identity Management

Lifecycle workflows

Verifiable credentials

Permissions Management

Global Secure Access (Preview)

Learn & support

Home > Identity Governance | Access packages >

## New access package

\* Basics   Resource roles   \* Requests   Requestor information   \* Lifecycle   Custom extensions   Review + create

Create a policy to specify who can request an access package, who can approve requests, and when access expires. Additional request policies can be created. [Learn more](#)

### Users who can request access

Users who can request access \*

For users in your directory  
Allow users and groups in your directory to request this access package

For users not in your directory  
Allow users in connected organizations (other directories and domains) to request this access package

None (administrator direct assignments only)  
Allow administrators to directly assign specific users to this access package. Users cannot request this access package

Specific users and groups

All members (excluding guests)

All users (including guests)

### Approval

Require approval \*

Yes    No

### Enable

Enable new requests \*

Yes    No

Required Verified IDs

Choose whether or not you want users to show Verified IDs for this policy. First add the issuer's identifier and then add type of credential you want to check for. Users will need to present the selected credentials for this policy. [Learn more](#)

i You'll need to configure your organization for the Verified ID service before you can use this feature. [Configure Verified ID Service](#)

+ Add issuer

Issuer Identifier	Credential types
-------------------	------------------

Review + create   Previous   Next: Requestor Information >

Create a policy to specify who can request an access package, who can approve requests, and when access expires. Additional request policies can be created. [Learn more](#)

### Users who can request access

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Allow users in connected organizations (other directories and domains) to request this access package
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Allow administrators to directly assign specific users to this access package. Users cannot request this access package

- Specific users and groups
- All members (excluding guests)
- All users (including guests)

### Approval

Require approval \* [i](#)

[Yes](#) [No](#)

### Enable

Enable new requests \* [i](#)

[Yes](#) [No](#)

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Choose whether or not you want users to show Verified IDs for this policy. First add the issuer's identifier and then add type of credential you want to check for. Users will need to present the selected credentials for this policy. [Learn more](#)



You'll need to configure your organization for the Verified ID service before you can use this feature.

## Users who can request access

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- All members (excluding guests)
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## Approval

Require approval \* ⓘ

[Yes](#) [No](#)

## Enable

Enable new requests \* ⓘ

[Yes](#) [No](#)

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You'll need to configure your organization for the Verified ID service before you can use this feature.  
[Configure Verified ID Service](#)

+ Add issuer

## Users who can request access

Users who can request access \*

- For users in your directory  
Allow users and groups in your directory to request this access package
- For users not in your directory  
Allow users in connected organizations (other directories and domains) to request this access package
- None (administrator direct assignments only)  
Allow administrators to directly assign specific users to this access package. Users cannot request this access package

Specific users and groups

All members (excluding guests)

All users (including guests)

## Approval

Require approval \* ⓘ

Yes    No

## Enable

Enable new requests \* ⓘ

Yes    No

## Required Verified IDs

Choose whether or not you want users to show Verified IDs for this policy. First add the issuer's identifier and then add type of credential you want to check for. Users will need to present the selected credentials for this policy. [Learn more](#)



You'll need to configure your organization for the Verified ID service before you can use this feature.

[Configure Verified ID Service](#)

+ Add issuer

## Users who can request access

Users who can request access \*

- For users in your directory  
Allow users and groups in your directory to request this access package
- For users not in your directory  
Allow users in connected organizations (other directories and domains) to request this access package
- None (administrator direct assignments only)  
Allow administrators to directly assign specific users to this access package. Users cannot request this access package

- Specific users and groups
- All members (excluding guests)
- All users (including guests)

## Approval

Require approval \* ⓘ

Yes No

## Enable

Enable new requests \* ⓘ

Yes No

## Required Verified IDs

Choose whether or not you want users to show Verified IDs for this policy. First add the issuer's identifier and then add type of credential you want to check for. Users will need to present the selected credentials for this policy. [Learn more](#) ↗



You'll need to configure your organization for the Verified ID service before you can use this feature.  
[Configure Verified ID Service](#)

+ Add issuer

New access package - Microsoft + New

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center Search resources, services, and docs (G+) admin@M365x5279987...  
CONTOSO (M365X52799878.ON...

Home > Identity Governance | Access packages > New access package ...

\* Basics \* Resource roles \* Requests Requestor information \* Lifecycle Custom extensions Review + create

Collect information and attributes from requestor. Go to Catalogs to add attributes for this access package's catalog resources. [Learn more](#)

Questions Attributes

Question	Add localization	Answer format	Multiple choice options	Regex pattern (Preview)	Required
<input type="text" value="Enter question"/>	<a href="#">add localization</a>	<a href="#">Answer format</a>			<input type="checkbox"/>

Review + create Previous Next: Lifecycle >

New access package - Microsoft

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center

Search resources, services, and docs (G+)

admin@M365x5279987...  
CONTOSO (M365X5279987B.ON...)

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Permissions Management

Global Secure Access (Preview)

Learn & support

Home > Identity Governance | Access packages >

## New access package

\* Basics   Resource roles   \* Requests   Requestor information   **\*Lifecycle**   Custom extensions   Review + create

### Expiration

Access package assignments expire ⓘ  On date  Number of days  Number of hours  Never

Assignments expire after (number of days)\*

Users can request specific timeline \* ⓘ  Yes  No

Show advanced expiration settings

### Access Reviews

Require access reviews \*  Yes  No

Review + create   Previous   **Next: Rules >**

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Home &gt; Identity Governance | Access packages &gt;

# New access package

...

[\\* Basics](#)   [Resource roles](#)   [\\* Requests](#)   [Requestor information](#)   [\*\*\\* Lifecycle\*\*](#)   [Custom extensions](#)   [Review + create](#)

## Expiration

Access package assignments expire ⓘ

[On date](#)   [\*\*Number of days\*\*](#)   [Number of hours](#)   [Never](#)

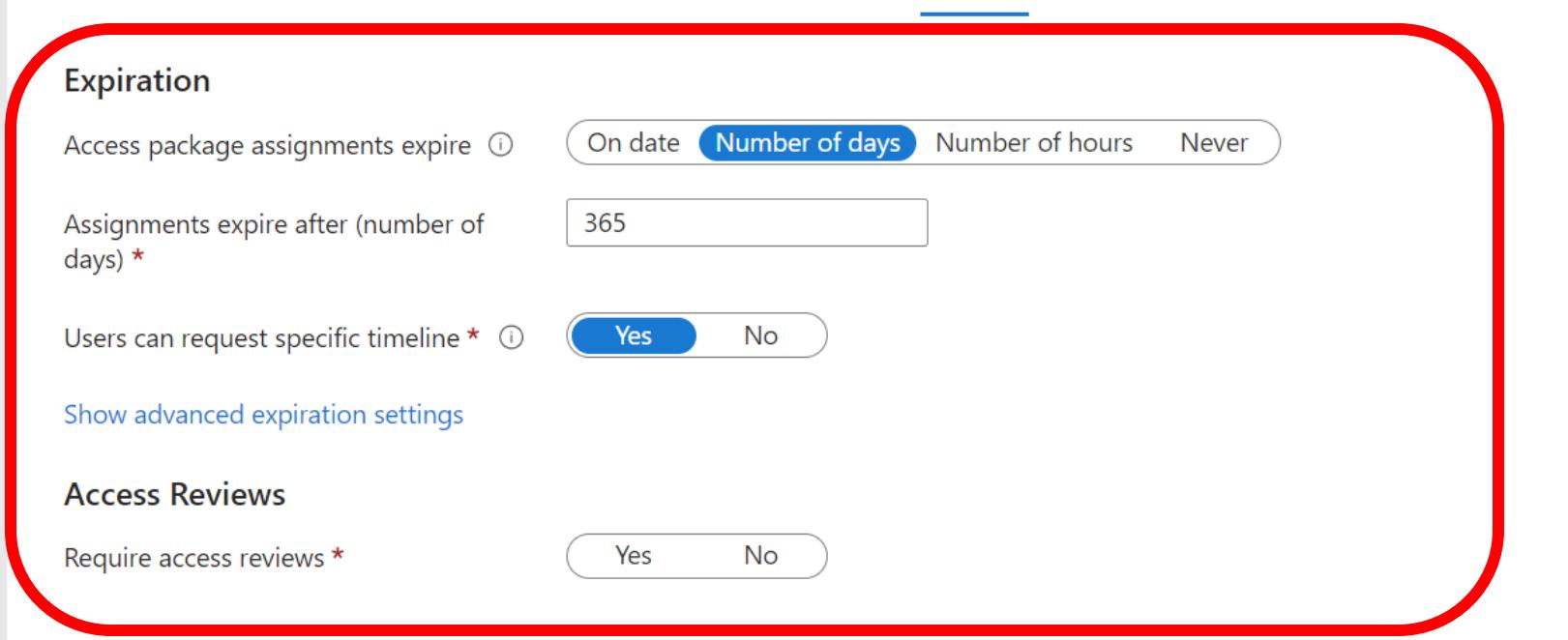
Assignments expire after (number of days) \*

Users can request specific timeline \* ⓘ

[Yes](#)   [No](#)[Show advanced expiration settings](#)

## Access Reviews

Require access reviews \*

[Yes](#)   [No](#)

The screenshot shows a 'New access package' configuration page. On the left is a navigation sidebar with various identity-related options. The main area has several tabs at the top: 'Basics', 'Resource roles', 'Requests', 'Requestor information', 'Lifecycle' (which is underlined and highlighted with a red border), 'Custom extensions', and 'Review + create'. The 'Lifecycle' section contains two main groups of settings. The first group, 'Expiration', includes a dropdown for assignment expiration ('On date', 'Number of days', 'Number of hours', 'Never') and a field set to '365'. It also includes a toggle for users requesting specific timelines ('Yes' is selected). Below this is a link to 'Show advanced expiration settings'. The second group, 'Access Reviews', includes a toggle for requiring access reviews ('Yes' is selected). A large red rounded rectangle highlights both the 'Expiration' and 'Access Reviews' sections.

## New access package

\* Basics    Resource roles    \* Requests    Requestor information    \* Lifecycle    Custom extensions    Review + create

### Expiration

Access package assignments expire ⓘ

On date    Number of days    Number of hours    **Never**

Users can request specific timeline \* ⓘ

**Yes**    No

### Access Reviews

Require access reviews \*

**Yes**    No

Starting on ⓘ

31.10.2023 

Review frequency ⓘ

Annually    Bi-annually    **Quarterly**    Monthly    Weekly

Duration (in days) \* ⓘ

25 

Maximum 80

Reviewers ⓘ

Self-review

Specific reviewer(s)

Manager

Show advanced access review settings

New access package - Microsoft

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementCreateBlade/catalogId//catalogName/

Microsoft Entra admin center

Search resources, services, and docs (G+)

admin@M365x5279987...  
CONTOSO (M365X52799878.ON...

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- Lifecycle workflows

Verifiable credentials

Permissions Management

Global Secure Access (Preview)

Learn & support

New access package ...

\* Basics \* Resource roles \* Requests Requestor information \* Lifecycle Custom extensions Review + create

Configure a rule: If <event>, then do <flow>. A rule contains an event that/and triggers a previously defined custom flow

Stage

Select stage

Custom Extension

Select custom extension

Review + create Previous Next: Review + create >

Access to Event portal - Microsoft

https://entra.microsoft.com/#view/Microsoft\_Azure\_ELMAdmin/EntitlementMenuBlade/~/overview/entitlementId/eb815f92-dcaf-43f1-8a43-1bf6216a5e09/catalogId/bcc3f81f-2152-438b-833e-26b9df8e4cef/catalog...

Microsoft Entra admin center

Search resources, services, and docs (G+)

Home > Identity Governance | Access packages > Access to Event portal

Access package

Overview Edit Delete

Access to Event portal

This package gives access to our Event portal

Properties

Created by	Created on	Object Id
admin@M365x52799878.onmicrosoft.com	10/31/2023	eb815f92-dcaf-43f1-8a43-1bf6216a5e09
Catalog	Hidden	My Access portal link
General	No	<a href="https://myaccess.microsoft.com/@M365x52799878...">https://myaccess.microsoft.com/@M365x52799878...</a>

Contents

Resource roles	Policies	Activity
0 Groups and Teams 0 Apps 1 SPO	1 Enabled 0 Disabled	0 Assignments 0 Pending Requests N/A Change Propagation Sync

Incompatible assignments (Preview)

0

Access package created successfully

Created access package Access to Event portal in catalog General.

More Details

Correlation id  
6e2a3236-55ae-44b4-9c53-1748d610f21b

Learn & support

[Edit](#)  [Delete](#)

## Access to Event portal

This package gives access to our Event portal

Access package created successfully  
Created access package Access to catalog General.  
**More Details**  
Correlation id  
6e2a3236-55ae-44b4-9c53-1748d

## Properties

Created by	Created on	Object Id
admin@M365x52799878.onmicrosoft.com	10/31/2023	eb815f92-dcaf-43f1-8a43-1bf6216a5e09
Catalog	Hidden ⓘ	My Access portal link ⓘ
General	No	<a href="https://myaccess.microsoft.com/@M365x52799878....">https://myaccess.microsoft.com/@M365x52799878....</a>

## Contents

### Resource roles

0 Groups and Teams 0 Apps 1 SPO

### Policies

1 Enabled 0 Disabled

### Activity

0 Assignments 0 Pending Requests

N/A Change Propagation Sync

### Incompatible assignments (Preview)

0

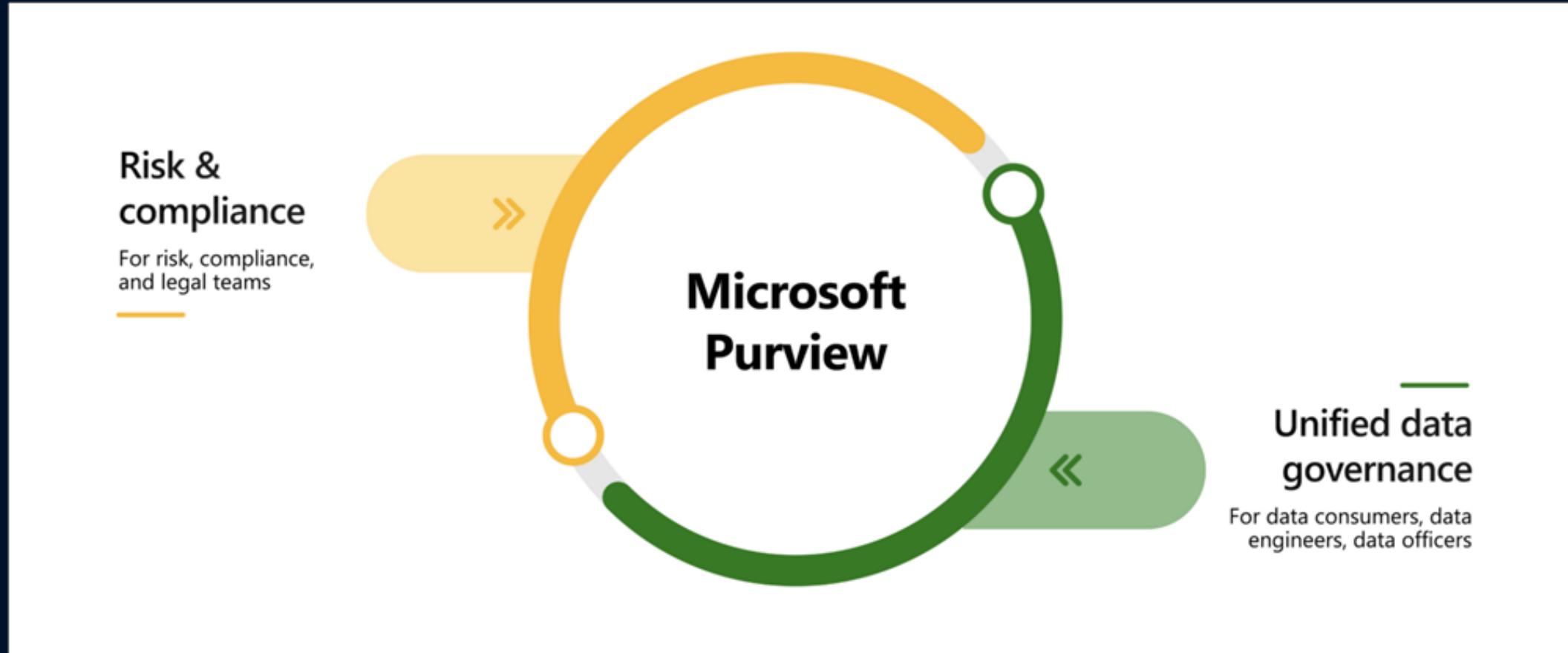
# Data governance

Know your  
data

Protect your  
data

Prevent  
data loss

# Microsoft Purview



## Microsoft Purview



### Unified data governance

For data consumers, data  
engineers, data officers

# Microsoft Purview – Sensitivity labeling



Labeling helps organizations discover, classify and protect sensitive documents, emails and meetings, and groups and sites.

- Microsoft 365 E5/A5/G5/E3/A3/G3/F1/F3/Business Premium/OneDrive for Business (Plan 2)
- Enterprise Mobility + Security E3/E5
- Office 365 E5/A5/E3/A3

DEMO

# Microsoft Purview

# Autolabeling

The screenshot shows the Microsoft 365 Home page with a dark theme. The top navigation bar includes icons for globe, square, Home | Microsoft 365, and a search bar with the URL https://www.office.com/?auth=2. The main content area features a sidebar on the left with icons for Hjem, Opprett, Mitt innhold, Feed, and Apper. The main content area displays three cards under 'Anbefalt' (Recommended):

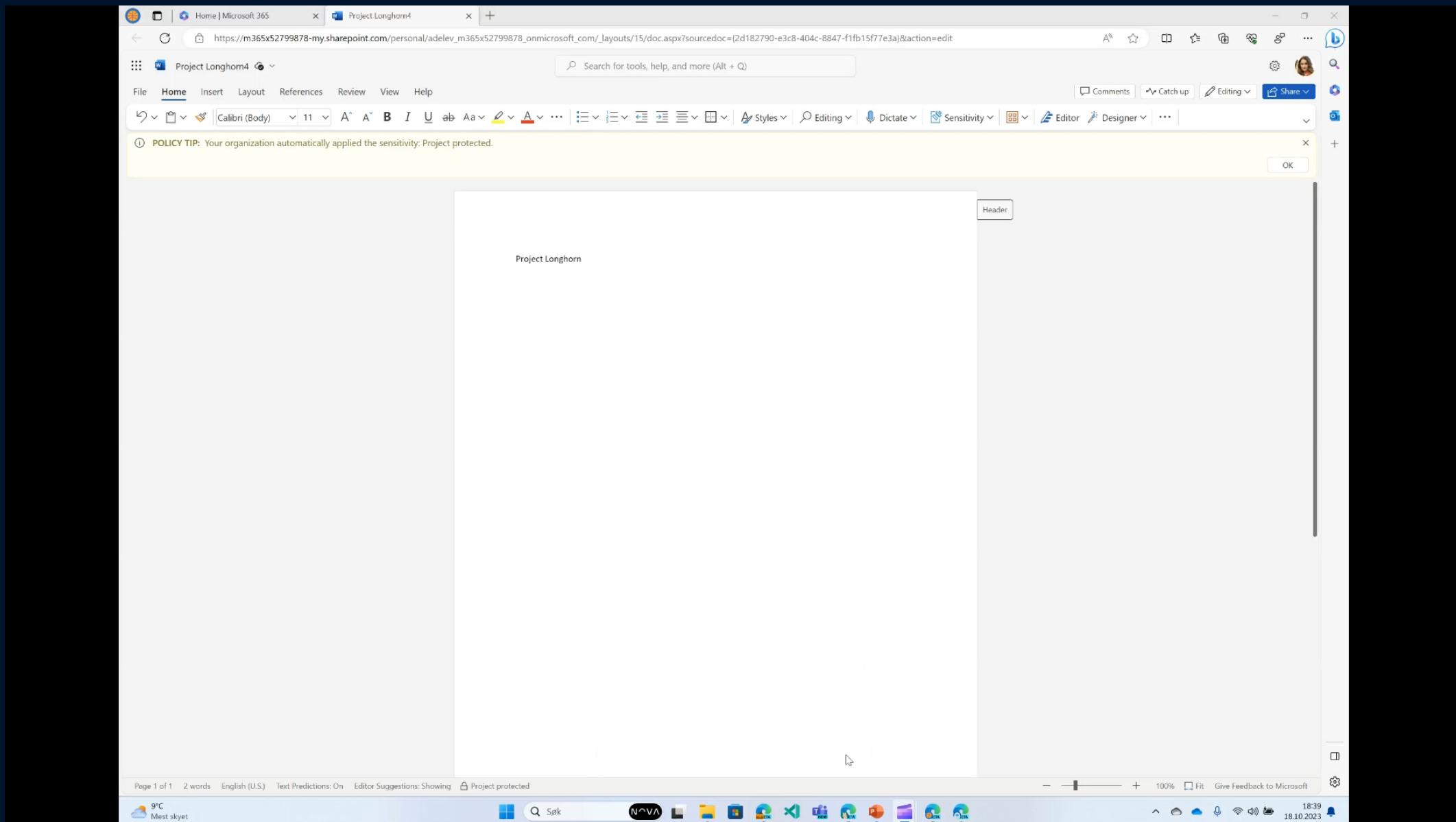
- You frequently open this** (I går kl. 23:28)  
hemmelig dokument  
A preview window shows a list of numbers:

0505876780  
0508814515  
24029638708  
2200000000000000  
15028915577  
20088020766  
1008801975  
02088048755  
14008010322  
24088029740
- You edited this** (I går kl. 23:32)  
Document  
A preview window shows a blank document.
- You may be interested in this** (13. sep.)  
Inventory  
A preview window shows a grid-based spreadsheet titled 'Inventory'.

Below this, under 'Hurtigtilgang' (Quick Access), there is a list of recently used documents:

Document	Last opp	Action
Document	I går kl. 23:32	✓ You edited this
Project Longhorn4	I går kl. 23:30	✓ You edited this
hemmelig dokument	I går kl. 23:28	□ You frequently open this
Project Longhorn3	18. okt.	✓ You edited this
Project Longhorn2	18. okt.	✓ You edited this
Project Longhorn	18. okt.	
ClientSecret	26. sep.	✓ You edited this

# Watermark



# Sensitivity label

Home - Microsoft Purview https://compliance.microsoft.com/homepage

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## Home

What's new? Add cards

Communication compliance

### Minimize communication risks

Quickly setup policies to monitor user communications across channels for inappropriate and sensitive content so they can be examined by designated reviewers. [Learn more about communication compliance](#)

**Recently detected**

Communications containing	Instances
All Full Names	563
Credit Card Number	111
EU Debit Card Number	107
U.S. Bank Account Number	107
New Zealand Social Welfare ...	104

[Get started](#)

Adaptive Protection

### Automatically mitigate potential risks with Adaptive Protection

Adaptive Protection combines data loss prevention (DLP) & insider risk management capabilities to help minimize risky activity early.

- ✓ Define risk priorities for your org
- ✓ Dynamically enforce DLP actions for riskiest users
- ✓ Automated risk-adaption balances security and productivity

**What's set up when you turn on Adaptive Protection**

- Insider risk management policy
- Built-in risk levels for Adaptive Protection
- DLP policy in test mode

Turn on Adaptive Protection now to test it out before activating.

[Turn on Adaptive Protection](#) [Learn more](#)

Insider Risk Management

A recent study found that, with remote and hybrid work on the rise and digital data rapidly increasing, orgs are more concerned than ever about potential insider risks.

Source: Insider Risk Management, Microsoft Market Research, Jan 2021



Start protecting your organization today with Microsoft Purview Insider Risk Management. Enable an analytics scan to receive a custom report of potential risk areas for your users.

[Turn on analytics](#) [Learn more](#)

Active alerts

### 11 active alerts

Alert name	Severity	Last activity
DLP-Protect secrets	Low	Nov 1, 2023 12:04 ...
DLP-Protect secrets	Low	Oct 31, 2023 11:51 ...

[Learn more](#)

Cloud app compliance

### Review cloud app co...

Some of your cloud apps might not meet compliance requirements for these regulations

**GDPR**

**HIPAA**

Users with the most shared files

User	Email	Files shared
	adelev@m365x52799878.onmicrosoft.com	6
	meganb@m365x52799878.onmicrosoft.com	3

[Learn more](#)

Compliance Manager

Data classification

Data connectors

Alerts

Policies

Roles & scopes

Trials

Solutions

Catalog

Audit

Content search

Communication compliance

Data loss prevention

eDiscovery

Data lifecycle management

Information protection

- Overview
- Labels
- Label policies
- Auto-labeling

Information barriers

Insider risk management

Records management

Communication compliance

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### Recently detected

Communications containing	Instances
---------------------------	-----------

All Full Names	563
----------------	-----

Credit Card Number	111
--------------------	-----

EU Debit Card Number	107
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U.S. Bank Account Number	107
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New Zealand Social Welfare ...	104
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...	...
-----	-----

[Labels](#)

[Get started](#)

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[Learn more](#)

Cloud app compliance

## 11 active alerts

Users with the m...

Users currently shar...

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

# POINT:TAKEN Microsoft Purview

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Data lifecycle management

## Labels

You can now create sensitivity labels with privacy and access control settings for Teams, SharePoint sites, and Microsoft 365 Groups. To do this, you must first [complete these steps](#) to enable the feature.

Sensitivity labels are used to classify email messages, documents, sites, and more. When a label is applied (automatically or by the user), the content or site is protected based on the settings. You can use labels to encrypt files, add content marking, and control user access to specific sites. [Learn more about sensitivity labels](#)

+ Create a label | Publish labels | Export | Refresh

<input type="checkbox"/>	Name	Priority	Scope	Created by	Last modified
<input type="checkbox"/>	Personal	0 - lowest	File, Email		Sep 13, 2023
<input type="checkbox"/>	Public	1	File, Email		Sep 13, 2023
<input type="checkbox"/>	> General	2	File, Email		Sep 13, 2023
<input type="checkbox"/>	> Confidential	5	File, Email		Sep 13, 2023
<input type="checkbox"/>	> Highly Confidential	9	File, Email		Sep 13, 2023
<input type="checkbox"/>	Confidential - Finance	13	File, Email	Megan Bowen	Sep 13, 2023
<input type="checkbox"/>	Project protected	14	File, Email, Meetings, Schematized dat...	MOD Administrator	Oct 1, 2023
<input type="checkbox"/>	super secret label	15 - highest	File, Email, Meetings, Schematized dat...	MOD Administrator	Oct 22, 2023

## New sensitivity label

- Label details
- Scope
- Items
- Groups & sites
- Schematized data assets (preview)
- Finish

### Provide basic details for this label

The protection settings you choose for this label will be immediately enforced on the items or content containers to which it's applied. Labeled files will be protected wherever they go, whether they're saved in the cloud or downloaded to a computer.

Name \*

Super secret label

Display name \*

Super secret label

Description for users \*

Use this label to mark your super secret files in your project

Description for admins

Enter a description that's helpful for admins who will manage this label

Label color



## Name and tooltip

The protection settings you choose for this label will be immediately enforced on the items or content containers to which it's applied. Labeled files will be protected wherever they go, whether they're saved in the cloud or downloaded to a computer.

Name \* (i)

Super secret label

Display name \* (i)

Super secret label

Description for users \* (i)

Use this label to mark your super secret files in your project

Description for admins (i)

Enter a description that's helpful for admins who will manage this label

### Label color

The color selected below is currently applied to the parent label. As a result, all sublabels of the parent label will inherit the same color. If you want to use a different color, edit the parent label. [Learn more about label color](#)



# New sensitivity label

Name and tooltip

Scope

Items

Groups & sites

Schematized data assets (preview)

Finish

## Define the scope for this label

Labels can be applied directly to items (such as files, emails, meetings), containers like SharePoint sites and Teams, Power BI items, schematized data assets, and more. Let us know where you want this label to be used so you can configure the applicable protection settings. [Learn more about label scopes](#)

### Items

Be aware that restricting the scope to only files or emails might impact encryption settings and where the label can be applied. [Learn more](#)

#### Files

Protect files created in Word, Excel, PowerPoint, and more.

#### Emails

Protect messages sent from all versions of Outlook.

#### Meetings

Protect calendar events and meetings scheduled in Outlook and Teams.

(i) Parent label will automatically inherit meeting scope from sub labels

### Groups & sites

Configure privacy, access control, and other settings to protect labeled Teams, Microsoft 365 Groups, and SharePoint sites.

(i) To apply sensitivity labels to Teams, SharePoint sites, and Microsoft 365 Groups, you must first [complete these steps](#) to enable the feature.

### Schematized data assets (preview)

Apply labels to files and schematized data assets in Microsoft Purview Data Map. Schematized data assets include SQL, Azure SQL, Azure Synapse, Azure Cosmos, AWS RDS, and more.



## New sensitivity label

- Label details
- Scope
- Items
- Groups & sites
- Schematized data assets (preview)
- Finish

### Choose protection settings for labeled items

Configure encryption and content marking settings to protect labeled items.

**Apply or remove encryption**

Control who can access items that have this label applied.

**Apply content marking**

Add custom headers, footers, and watermarks to items that have this label applied.

**Protect Teams meetings and chats**

Configure protection settings for Teams meetings and chats.



## New sensitivity label

Label details

Scope

Items

Groups & sites

Schematized data assets (preview)

Finish

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Configure encryption and content marking settings to protect labeled items.

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**Protect Teams meetings and chats**

Configure protection settings for Teams meetings and chats.

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

**Items**

Encryption

Content marking

Auto-labeling for files and emails

Groups & sites

Schematized data assets (preview)

Finish

### Encryption

Control who can access items that have this label applied. Items include emails, Office files, Power BI files, and meeting invites (if you chose to configure meeting settings for this label). [Learn more about encryption settings](#)

Remove encryption if the file or email or calendar event is encrypted

Configure encryption settings

Assign permissions now or let users decide?

Assign permissions now

The encryption settings you choose will be automatically enforced when the label is applied to email and Office files.

User access to content expires [i](#)

Never

Allow offline access [i](#)

Always

Assign permissions to specific users and groups \* [i](#)

Assign permissions

0 items

Users and groups	Permissions	Edit	Delete
No data available			

Use Double Key Encryption [i](#)

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat

## New sensitivity label

Label details

Scope

Items

Encryption

Content marking

Auto-labeling for files and emails

Groups & sites

Schematized data assets (preview)

Finish

### Encryption

Control who can access items that have this label applied. Items include emails, Office files, Po to configure meeting settings for this label). [Learn more about encryption settings](#)

Remove encryption if the file or email or calendar event is encrypted

Configure encryption settings

Assign permissions now or let users decide?

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The encryption settings you choose will be automatically enforced when the label is applied to email and O

User access to content expires [i](#)

Never

Allow offline access [i](#)

Always

Assign permissions to specific users and groups \* [i](#)

Assign permissions

Users and groups

Permissions

No data available

Use Double Key Encryption [i](#)

### Assign permissions

Only the users or groups you choose will be assigned permissions to use the content that this label applied. You can choose from existing permissions (such as Co-Owner, Co-Auth and Reviewer) or customize them to meet your needs.

+ Add all users and groups in your organization

+ Add any authenticated users [i](#)  

+ Add users or groups

+ Add specific email addresses or domains [i](#)

Permissions assigned to

No data available

Choose permissions

Co-Author  
View content,View rights>Edit content,Save,Print,Copy and extract content,Reply,Reply all,Forward,Allow macros

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview

MOD Administrat... MA

New sensitivity label

Encryption

Control who can access items that have this label applied. Items include emails, Office files, Po to configure meeting settings for this label). [Learn more about encryption settings](#)

Remove encryption if the file or email or calendar event is encrypted

Configure encryption settings

Assign permissions now or let users decide?

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User access to content expires [\(i\)](#)

Never

Allow offline access [\(i\)](#)

Always

Assign permissions to specific users and groups \* [\(i\)](#)

Assign permissions

Users and groups

Permissions

No data available

Use Double Key Encryption [\(i\)](#)

Choose permissions

Choose which actions would be allowed for this user/group. [Learn more about permissions](#)

Co-Author

Co-Owner

Co-Author

Reviewer

Viewer

Custom

Reply(REPLY)

Reply all(REPLYALL)

Forward(FORWARD)

Edit rights(EDITRIGHTSDATA)

Export content(EXPORT)

Allow macros(OBJMODEL)

Full control(OWNER)

Remove encryption if the file or email or calendar event is encrypted

Configure encryption settings

#### Assign permissions now or let users decide?

[Assign permissions now](#)

The encryption settings you choose will be automatically enforced when the label is applied to email and Office files.

User access to content expires [\(i\)](#)

Never

Allow offline access [\(i\)](#)

Always

#### Assign permissions to specific users and groups \* [\(i\)](#)

[Assign permissions](#)

Users and groups

Authenticated users

M365x52799878.onmicrosoft.com

Permissions

Co-Author

Co-Author

Edit



Delete



Use Double Key Encryption [\(i\)](#)

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

**Items**

Encryption

**Content marking**

Auto-labeling for files and emails

Groups & sites

Schematized data assets (preview)

Finish

### Content marking

Add custom headers, footers, and watermarks to content that has this label applied. [Learn more about content marking](#)

(i) All content marking will be applied to documents but only the header and footer will be applied to email messages. If you chose to configure meeting settings for this label, the header and footer will also be applied to meeting invites.

### Content marking

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

**Items**

Encryption

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Groups & sites

Schematized data assets (preview)

Finish

### Content marking

Add custom headers, footers, and watermarks to content that has this label applied. [Learn more about content marking](#)

All content marking will be applied to documents but only the header and footer will be applied to email messages. If you chose to configure meeting settings for this label, the header and footer will also be applied to meeting invites.

#### Content marking

Add a watermark  Customize text

Add a header  Customize text

Add a footer  Customize text

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

**Items**

Encryption

Content marking

Auto-labeling for files and emails

Groups & sites

Schematized data assets (preview)

Finish

### Content marking

Add custom headers, footers, and watermarks to content that has this label applied. [Learn more](#)

All content marking will be applied to documents but only the header and footer will be applied to email messages. If you enable a watermark, it will also be applied to meeting invites.

### Content marking

Add a watermark  Customize text

Add a header  Customize text

Add a footer  Customize text

### Customize watermark text

This text will appear as a watermark only on labeled documents. It won't be applied to email messages.

**Watermark text \*** Project sensitiv

**Font size** 40

**Font color** Black

**Text layout** Diagonal

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

**Items**

Encryption

Content marking

**Auto-labeling for files and emails**

Groups & sites

Schematized data assets (preview)

Finish

### Auto-labeling for files and emails

When users edit Office files or compose, reply to, or forward emails from Outlook that contain content matching the conditions you choose here, we'll automatically apply this label or recommend that they apply it themselves. [Learn more about auto-labeling for Microsoft Purview](#)

We'll also apply this label to files that match the same conditions in Azure Blob Storage, Azure Files, Azure Data Lake Storage, and Amazon S3. [Learn more about auto-labeling in Microsoft Purview Data Map](#)

To automatically apply this label to files that are already saved (in SharePoint and OneDrive) or emails that are already processed by Exchange, you must create an auto-labeling policy. [Learn more about auto-labeling policies](#)

### Auto-labeling for files and emails

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

Items

**Groups & sites**

Schematized data assets (preview)

Finish

### Define protection settings for groups and sites

These settings apply to teams, groups, and sites that have this label applied. They don't apply directly to the files stored in those containers.  
[Learn more about these settings](#)

**Privacy and external user access**  
Control the level of access that internal and external users will have to labeled teams and Microsoft 365 Groups.

**External sharing and Conditional Access**  
Control external sharing and configure Conditional Access settings to protect labeled SharePoint sites.

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

## New sensitivity label

Label details

Scope

Items

Groups & sites

**Schematized data assets (preview)**

Finish

### Auto-labeling for schematized data assets (preview)

Automatically apply this label to schematized data assets in Microsoft Purview Data Map that contain the sensitive info types you choose here. You can automatically label database columns in SQL, Azure SQL, Azure Synapse, Azure Cosmos, AWS RDS, and various other data sources governed by Microsoft Purview Data Map. [Learn more about auto-labeling for schematized data assets](#)

Auto-labeling for schematized data assets (preview)



## New sensitivity label

- Label details
- Scope
- Items
- Groups & sites
- Schematized data assets (preview)
- 

### Review your settings and finish

#### Name

Super secret labelz

[Edit](#)

#### Display name

Super secret label

[Edit](#)

#### Description for users

Use this label to mark your super secret files in your project

[Edit](#)

#### Scope

File, Email, Meetings, Schematized data assets

[Edit](#)

#### Encryption

Encryption

[Edit](#)

#### Content marking

Watermark: Project sensitiv

[Edit](#)

#### Auto-labeling for files and emails

None

[Edit](#)

#### Meetings settings

[Edit](#)

#### Auto-labeling for schematized data assets (preview)

None

[Edit](#)

ne and tooltip

pe

ns

ups & sites

ermatized data assets (preview)

sh

## Your sensitivity label was created

Creating the label is just the first step in classifying and protecting content. To make this label available to users in your organization, you can auto-apply it to specific content and publish it to users' apps.

### Next steps

Publish label to users' apps

Create a label policy to make the label available in Office apps, SharePoint, Teams, and Microsoft 365 Groups. Once published, users will be able to apply it to protect their content. [Learn more about publishing labels](#)

Don't create a policy yet

You can publish or auto-apply this label later.

### Recommended resources based on your settings

[Review prerequisites](#) to get the most out of your encryption settings

[Review prerequisites](#) for applying sensitivity labels to Power BI content.

[Review a Microsoft Purview Data Map tutorial](#) on how to start scanning assets and automatically apply this label

Labels - Microsoft Purview

https://compliance.microsoft.com/informationprotection/labels

POINT:TAKEN Microsoft Purview MOD Administrat... MA

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Insider risk management

## Labels

You can now create sensitivity labels with privacy and access control settings for Teams, SharePoint sites, and Microsoft 365 Groups. To do this, you must first [complete these steps](#) to enable the feature.

Sensitivity labels are used to classify email messages, documents, sites, and more. When a label is applied (automatically or by the user), the content or site is protected based on the settings you choose. For example, you can create labels that encrypt files, add content marking, and control user access to specific sites. [Learn more about sensitivity labels](#)

+ Create sublabel Create auto-labeling policy Publish label Edit label Reprioritize Delete label Refresh 1 of 8 selected

<input type="checkbox"/>	Name	Priority	Scope	Created by	Last modified
<input type="checkbox"/>	Personal	0 - lowest	File, Email		Sep 13, 2023 8:12:18 AM
<input type="checkbox"/>	Public	1	File, Email		Sep 13, 2023 8:12:18 AM
<input type="checkbox"/>	> General	2	File, Email		Sep 13, 2023 8:12:19 AM
<input type="checkbox"/>	> Confidential	5	File, Email		Sep 13, 2023 8:12:21 AM
<input type="checkbox"/>	> Highly Confidential	9	File, Email		Sep 13, 2023 8:12:28 AM
<input type="checkbox"/>	Confidential - Finance	13	File, Email	Megan Bowen	Sep 13, 2023 11:38:34 AM
<input type="checkbox"/>	Project protected	14	File, Email, Meetings, Schematized data...	MOD Administrator	Oct 1, 2023 9:42:20 PM
<input checked="" type="checkbox"/>	super secret label	15 - highest	File, Email, Meetings, Schematized data...	MOD Administrator	Oct 22, 2023 11:19:42 PM

## Labels

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Create sublabel **Create auto-labeling policy** Publish label Edit label Reprioritize Delete label Refresh

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<input type="checkbox"/>	General	2	File, Email		Sep 13, 2023 8:12:19 AM
<input type="checkbox"/>	Confidential	5	File, Email		Sep 13, 2023 8:12:21 AM
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- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Name your auto-labeling policy

This policy will automatically apply a label to items that match rules and conditions you'll define.

Name \*

super secret label auto-labeling policy

Description

Enter a description for your new auto-labeling policy



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Assign admin units

Choose the admin units you'd like to assign this policy to. Admin units are created in Azure Active Directory and restrict the policy to a specific set of users or groups. Your selections will affect the location options available to you in the next step.

If you want to assign this policy to all users and groups, select 'Next' and proceed. [Learn more about admin units](#)

+ Add or remove admin units

### Admin units

Full directory



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Choose locations where you want to apply the label

Exchange will automatically apply the label to unlabeled emails, regardless of which device or platform is used to send and receive the email. OneDrive and SharePoint will automatically apply the label to unlabeled Office documents and PDFs.

**Tip** Edit the "Auto-labeling" settings for this label to ensure that it's automatically applied to documents when they're saved and emails when they're sent.

If your role group permissions are restricted to a specific set of users or groups, you'll only be able to apply the label to those users or groups. [Learn more about role group permissions.](#)

[View role groups](#)

Location	Scope	
<input checked="" type="checkbox"/> Exchange email	All users & groups	<a href="#">Edit</a>
<input checked="" type="checkbox"/> SharePoint sites	All sites	<a href="#">Edit</a>
<input checked="" type="checkbox"/> OneDrive accounts	All users & groups	<a href="#">Edit</a>

- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Set up common or advanced rules

Rules are made up of conditions that define what content the label is applied to. Choose common rules to define one set of rules that will apply to all locations you selected or choose advanced rules to define different rules for each location.

- Common rules.** Define one set of common rules for all locations.

(i) Common rules consist of conditions for specifying what sensitive info to detect and whether to apply the label to items shared inside or outside your organization. If you selected Exchange and want access to more email conditions, choose advanced rules.

- Advanced rules.** Define specific rules for each location.



- Name
- Admin units
- Locations
- Policy rules
- Common rules
- Label
- Policy mode
- Finish

## Define rules for content in all locations

We'll automatically apply this label to content that matches the rules and related conditions here. These rules will apply across all locations you specified.

+ New rule

Name

Statu

No rules created

## Define rules for content in all locations

We'll automatically apply this label to content that matches the rules and related conditions here. The locations you specified.

+ New rule

Name

No rules created

Auto-labeling &gt; New policy



- Name
- Admin units
- Locations
- Policy rules
- Common rules
- Label
- Policy mode
- Finish

## New rule

Name \*

Project auto protected

Description

Enter a description for this rule

### Conditions

We'll apply this policy to content that matches these conditions.

[+ Add condition](#)

Content contains

Content is shared

File extension is

...hes any of these exceptions.

Document name contains words or phrases

Document property is

Document size equals or is greater than

Document created by

Name \*

Project auto protected

Description

Enter a description for this rule

Conditions

We'll apply this policy to content that matches these conditions.

+ Add condition ▾

Content contains

Content is shared

File extension is

Document name contains words or phrases

Document property is

Document size equals or is greater than

Document created by

...hes any of these exceptions.

# New rule

Name \*

Project auto protected

Description

Enter a description for this rule

## Conditions

We'll apply this policy to content that matches these conditions.

### Document name contains words or phrases



Applies label to documents where the file name contains any of the words or phrases you specify.

Enter words and then click 'Add'. Separate multiple entries with commas.



+ Add

+ Add condition ▾

## Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

# New rule

Name \*

Project auto protected

Description

Enter a description for this rule

## Conditions

We'll apply this policy to content that matches these conditions.

### Document name contains words or phrases

Applies label to documents where the file name contains any of the words or phrases you specify.

Project

Longhorn

Enter words and then click 'Add'. Separate multiple entries with commas.



+ Add

+ Add condition ▾

## Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

We'll apply this policy to content that matches these conditions.

### ^ Document name contains words or phrases



Applies label to documents where the file name contains any of the words or phrases you specify.

Project



Longhorn



Enter words and then click 'Add'. Separate multiple entries with commas.



+ Add

+ Add condition ▾

### ^ Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

Except if file extension is

Except if attachment or document name contains words or phrases

Except if document property is

Except if document size equals or is greater than

Except if document created by



- Name
- Admin units
- Locations
- Policy rules
- Common rules
- Label
- Policy mode
- Finish

## Define rules for content in all locations

We'll automatically apply this label to content that matches the rules and related conditions here. These rules will apply to content in all locations you specified.

+ New rule

1 item

Name	Status
Project auto protected	

**Conditions**  
Document name contains words or phrases  
Project  
Longhorn



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Choose a label to auto-apply

Users will see this label applied to files that match the rules and conditions you chose. [Where will this label appear?](#)

### Label to auto-apply

super secret label

 [Change](#)



- Name
- Admin units
- Locations
- Policy rules
- Label
- Additional email settings
- Policy mode
- Finish

## Additional settings for email

These settings only apply to email messages.

- Automatically replace existing labels that have the same or lower priority

If selected, this label will replace existing labels if their priority is the same or lower than this one, regardless of whether the existing label was applied automatically or manually. [Learn about label priority](#)



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode**
- Finish

## Decide if you want to test out the policy now or later

To help you determine whether the label will be applied to the correct items, you'll need to run the policy in simulation mode before turning it on. You can do this right away or wait until later.

**Run policy in simulation mode**

We'll gather items that match the policy but labels won't be applied yet. It's highly recommended that you review these items to decide whether the policy needs to be refined or if it's ready to be turned on.

(i) If your role group permissions are restricted to a specific set of users, you'll only be able to view simulation results for those users. [Learn more about role group permissions.](#)

[View role groups](#)

Automatically turn on policy if not modified after 7 days in simulation.

The 7-day period will restart each time the policy is modified while in simulation.

**Leave policy turned off**

Your settings will be saved, but the policy will be inactive until you run it in simulation mode and then turn it on.



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## Review and finish

### Policy name

super secret label auto-labeling policy

[Edit](#)

### Label and policy settings

Label super secret label  
Exchange overwrite label true

[Edit](#)

### Trainable Classifier

#### Admin units

None

### Apply to content in these locations

Exchange email All  
SharePoint sites All  
OneDrive accounts All

[Edit](#)

### Exclude content from these locations

Exchange email None  
SharePoint sites None  
OneDrive accounts None

[Edit](#)

### Rules for auto-applying this label

Exchange email 1 rule  
SharePoint 1 rule  
OneDrive 1 rule

[Edit](#)

### Mode

Simulation : Automatically turn on policy if not modified after 7 days in simulation.



- Name
- Admin units
- Locations
- Policy rules
- Label
- Policy mode
- Finish

## ✓ Your auto-labeling policy was created

We're running the policy in simulation mode to detect items that match the policy's conditions.

RECOMMENDATION

**You're protecting this sensitive data, now make sure it's deleted when no longer relevant to your organization.**

Removing unnecessary or obsolete data can reduce your risk during a security incident. Use auto-labeling policies in Data Lifecycle Management to help minimize your attack surface.

Secure Now

### Next steps

Check the policy simulation overview in a few hours to review results. You will get an email notification when simulation completes.

### Learn more

[Learn about auto-labeling policy simulation](#)

DEMO

# Microsoft Purview

# Microsoft Purview – Data loss Prevention

A set of rules that defines how sensitive data should be detected, monitored, and protected in different locations and scenarios.



- Microsoft 365 E5/A5/G5/E3/A3/G3, Microsoft 365 Business Premium, SharePoint Online Plan 2, OneDrive for Business (Plan 2), Exchange Online Plan 2
- Office 365 E5/A5/G5/E3/A3/G3

# DLP

Home | Microsoft 365 x +

https://www.office.com/?auth=2

POINT:TAKEN Microsoft 365

Søk

Hjem

Opprett

Mitt innhold

Feed

Apper

Welcome to Microsoft 365

Anbefalt

You frequently open this  
man. kl. 23:28

hemmelig dokument

0509515786  
0509515152  
242098307088  
220998303834  
1502815537  
300896201796  
1409545975  
0201648175  
14095330322  
24088629740

You edited this  
man. kl. 23:32

Document

You may be interested in this  
13. sep.

Inventory

Hurtigtilgang

All Nylig åpnet Delt Favoritter + Last opp

Document	Last opp	Actions
hemmelig dokument	Akkurat nå	You frequently open this
Longhorn	For 6 minutter siden	You edited this
Project Longhon	I går kl. 23:35	You edited this
Document	man. kl. 23:32	You edited this
Project Longhorn4	man. kl. 23:30	You edited this
Project Longhorn3	18. okt.	You edited this

# Data loss prevention policy

POINT:TAKEN Microsoft Purview

MOD Administrat... MA

Home Compliance Manager Data classification Data connectors Alerts Policies Roles & scopes Trials

Solutions Catalog Audit Content search Communication compliance Data loss prevention eDiscovery Data lifecycle management Information protection Information barriers Insider risk management Records management Privacy risk management Subject rights requests

## Home

What's new? Add cards

### Communication compliance

#### Minimize communication risks

Quickly setup policies to monitor user communications across channels for inappropriate and sensitive content so they can be examined by designated reviewers. [Learn more about communication compliance](#)

#### Recently detected

Communications containing	Instances
All Full Names	560
Credit Card Number	111
EU Debit Card Number	107
U.S. Bank Account Number	107
New Zealand Social Welfare ...	104

[Get started](#)

### Adaptive Protection

#### Automatically mitigate potential risks with Adaptive Protection

Adaptive Protection combines data loss prevention (DLP) & insider risk management capabilities to help minimize risky activity early.

- Define risk priorities for your org
- Dynamically enforce DLP actions for riskiest users
- Automated risk-adaption balances security and productivity

**What's set up when you turn on Adaptive Protection**

- Insider risk management policy
- Built-in risk levels for Adaptive Protection
- DLP policy in test mode

Turn on Adaptive Protection now to test it out before activating.

[Turn on Adaptive Protection](#) [Learn more](#)

### Insider Risk Management

A recent study found that, with remote and hybrid work on the rise and digital data rapidly increasing, orgs are more concerned than ever about potential insider risks.

Source: Insider Risk Management, Microsoft Market Research, Jan 2021



Start protecting your organization today with Microsoft Purview Insider Risk Management. Enable an analytics scan to receive a custom report of potential risk areas for your users.

[Turn on analytics](#) [Learn more](#)

### Compliance Manager

#### Your compliance score: 43%

Compliance Manager helps your org simplify compliance and reduce risks around data protection and regulatory standards. Your score reflects your current compliance posture and helps you see what needs attention.

[Learn more about Compliance Manager](#)

Protect information	27 / 81
Control access	81 / 381
Manage devices	0 / 282
Protect against threats	0 / 136
Discover and respond	0 / 69
Manage internal risks	0 / 40
Manage compliance	9500 / 21112

Current score Remaining score Updated Today at 11:01 PM

[Visit Compliance Manager](#)

### Cloud app compliance

### Users with the most shared files

Users currently sharing the most files from cloud apps

- Home
- Compliance Manager
- Data classification
- Data connectors
- Alerts
- Policies
- Roles & scopes
- Trials

---

- Solutions
  - Catalog
  - Audit
  - Content search
  - Communication compliance
  - Data loss prevention
  - eDiscovery
  - Data lifecycle management
  - Information protection
  - Information barriers
  - Insider risk management
  - Records management
  - Privacy risk management
  - Subject rights requests
- Settings

## Home

[What's new?](#) [Add cards](#)

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Manage internal risks	0 / 40
Manage compliance	9500 / 21112

█ Current score █ Remaining score

Updated Today at 11:01 PM

[Visit Compliance Manager](#)

### Active alerts

## 12 active alerts

Alert name	Severity	Last activity
------------	----------	---------------

### Cloud app compliance

## Review cloud app co...

Some of your cloud apps might not meet compliance requirements for these regulations.

### Users with the most shared files

Users currently sharing the most files from cloud apps

User	Email	Files shared
------	-------	--------------

- Home
- Compliance Manager
- Data classification
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- Alerts
- Policies
- Roles & scopes
- Trials
- Solutions
- Catalog
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- Data loss prevention**
  - Overview
  - Policies**
  - Alerts
  - Endpoint DLP settings
  - Activity explorer
- eDiscovery
- Data lifecycle management
- Information protection
- Information barriers
- Insider risk management
- Records management

## Policies

Use data loss prevention (DLP) policies to help identify and protect your organization's sensitive info. For example you can set up policies to help make sure information in email and docs isn't shared with the wrong people. [Learn more about DLP](#)

If your role group permissions are restricted to a specific set of users or groups, you'll only be able to manage policies for those users or groups. [Learn more about role group permissions.](#)

[View role groups](#)

[Create policy](#) [Export](#) [Refresh](#)

6 items

[Search](#)

<input type="checkbox"/> Name	Priority	Last modified	Status
<input type="checkbox"/> U.S. Financial Data	0	Sep 13, 2023 2:44 AM	On
<input type="checkbox"/> General Data Protection Regulation (GDPR)	1	Sep 13, 2023 2:44 AM	On
<input type="checkbox"/> Default policy for Teams	2	Sep 13, 2023 8:12 AM	On
<input type="checkbox"/> Default policy for devices	3	Sep 13, 2023 8:12 AM	On
<input type="checkbox"/> Block norwegian id	4	Sep 24, 2023 12:11 AM	On
<input type="checkbox"/> Companet secret project	5	Nov 1, 2023 12:00 AM	Off

- Home
- Compliance Manager
- Data classification
- Data connectors
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- Roles & scopes
- Trials

---

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[View role groups](#)[Create policy](#)[Export](#)[Refresh](#)

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<input type="checkbox"/> Block norwegian id	4	Sep 24, 2023 12:11 AM	On
<input type="checkbox"/> Companet secret project	5	Nov 1, 2023 12:00 AM	Off

Template or custom policy Name Admin units Locations Policy settings Policy mode Finish

## Start with a template or create a custom policy

Choose an industry regulation to see the DLP policy templates you can use to protect that info or create a custom policy start from scratch. If you need to protect labeled content, you'll be able to choose labels later. [Learn more about DLP policy templates](#)

**Check out our new enhanced policy templates.** These enhanced templates extend several of the original templates by also detecting named entities (such as full names and physical addresses). Just look for the templates labeled 'Enhanced' to start protecting even more personal data.

 Search for specific templates All countries or regions

### Categories

Enhanced

Financial

Medical and health

Privacy

Custom

 Template or custom policy Name Admin units Locations Policy settings Policy mode Finish

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 Search for specific templates

All countries or regions

Categories
Enhanced
Financial
Medical and health
Privacy
Custom

Templates
Custom policy

### Custom policy

Create a custom policy from scratch. You will choose the type of content to protect and how you want to protect it.

 Template or custom policy **Name** Admin units Locations Policy settings Policy mode Finish

## Name your DLP policy

Create a DLP policy to detect sensitive data across locations and apply protection actions when the conditions match.

**Name \***

Block norwegian id

**Description**

Create a custom policy from scratch. You will choose the type of content to protect and how you want to protect it.

 Template or custom policy Name Admin units Locations Policy settings Policy mode Finish

## Assign admin units

Choose the admin units you'd like to assign this policy to. Admin units are created in Azure Active Directory and restrict the policy to a specific set of users or groups. Your selections will affect the location options available to you in the next step.

If you want to assign this policy to all users and groups, select 'Next' and proceed. [Learn more about admin units](#)

Add or remove admin units

### Admin units

Full directory

Template or custom policy Name Admin units**Locations** Policy settings Policy mode Finish

## Choose locations to apply the policy

We'll apply the policy to data that's stored in the locations you choose.

(i) If your role group permissions are restricted to a specific set of users or groups, you'll only be able to apply this policy to those users or groups. [Learn more about role group permissions.](#)

[View role groups](#)

(i) Protecting sensitive info in on-premises repositories (SharePoint sites and file shares) is now in preview. Note that there are prerequisite steps needed to support this new capability. [Learn more about the prerequisites](#)

	Location	Scope	
<input checked="" type="checkbox"/>	Exchange email	All groups	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	SharePoint sites	All sites	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	OneDrive accounts	All users & groups	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Teams chat and channel messages	All users & groups	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Devices	All users & groups	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Microsoft Defender for Cloud Apps	All instances	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	On-premises repositories	All repositories	<a href="#">Edit</a>
<input type="checkbox"/>	Power BI workspaces	Turn on location to scope	



Template or custom policy

Name

Admin units

Locations

**Policy settings**

Policy mode

Finish

## Define policy settings

Decide if you want to use the default settings from the template you selected to quickly set up a policy or configure custom rules to refine your policy further.

Review and customize default settings from the template. i

Create or customize advanced DLP rules i

 Template or custom policy Name Admin units Locations Policy settings Advanced DLP rules Policy mode Finish

## Customize advanced DLP rules

The rules here are made up of conditions and actions that define the protection requirements for this policy. You can edit existing rules or create new ones.

[+ Create rule](#)

0 items

Name	Status
No rules created	

## Customize advanced DLP rules

The rules here are made up of conditions and actions that define the protection requirements for this policy. You can edit existing rules or create new ones.

Create rule

0 items

Name	Status
No rules created	

## Create rule

Use rules to define the type of sensitive information you data protect. If content matches many rules, the most restrictive one will be enforced. [Learn more about rules.](#)

Name \*

Description

### Conditions

We'll apply this policy to content that matches these conditions.

+ Add condition ▾

### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

### Actions

Use actions to protect content when the conditions are met.

+ Add an action ▾

### User notifications

Use notifications to inform your users and help educate them on the proper use of sensitive info.

Off

Notifications won't be used for activity in Exchange, SharePoint, OneDrive, Teams, and On Premises Scanner.

### User overrides

Allow overrides from M365 services

Allow overrides from M365 services. Allows users in Power BI, Exchange, SharePoint, OneDrive, and Teams to override policy restrictions.

### Incident reports

Use this severity level in admin alerts and reports:

Select an option ▾

Send an alert to admins when a rule match occurs.



Save

Cancel

Name

Block norwegian id

Description

#### Conditions

We'll apply this policy to content that matches these conditions.

+ Add condition ▾

Content contains

#### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

#### Actions

Use actions to protect content when the conditions are met.

+ Add an action ▾

#### User notifications

Use notifications to inform your users and help educate them on the proper use of sensitive info.

Off

Notifications won't be used for activity in Exchange, SharePoint, OneDrive, Teams, and On Premises Scanner.

#### User overrides

Allow overrides from M365 services

Allow overrides from M365 services. Allows users in Power BI, Exchange, SharePoint, OneDrive, and Teams to override policy restrictions.

#### Incident reports

## Create rule

Use rules to define the type of sensitive information you data protect. If content matches many rules, the most restrictive one will be enforced. [Learn more about rules.](#)

Name \*

Block norwegian id

Description

This field is currently empty. You can add a description by clicking the edit icon.

### Conditions

We'll apply this policy to content that matches these conditions.

#### Content contains

Group name \*

Default

Group operator

Any of these ▾

Add ▾

Sensitive info types

+ Add condition ▾

#### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

#### Actions

Use actions to protect content when the conditions are met.

+ Add an action ▾

## Sensitive info types

 Search for Sensitive info types

315 items

Name	Publisher
ABA Routing Number	Microsoft Corporation
All Credential Types	Microsoft Corporation
All Full Names	Microsoft Corporation
All Medical Terms And Conditions	Microsoft Corporation
All Physical Addresses	Microsoft Corporation
Amazon S3 Client Secret Access Key	Microsoft Corporation
Argentina National Identity (DNI) Numb...	Microsoft Corporation
Argentina Unique Tax Identification Key...	Microsoft Corporation

## Sensitive info types

 Norway

X

3 items

Name	Publisher
Norway Identity Number	Microsoft Corporation
Norway Identity Number copy	Contoso
Norway Physical Addresses	Microsoft Corporation

## Create rule

Use rules to define the type of sensitive information you data protect. If content matches many rules, the most restrictive one will be enforced. [Learn more about rules.](#)

Name \*

Block norwegian id

Description

(1 row)

---

### Conditions

We'll apply this policy to content that matches these conditions.

Content contains

---

Group name \*

Default

Group operator

Any of these

Sensitive info types

Norway Identity Number

High confidence

Instance count 1 to Any

Add

---

+ Add condition

### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception

### Actions

Use actions to protect content when the conditions are met.

+ Add an action

## Create rule

Group name: Default      Group operator: Any of these ▾

Sensitive info types

Norway Identity Number      High confidence ▾      Instance count 1 to Any      ⓘ      ⚡

Add ▾

+ Add condition ▾

### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

### Actions

Use actions to protect content when the conditions are met.

+ Add an action ▾

Restrict access or encrypt the content in Microsoft 365 locations

Audit or restricted activities when users access sensitive sites in Microsoft Edge browser on Windows devices

Audit or restrict activities on devices

Restrict Third Party Apps

Restrict access or remove on-premises files

### User overrides

Allow overrides from M365 services

Allow overrides from M365 services. Allows users in Power BI, Exchange, SharePoint, OneDrive, and Teams to override policy restrictions.

## Create rule

Group name: Default Group operator: Any of these ▾

Sensitive info types: Norway Identity Number High confidence ▾ ⓘ Instance count: 1 to Any ⓘ ⌂

Add ▾

+ Add condition ▾

### Exceptions

We won't apply this rule to content that matches any of these exceptions.

+ Add exception ▾

### Actions

Use actions to protect content when the conditions are met.

#### Restrict access or encrypt the content in Microsoft 365 locations



- Block users from receiving email or accessing shared SharePoint, OneDrive, and Teams files.

By default, users are blocked from sending Teams chats and channel messages that contain the type of content you're protecting. But you can choose who is blocked from receiving emails or accessing files shared from SharePoint, OneDrive, and Teams.

Block everyone. ⓘ

Block only people outside your organization. ⓘ

+ Add an action ▾

### User notifications

Use notifications to inform your users and help educate them on the proper use of sensitive info.



Notifications won't be used for activity in Exchange, SharePoint, OneDrive, Teams, and On Premises Scanner.

## Create rule

### User notifications

Use notifications to inform your users and help educate them on the proper use of sensitive info.



Notifications won't be used for activity in Exchange, SharePoint, OneDrive, Teams, and On Premises Scanner.

### User overrides

Allow overrides from M365 services

Allow overrides from M365 services. Allows users in Power BI, Exchange, SharePoint, OneDrive, and Teams to override policy restrictions.

### Incident reports

Use this severity level in admin alerts and reports:

High 

Send an alert to admins when a rule match occurs.



Send email alerts to these people (optional)

[Add or remove groups](#)

Collect original file as evidence for all selected file activities on Endpoint [Add storage](#)

Send alert every time an activity matches the rule

Send alert when the volume of matched activities reaches a threshold

Instances more than or equal to  matched activities

Volume more than or equal to  MB

During the last  minutes

For  

Use email incident reports to notify you when a policy match occurs.



### Additional options

If there's a match for this rule, stop processing additional DLP policies and rules.

Set the order in which this rule will be selected for evaluation

Priority:  

[Save](#)

[Cancel](#)

 Template or custom policy Name Admin units Locations**Policy settings** Advanced DLP rules Policy mode Finish

## Customize advanced DLP rules

The rules here are made up of conditions and actions that define the protection requirements for this policy. You can edit existing rules or create new ones.

[+ Create rule](#)

1 item

Name	Status	
Block norwegian id	On	

**Conditions**  
Content contains any of these sensitive info types:  
Norway Identity Number

**Actions**  
Restrict access to the content  
Send alerts to Administrator



Template or custom policy

Name

Admin units

Locations

Policy settings

Policy mode

Finish

## Policy mode

Decide whether you want to turn the policy on right away or test it out first.

**Test it out first**

You'll be able to review alerts to assess the policy's impact. Any restrictions you configured won't be enforced. [Learn more about test mode](#)

Show policy tips while in test mode

**Turn it on right away**

After the policy is created, it'll take up to an hour for it to take effect.

**Keep it off**

You'll be able to test it out or turn it on later.



- Template or custom policy
- Name
- Admin units
- Locations
- Policy settings
- Policy mode
- Finish

## Review your policy and create it

Review all settings for your new DLP policy and create it.

The information to protect

Custom policy

[Edit](#)

Name

Block norwegian id

[Edit](#)

Description

Create a custom policy from scratch. You will choose the type of content to protect and how you want to protect it.

[Edit](#)

Locations

Exchange email

SharePoint sites

OneDrive accounts

Teams chat and channel messages

Devices

Microsoft Defender for Cloud Apps

On-premises repositories

[Edit](#)

Policy settings

Block norwegian id

[Edit](#)

Turn policy on after it's created?

Yes

[Edit](#)

# What have we done?

- Just enough access
- Created Access Package
- Created Sensitivity label
- Created DLP Policy



# Key takeaways

- Have control of your data
- Use Data loss prevention!
- Mark your sensitive data
- Keep an healthy security posture



