

## GROUP CONTRACT

### GOALS:

What are our team goals for this project?

What do we want to accomplish?

What skills do we want to develop or refine?

- Become more familiar with JupyterLab as well as R.
- Learn how to use version control and Git to effectively manage collaboration.
- Applying concepts (data manipulation and statistical analysis) learned in class to real world data

### EXPECTATIONS:

What do we expect of one another regarding attendance at meetings, participation, frequency of communication, quality of work, etc.?

- Frequent communication through Instagram
- Asking questions whenever someone needs help
- Offering constructive feedback
- Provide regular updates on work progress to the group. As well as checkins to make sure that the quality of work meets expectations.
- Even division of work.

### POLICIES & PROCEDURES:

What rules can we agree on to help us meet our goals and expectations?

- Regularly check Instagram group chat
- Everyone must meet in person at least once a week (in-class on Tuesdays)
- Meet deadlines set by group
- If there are any unexpected delays or if a member is struggling with meeting the deadline for their portion of the work, they should contact the rest of the group as soon as possible.

### CONSEQUENCES:

How will we address non-performance regarding these goals, expectations, policies and procedures?

- Firstly, we will try to approach them and address their failure in meeting expectations and our group contract (seeking to resolve the conflict within the group). We will try to help them get to the point of meeting expectations.
- We will warn them about their group grade and how their actions or inaction is harming the rest of the group.
- If the above does not work and non-performers do not change their behavior, we will contact the TA's or teaching team.

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### **Signatures:**

James (48028310)

Kaichi Nakajima (74175712)

Rajvansh (67919837)

Xuanye Zheng(10167229)