

Karina Quick

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BACHELOR OF ART | FALL 2023 | CHARLESTON SOUTHERN UNIVERSITY

- Major: Computer and Information Science

ASSOCIATE IN SCIENCE | MAY 2019 | TRIDENT TECHNICAL COLLEGE

- Major: Computer Science

HIGH SCHOOL DIPLOMA | MAY 2016 | BERKELEY HIGH SCHOOL

- Special diploma in Business

SECRET CLEARANCE, 7/2023 (ENROLLED IN CE 7/2023), GRANTED BY DOD CAF

Experience

- Management skills of meeting a deadline when I was commissioned to paint a mural.
- Organized and logical processing skills and planning.
- I served as vice president in Art Club where I would take over leadership roles and assist the president when they were busy with other duties.
- Studies in interpersonal communications provided insight on using my nonverbal and verbal cues and behavior.
- I traveled to seven countries as a People-to-People Student Ambassador and learned how to work well with others and respect other cultures. This allowed me to become more open-minded and to learn how to communicate with people who come from different backgrounds.
- Did voluntary work with agriculture in an environmental service project in Freiburg, Germany.

LIBRARY STUDENT ASSISTANT | 2019-2023 | CHARLESTON SOUTHERN UNIVERSITY

- Follow library rules and procedures.
- Customer Service.

VALET DRIVER | 2022-2023 | PARKING MANAGEMENT COMPANY

- Customer Service.
- Established rules.
- Reporting incident claims.
- Prepared reports.

IT AUDIT INTERN | 2023-2023 | KEARNEY & COMPANY

- Performing risk assessments.
- Determine compliance is met.
- Review and evaluate internal controls and supporting documentation.
- Assist in drafting and preparing project deliverables.