



Staff password self-reset

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Forgot password recovery
To reset your password, enter your login or your email address.

Login:
 USERNAME: OR: Library card number (B)
 Email: (C)
 Submit (D)

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Forgot password recovery
Your password must contain at least 14 characters, including UPPERCASE, lowercase and numbers.

New password: (F)
 Confirm new password: (G)
 Submit (H)

Looking For Something?
Helpful Links

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Click here for a tutorial video on unlocking your account
Click here for a hadnout on unlocking a staff account

Forgot password recovery
 USERNAME: OR: Library card number
 Email:
 Submit

Next Search Catalog contact info
 • 24-hour support: 781-875-1234
 • 9:00am - 5:00pm: 781-875-1234
 • After hours: 781-875-1234

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This email has been sent in response to your password recovery request for the account **MEMBER123456789**.
 You can now create your new password using the following link:
<https://nextsearchcatalog.org/nextsearchcatalog/resetpassword?token=MEMBER123456789&tokenid=MEMBER123456789> (E)
 This link will be valid for 2 days from this email's receipt. If you do not change your password, this link will expire.
 Thank you.

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Forgot password recovery
 The password has been changed for user "MEMBER123456789".
 Log in for your account.

Now go back to the staff interface login page and log in with your new password

1 Click the link that says "You must reset your password"

2 Fill in the form
Login = USERID or CARDNUMBER

Email = The e-mail address connected to this account

3 Click on the link in the e-mail you receive

4 Enter your new password twice, then click on "Submit"

5 Go back to the staff interface login and log in with your new password

See the video at:
<https://youtu.be/1Mep57eVAnY>

