Dept/College\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Prepared\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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POSITION DESCRIPTION

(Please Check One)

**\_\_\_\_\_ ASSOCIATE RESEARCH SCIENTIST**

**\_\_\_\_\_ ASSOCIATE RESEARCH ENGINEER**

**General Summary:** Performs basic or applied research in an area of considerable scope and complexity. Plans independent research and analyzes and publishes the results. Prepares grant proposals. Provides functional and administrative supervision over supporting research staff and transfers technical and statistical expertise. Responsible for purchasing and budget administration. Attends meetings and may present research.

**% of** **Typical %**

### Major Responsibilities Total Job of Job Range

1. Perform research \_\_\_\_\_\_\_\_\_ 45% 30 – 60%
2. Write for publication \_\_\_\_\_\_\_\_\_ 15% 10 – 30%
3. Draft new grants \_\_\_\_\_\_\_\_\_ 15% 5 – 25%
4. Supervise graduate students \_\_\_\_\_\_\_\_\_ 15% 5 – 25%
5. Purchasing and budget administration \_\_\_\_\_\_\_\_\_ 10% 5 – 15%

**Qualifications.** Must have a Ph.D. or equivalent; progressively more responsible experience that demonstrates the ability to plan and execute research; previous supervisory experience.

Please use the space below to identify specific requirements for this position.

# Grade 11

<http://www.northeastern.edu/hrm/pdfs/resources/compensation/salary-ranges.pdf>