

Dear XXX

Welcome to the XXX facilities! It is our hope that you utilize this environment to tinker, invent, create, collaborate and, most importantly, transform -- your ideas, your education, and, maybe, even the campus and our world.

It is our strong desire that XXX and its users shatter the intellectual and physical boundaries that often prevent the spread of ideas and limit cross-discipline innovation. In that spirit, we are pleased to convey here that you are the owner of the inventions, intellectual property (IP), and tangible assets that you, working alone or with other undergraduates, create, develop or reduce to practice utilizing the XXX facilities. XXX makes no claim to these assets, and you are empowered to pursue collaborative and commercial opportunities as you feel appropriate. XXX staff will assist you any way we can, and XXX does not require any disclosure documents or other agreements.

While you are the owner of assets independently developed at XXX, please recognize that XXX must also foster and protect the ideas and intellectual assets of its faculty and external partners. To this end, you should first consult with XXX leadership and the XXX if you desire to either (a) utilize the XXX facilities to develop ideas that are either in concert with a university faculty member (or other employee) or (b) stem from, or are based on, the utilization of existing university intellectual assets or resources provided through university partnerships (such as sponsored research collaborations, proprietary ideas or materials transferred from external partners, or sponsored student employment). In these cases, we will be glad to work with you and the aligned faculty or sponsors to define your utilization and IP rights.

Best of luck and make us proud!

Sincerely,

