



## Staff password self-reset

2

**NEXT SEARCH CATALOG**

Log in to your account | Clear

Advanced Search

**Forgotten password recovery**  
To reset your password, enter your login or your email address.

**Login:**

USERNAME OR Library card number **B**

**Email:**

EMAIL connected to your account **C**

Submit **D**

4

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**Forgotten password recovery**  
Your password must contain at least 14 characters, including UPPERCASE, lowercase and numbers.

**New password:**

NEW PASSWORD **F**

**Confirm new password:**

NEW PASSWORD **G**

Submit **H**

Looking For Something?  
Helpful Links

1

[Click here for a tutorial video on unlocking your account](#)  
[Click here for a hadnout on unlocking a staff account](#)

**Error: This account has been locked!**  
You must reset your password **A**

**NEXT SEARCH CATALOG**  
A service of MCLS

Username  
Password  
Log in

**Next Search Catalog contact info**  
• E-mail support: nexthelp@mcsl.org  
• MCLS: 781-433-4600  
• Mail: New: 988-296-6903  
• After hours: 781-915-1336

3

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Advanced Search

This email has been sent in response to your password recovery request for the account **NEGLTESTTECH**.

You can now create your new password using the following link:  
<https://nextsearch.catalog.mhcl.org/resetpassword?accountid=NEGLTESTTECH&token=1234567890> **E**

This link will be valid for 2 days from this email's reception, then you must reapply if you do not change your password.

Thank you.

5

**NEXT SEARCH CATALOG**

Log in to your account | Clear

Advanced Search

**Forgotten password recovery**  
The password has been changed for user "NEGLTESTTECH".  
Log in to your account.

Now go back to the staff interface login page and log in with your new password

- 1 Click the link that says "You must reset your password"
- 2 Fill in the form  
Login = USERID or CARDNUMBER  
  
Email = The e-mail address connected to this account
- 3 Click on the link in the e-mail you receive
- 4 Enter your new password twice, then click on "Submit"
- 5 Go back to the staff interface login and log in with your new password

See the video at:  
<https://youtu.be/1Mep57eVAnY>

