

# **CURRICULUM VITAE**

## **OF MSAWENKOSI MTHIMKHULU**

# **MSAWEKOSI MTHIMKHULU**

✉ Msawenkosimthimkhulu217@gmail.com  
📞 079 7872 408  
📍 B210 Moscow Area Amaotana Verulam 4339

## **PERSONAL STATEMENT**

I am an enthusiastic, self motivated, reliable, responsible and hard working individual. I possess excellent time keeping skills, and I am a mature team worker and adaptable to all challenging situations.

## **PERSONAL DETAILS**

Nationality : South African citizen

Gender : Male

Driving Licence : Code 10

## **EDUCATION**

<b>2013 - 2017</b>	<b>General stream subjects</b> Nomyaca High School Grade 12
<b>2019</b>	<b>Public management</b> Umfolozi Tvet College N4

## **SKILLS**

- Good communication skill • Problem solving • Team work skill • Time management skill

## **EXPERIENCE**

<b>01 November 2021 - 31 August 2022</b>	<b>Education Assistant</b> Department of Education Duration: 10 months Position: Education Assistant  Duties: Preparing Mark sheets, keeping of records and capturing of marks  Reason for leaving: it was a temporary contract of employment
<b>7 March 2022 - 18 November 2022</b>	<b>Brick layer</b> Contrite walls Duration: 8 months Position: Brick layer  Duties: Brick laying and Plastering  Reasons for leaving: It was a temporary contract of employment

## **REFERENCE**

**Mrs Makhoba - "Ndongande Primary School "**  
Principal  
0722868057

**Mr Ngcobo - "Conrite walls "**

Conrite walls employer

0797853619

## **OBJECTIVE**

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To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## **OTHER**

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2020: END USER COMPUTING AND: MICROSOFT OFFICE 2010 (COMPLETE)



REPUBLIC OF SOUTH AFRICA

# National Senior Certificate

Awarded to

**MSAWEWKOSI MTHIMKHULU**

Identity number 0006225450086

Exam number 5171131250089

**Subject**

IsiZulu Home Language  
English First Additional Language  
Mathematical Literacy  
Life Orientation  
Geography  
History  
Tourism

	<b>Achievement level</b>
	%
IsiZulu Home Language	69
English First Additional Language	67
Mathematical Literacy	38
Life Orientation	66
Geography	57
History	69
Tourism	63



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Signature.....	SO and
Force Number.....	7264073
Member No.....	

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to bachelor's degree, diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2017

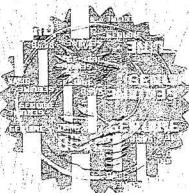
M. S. LAKOMETSI

Chief Executive Officer

180 4404 3875 P



This certificate is issued without alterations or erasure of any kind



U MALUSI



Council for Quality Assurance in  
General and Further Education and Training  
South Africa

0194912

(See reverse for more information)

# UMFOLOZI TVET COLLEGE

## History Enrolment Form For Term : S120 03

**FOR OFFICE USE:**

Instr Prog :

Course :

Group : F/PMN5NKA

Student Nr : 2019032056

Enrolment Officer :

Cashier :

Data Capturing Clerk :

May Student Enrol ? No

This Registration form is valid until: 1805/12/03

Student : MTHIMKHULU M

ID : 0006225450086

Address : BASAMILLO WARD 27  
ESHOWE  
3815

Guardian : MTH6225450 MTHIMKHULU M

Full Name : MSAWENKOSI, , ,

Address : BASAMILLO WARD 27  
ESHOWE  
ESHOWE  
3815

Tel no (H) :

Hostel : No Hostel

Tel No (W) :

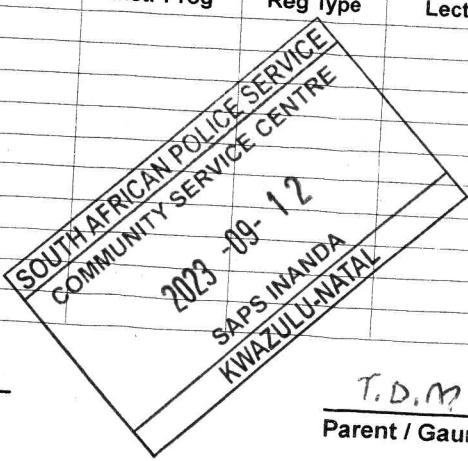
Hostel Room : None

Cell No : 0797872408

Block Level	Inpro Code	Subject Code	Subject Code							Prac Mark	Year Mark	Final Mark	Exam Mark	Res Reg	
														Ind Type	
S120 03	4	50404017	04090304	ENTREPRENEURSHIP & BUSINESS MANAGEMENT	0					00	52	40	Yes	03	S
S120 03	5	50504015	06030165	COMPUTER PRACTICE N5		0				00	00	00	No	07	V
S120 03	5	50504015	21010035	PUBLIC ADMINISTRATION N5		0				00	00	00	No	07	V
S120 03	5	50504015	21010045	PUBLIC FINANCE N5		0				00	00	00	No	07	V
S120 03	5	50504015	21010055	MUNICIPAL ADMINISTRATION N5		0				00	00	00	No	07	V
S219 03	4	50404017	04090304	ENTREPRENEURSHIP & BUSINESS MANAGEMENT	0					00	52	34	Yes	08	V
S219 03	4	50404017	05140364	MANAGEMENT COMMUNICATION (ENG STUDENT)	0					00	54	57	Yes	03	V
S219 03	4	50404017	06030204	COMPUTER PRACTICE N4		0				00	67	65	Yes	03	V
S219 03	4	50404017	21010024	PUBLIC ADMINISTRATION N4		0				00	52	40	Yes	03	V

Student Type	Private	Bursary	Employer	Company Name	Course Description							
					Eng	Mar	Sec	Bus	Art	Clo	Correspondence	5
Course Level												
Reg Type	1	Full Time	2	Part Time	3	Exam Only	4					
Att Indicator	1	Full Time	2	Part Time	3	Exam Only	4					
Exam Lang	1 Afr	2 Eng		Apprentice	Yes	No		3 Subj	4 Subj		Class Group	
Department	Intro	Gen	Bus	Tech	Nic			Nsc	Util		Arts	

Student's Total Outstanding Balance : R -2 496.00

Subject(s) I wish to enroll for	Amount	Short Description	Gr	Instr Prog	Reg Type	Lect Nr	Period
<p style="margin-top: 10px;">I certify that this document which was handed to me for authentication is a true reproduction (copy) of my original document that from my observations is an amendment to a change was not made to the original document.</p> <p>Signature..... <i>[Signature]</i> Date: <i>[Date]</i> Rank: <i>[Rank]</i></p> <p>Force Number: <i>[Number]</i> Total: <i>[Total]</i></p>							
							
<i>T.D.M</i> Parent / Gaurdian Signature							

  
 Student Signature

# CERTIFICATE OF COURSE COMPLETION

This is to certify that

Msawenkosi Mthimkhulu

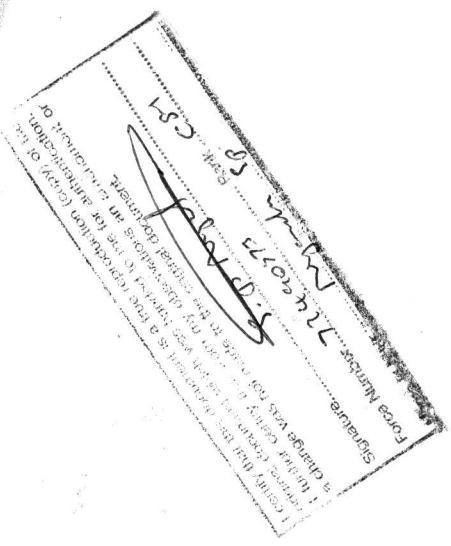
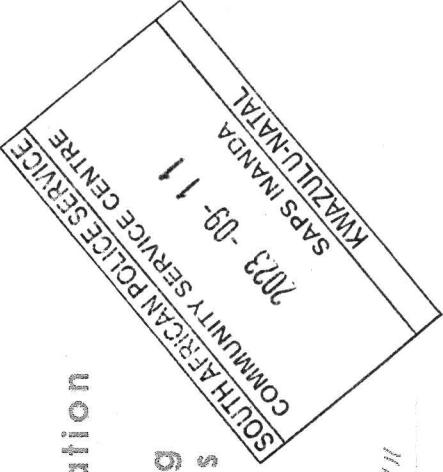
has successfully completed the training on

National School Safety Framework Implementation  
and  
Protocol for the Management and Reporting  
of Sexual Abuse and Harassment in Schools

P O Njekwe

P O Njekwe  
Director: School Safety  
Department of Basic Education

L Boitman  
Director: Social Cohesion and Equity in Education  
Department of Basic Education





Councillor

Mezzanine Floor Shell House  
Cnr. Anton Lembede & Samora Machel Street, Durban, 4001  
P O Box 1014, Durban, 4000  
Tel: 031 322 7030, Fax: 031 311 3827  
[www.durban.gov.za](http://www.durban.gov.za)

Our Ref: Cllr. F.O. Gcabashe

Your Ref: 072 101 4238

Enquires: 11/09/2023

**To Whom It May Concern**

This letter serves to confirm that M Sgwenkosi Mthimkhulu

ID No./D.O.B. 0006225450086 Is a known resident member of  
Amathikwe Area 2 House No: B210 INqanda 4310

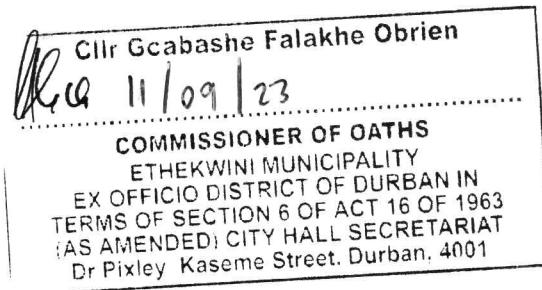
I appeal to you that she/he be given the following assistance:-

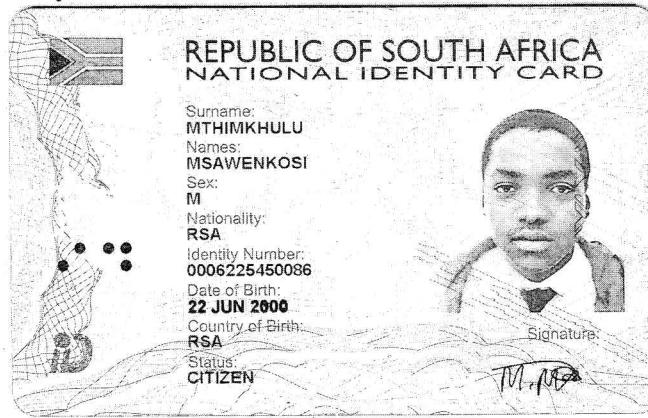
- Birth Certificate
- Identity Document
- Child Support Grant
- Foster Care Grant
- Disability Grant
- Old Age Pension
- Maintenance
- Road Accident Fund
- Bank Account update/opening
- Confirmation of Address
- Other .....

.....  
Your co-operation will be highly appreciated.

Yours faithfully

**Councillor F.O. Gcabashe**  
**(Ward - 108)**  
**eThekweni Municipality**

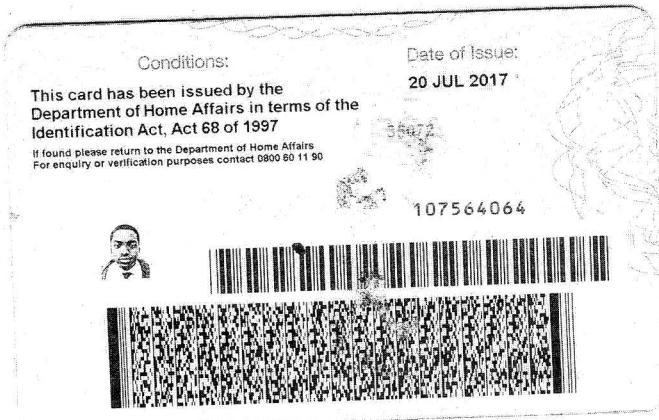


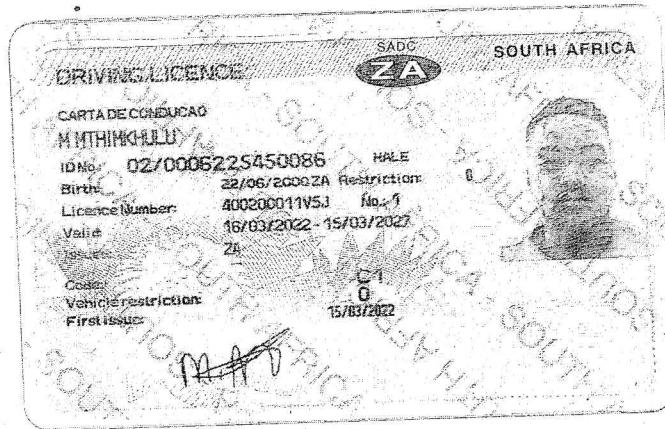


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Signature.....

Date Number 72460375 Rank CST  
Myers So





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*[Signature]*

Signature..... 7266077 Bank..... C37  
 Form Number..... Nyeri 59

