

Project Management 101

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The Basics

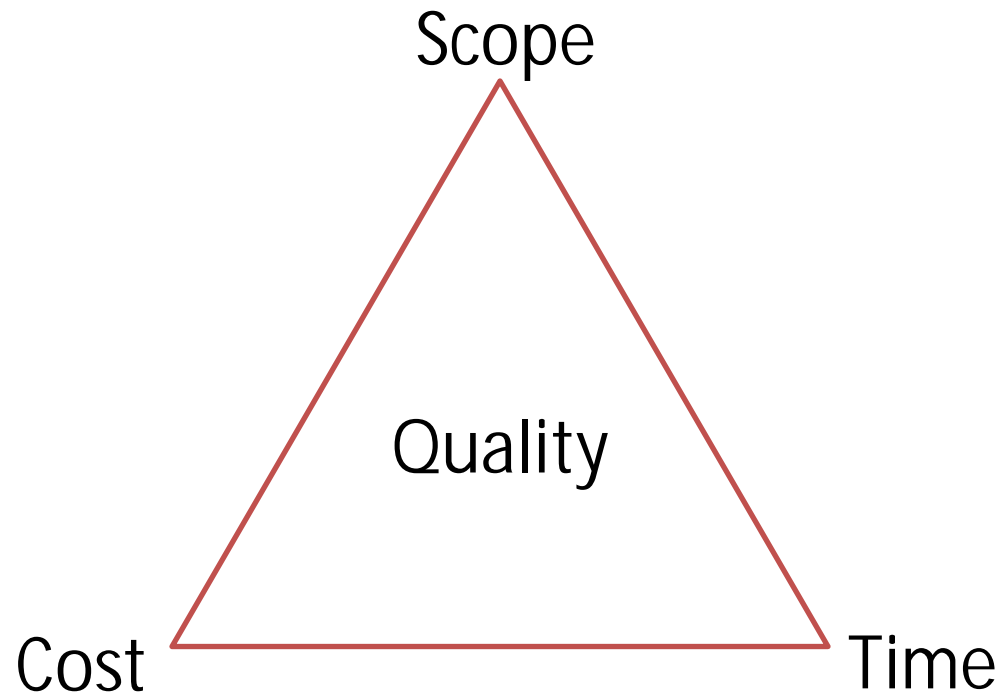
Project:

A temporary endeavor undertaken to create a unique product, service, or result. - PMBOK

Project Management:

The application of knowledge, skills, tools and techniques to project activities to meet the project requirements. - PMBOK

The Triple Constraint



5 Process Groups

- Initiating
- Planning
- Executing
- Monitoring and Controlling
- Closing

Initiating

- Project Charter
- Who's Who (Stakeholders)

Planning

- Collect Requirements (Scope, WBS, etc.)
- Estimate Costs
- The 5 P's
 - Plan Quality
 - Plan HR
 - Plan Communications
 - Plan procurements
 - Plan Risks

Executing

- Direct and Manage Work
- Perform QA
- Acquire and Manage Team
- Communicate, Communicate, Communicate
- Conduct Procurements

Monitoring and Controlling

- Monitor Progress
- Deal with Change
- Control Schedule
- Control Costs
- Report Performance
- Monitor/Control Risks
- Administer Procurements

Closing

- Close Project/Phase (Post Mortem)
- Close Procurements

Certification

- ComptTia Project +
- Project Management Institute (PMI)
 - Certified Associate in Project Management (CAPM)
 - Project Management Professional (PMP)

Questions

