



HARVARD-WESTLAKE SCHOOL

**AUTHORIZATION FOR RELEASE OF RECORDS
FROM APPLICANT'S CURRENT SCHOOL**

***PARENTS: Please complete and sign this form and then submit it to your child's counselor or Head of School.
Please also provide a stamped envelope, pre-addressed to the Harvard-Westlake Admission Office, to the administrator.
Please ask the school to mail the transcript and testing to Harvard-Westlake directly.***

The following student has applied for admission to Harvard–Westlake School:

LAST NAME	FIRST NAME	BIRTH DATE	CURRENT GRADE
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I hereby give permission to release copies of the above-named student's cumulative records.

SIGNATURE OF PARENT OR GUARDIAN

DATE

To the School:

Please send the following information to Harvard–Westlake on or before January 15, 2016:

- One copy of the student's transcript, including grades from the last two years.
- One copy of this year's first trimester/semester report card or marking period and any standardized testing results.

PUBLIC RECORD FILE
PUBLIC LAW 93-380, SECTION 438

HARVARD–WESTLAKE SCHOOL ADMISSION OFFICE, 700 NORTH FARING ROAD, LOS ANGELES, CA 90077, TEL 310.288.3200, FAX 310.288.3212