

NORMAN RONDA LEONOR

Email: norman8288@gmail.com

Mobile: 0977-190-9296

Address: Lot17 Blk-35 Unit D JLD Apartment, Malou Street,
Stateland Hills, Manggahan, Gen. Trias, Cavite



Seeking employment in IT Industry passionate in Web development.

- Full-Stack Web Developer, CMS Developer, ReactJS, Developer, Backend Programmer
- HTML, CSS, JavaScript, ReactJS, Bootstrap, PHP, MySQL,
- WordPress, Laravel

Work Experiences

BPO Industry

Company	From	To	Account	Item
Alorica	02/02/20	08/10/20	Codename: Pandanggo	Content Moderator
Teletech	10/25/17	03/27/18	Health Care Service Corp.	Customer Support Advocate
Concentrix	07/28/17	11/16/17	Sprint Telco	Technical Support Rep.
Accenture	05/02/17	07/17/17	Help Desk Ross	Technical Support Rep.
Ibex	11/07/16	12/18/17	ATT	Customer Support Advocate
Sitel	05/06/16	11/06/16	AVG- Anti Virus	Technical Support Rep.
TP	03/16/15	08/01/15	Comcast SIK	Technical Support Rep.

Self-Employment

Web Development

Front-end Web Developer.
FREELANCER

Fiesta Bakeshop

Tacloban City
2007 to 20013

Owner/Manager Managed the overall operation of the business
Maintained the Cleanliness of the Building premises especially the
storefront. Prepared payroll and Government statutory fees and licensing.

Interworld Internet Café

Tacloban City
2002 to 2006

Owner/Manager Operates the Internet shop business. Serves
customers with internet surfing, copying, printing of documents,
accepts computer repair and troubleshooting.

Government Agency

City Treasurer's Office

Local Treasury Operations Officer II Rendering assistance to the

Government of Pasay
June 1, 2006 to June 30, 2007

City Treasurer on her day to day management of the Office.

Management Information System Division (MISD)

City Mayor's Office
City Government of Tacloban

In-Charge of Office

December 2001 to May 2002

- Responsible in the Maintenance of File Server under the Windows NT 4.0 environment.
- Upgraded/Modified (Custom modification) the Business Permits and Licensing System (BPLS), the Transportation Registration System (TRS) and the Billing and Collection System (BLS) to adapt to the rules and policy of the local government of Tacloban.
- Network Administrator using the Window NT 4.0 environment, creating user, controlling their rights and roles in the network.

City Budget Office

City Government of Tacloban

August 1995 to February 2000

COMPUTER OPERATOR – II (Permanent Employee)

Detailed to Electronic Data Processing Section of the City Mayor Office.

Electronic Data Processing Section

City Mayor's Office
City Government of Tacloban

October 1994 to July 1995

EDP Head Assistant to the EDP Head in managing the operations of Electronic Data Processing Section

Department of Environment and Natural Resources (DENR)

Visayas Avenue, Diliman, Quezon City

January 1987 to January 1990

CIVIL SECURITY AGENT (Casual Employee)

1986 Constitutional Commission Batasan Pambansa Building

Capitol Hills, Diliman, Quezon City

June 1986 to September

OFFICE CLERK II (Contractual Employee)

Private Agency

System Technology Institute (STI)

Tacloban City

1999 –2000

INSTRUCTOR (Part-time)

Instructor COBOL Programming. CPC 211 Micro Cobol and CPG 212 Mini Cobol

ELIGIBILITY (CIVIL SERVICE)

PROFESSIONAL

81.89% October 05, 2001 CSRO-8

EDUCATIONAL BACKGROUND

1998 June

Post Graduate Studies

ASIAN DEVELOPMENT FOUNDATION COLLEGE

Master in Management - Earned Units: 12

1997 March	Degree in Bachelor of Science in Commerce (Business Management) LEYTE COLLEGES, Tacloban City
2002 – 2003	Undergraduate Bachelor of Science in Computer Science System Technology Institute College-Tacloban
1974 June to 1978 March	High School - JUDGE JUAN LUNA HIGH SCHOOL Judge Juan Luna St. San Francisco Del Monte, Quezon City
1969 June to 1974 March	Elementary - ESTEBAN ABADA ELEMENTARY SCHOOL Project 7, San Francisco Del Monte, Quezon City

TECHNICAL STUDIES

2018 - Current	Self-taught web design and development Photoshop, PHP, MySQL, HTML5, CSS3, JavaScript, Bootstrap, Wordpress, C#.Net
1996 May 20 – 24	Information Technology Training on Local Area Network (LAN) Administration DAP (Development Academy of the Philippines) San Miguel Avenue, Pasig City
1991 Jan. to 1991 April	Certificate in Common Business Oriented Language COBOL Proficiency, Advanced Computer Programming STI Computer School, Cubao, Quezon City
1985 Oct. to 1986 May	COBOL Practicum, Programming Concepts, Computer Concepts and Program Formulation, dBase II Programming, Computer Application. STI Computer School, España, Manila.

PERSSONAL INFORMATION

<i>Government Statutory Membership:</i>	TIN: 156-252-535 SSS: 03-7300529-5 PHILHEALHT: 13-000017620-7 PAG-IBIG:1211-4036-5805
---	--