

Dear Sir/Madam

My name is Nduduzo Ngcobo, I am writing this letter to express my interest in the advertised position that is currently available. I am poised that my academic background and development skills would be successfully utilized in this position. I enjoy getting to know different personalities. I've been exposed to various professional learning teams and have gained insight into the role. I have managed to demonstrate excellent planning, communication, and teamwork skills. I have good communication skills and able to work well with other people of different races. I am an honest person with great integrity.

I can multi-task and work under pressure. I easily adapt to any changes or environment, I am self-motivated and creative person who believes there is always solution to every problem under any circumstances. I am extrovert person who works hard and shown dedication to the task given. I have no doubt that I will be committed to this position. I believe that my energy matches the mentioned vacancy and I have attached my curriculum vitae reference.

Additionally, I am willing to learn and to work hard and I am prepared to give my best and to be a good team player and to adhere to management. I am a hard-working person who pays attention to detail. I'm flexible, quick to pick up new skills and eager to learn from others. I also have lots of ideas and enthusiasm. I hope my application will meet your desired requirements.

Yours sincerely

Nduduzo Ngcobo

NDUDUZO NGCOBO

Dedicated and hardworking person with a great deal of multitasking, Self-motivated and team player, overseeing and implementing various programs for organization. Seeking an opportunity where I can contribute my skills and abilities.

PERSONAL INFORMATION

Location: 34 Swans Mile Yellowwoo Park Durban

Gender: Male

Disabilities: None

Health: Excellent

CONTACT INFORMATION

EMAIL :
nduduzongcobo53@gmail.com

Cell Phone: 060 614 136

PROFESSIONAL SKILLS

- Computer Programming
- Organizational skills.
- Strategic planning and scheduling skills
- Time-management skills.
- Critical thinking skills
- Detail-oriented

REFERENCES

Bona N Shisa-konke founder

072 866 8356

Bhekisia N Kzocaca pty ltd

072 233 9846

WORK EXPERIENCE

Company: SHISA-KONKE HOLDINGS

Position: Gardening

Duration: January 2023 – April 2023

Company: KZOCACA PTY LTD

Position: Construction Stock Taking

Duration: December 2022-January 2023

EDUCATION

Qualification: Grade 12

Institution: ZIMELE HIGH SCHOOL

Year: 2022



REPUBLIC OF SOUTH AFRICA

National Senior Certificate

Awarded to

NDUDUZO NGCOBO

Identity number 0204215919083

Exam number 5225110000281

Subject	Achievement %	Achievement level
IsiZulu Home Language	56	4
English First Additional Language	44	3
Mathematical Literacy	40	3
Life Orientation	47	3
History	31	2
Tourism	57	4
*****	***	*

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2022

M. S. LAKOMETSI

Chief Executive Officer

This certificate is issued without alterations or erasure of any kind

230 2511 6820 W

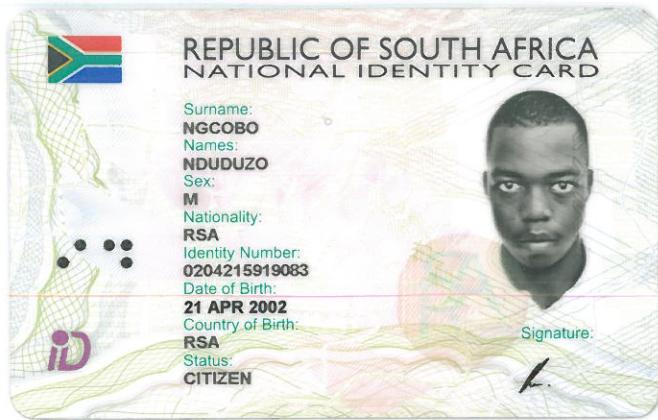


UMALUSI



Council for Quality Assurance in
General and Further Education and Training
South Africa

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Conditions:

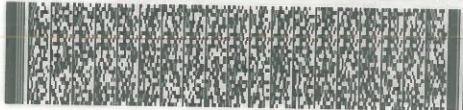
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23 NOV 2020

ROA

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Republic of South Africa

Republiek van Suid-Afrika

TDL

No 205200003PV4

TYDELIKE BESTUURSSENSIE/PR.BESTUURSPERMIT
(Nasionale Padverkeerswet, 1996)

TDL(5)(2005/11)

TEMPORARY DRIVING LICENCE/PR. DRIVING PERMIT
(National Road Traffic Act, 1996)

PARTICULARS OF HOLDER

Restrictions on driver (if any)

BESONDERHEDE VAN HOUER

0

Beperkings op bestuurder (indien enige)



Type of identification/Soort identifikasie

RSA ID document / RSA ID dokument

Identification number/Identifikasiennommer
0204215919083

Country of issue/Land van uitreiking
South Africa / Suid-Afrika

Initials and surname/Voorletters en van
N. NGCOBO

Date of issue/Datum van uitreiking
2023-08-16

Driving licence testing centre/Bestuurslisensetoetsentrum
UMDONI MUNICIPALITY

Driving licence(s)
Code/Kode
EC

Date/Datum
2023-08-16

Bestuurslisensie(s)
Restr./Bep.
0



Category(ies) and expiry date of PrDP

and/en

Kategorie(ë) en
vervaldatum van PrDP

I confirm that I am conversant with the content of the declaration¹.

Signature of holder

Ek bevestig dat ek vertroud is met die inhoud van die verklaring¹.

Handtekening van houer

Valid for 6 MONTHS from date of issue

Geldig vir 6 MAANDE vanaf uitreikingsdatum

RECEIPT

KWITANSIE

Receipt number

Kwitiansienommer

Total amount received

R0.00

Totale bedrag ontvang

Date

2023-08-16

Datum

Received by

PM KHAWULA

Ontvang deur

2052

2023-08-16 13:14:05

DECLARATION¹

VERKLARING¹

I declare that the licence in respect of which the particulars are reflected alongside,
(i) has not yet come into my possession*,
(ii) was stolen/lost/damaged/destroyed*,
(iii) was forged/counterfeited*,
that all particulars submitted by me are true and correct and I realise that a false declaration is punishable with a fine or one year imprisonment or both.

Driver restrictions
Bestuurderbeperkings

- None/Geen
- Glasses/Contact lenses
Bril/Kontaklense
- Artificial limb
Kunsledemaat

Vehicle restrictions
Voertuigbeperkings

- None/Geen
- Automatic transmission
Automatiese transmissie
- Electrically powered
Elektries aangedrewe
- Physically disabled
Liggaaamilik gestrem
- Bus > 16 000kg (GVM) permitted
Bus > 16 000kg (BVM) toegelaat
- Tractor/Trekker
- Industrial vehicle/Industriële voertuig



Linkerduimafdruk van persoon waarvan die besonderhede langsaan verskyn.