

GOVERNMENT OF THE PEOPLES REPUBLIC OF BANGLADESH

SAMPLE VARIFICATION ROLL

A responsible officer should properly interrogate the candidate for correct entries against all the items, because any omissions are likely to cause delay and lead to confusion of identity:-

The name of the post in Which the Candidate is to be appointed :

1.	Name in full (in Block Letters) : with alas, if any and nationality:
2.	Father's Name in full with : Designation of service. if any and nationality
3.	Home Address in full (I,g) : Village, Post Office, Police Station and District
4.	Present Residential Address :
5.	Other Address during the last five years where the Candidate has stayed for more than six months :

Address	From	To

6.	Date of Birth: : (Where the candidate is a matriculate his certificate age should be noted)
7.	Place of Birth: : (Staying Village, Police Station. District etc.)
8.	Educational qualification showing places of educations with years in school and Collages from 15th (Fifteen) year of the candidate :

Name of the School, Collage etc.	Date of Entering	Date of Leaving

9. Offices or firms with full description and addresses where the candidate previously worked and reasons for leaving:

Name of the Offices / Firms	From	To	Reason for Leaving

(If the candidate has previous service in the armed forces of Bangladesh, relevant entries relating to the length of service, nature of the duties performed and report regarding the character and/or behavior entered in the Discharge Certificate should be noted. In case of a candidate who has previously served as freedom fighter in the Libration War of Bangladesh a certificate to this effect given by C-in-C or the Secretary, Ministry of Home Affairs as may be the case should be enclosed.)

Note: The appointing authorities concerned should satisfy themselves that the above Discharge Certificate of Ex-service man and the certificate of Ex- Freedom Fighter is satisfactory.

10.	Whether arrested, prosecuted, or : convicted in any case, criminal, political or otherwise and restricted or external. If so, full particulars including dates should be furnished
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11.	Full particulars of the near relations : If any i.e. brother s, sisters, first –uncles, first relations-in-law who are in the service of the Government of Bangladesh specify the post held and where posted
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Name of Relations	Post Held	Place of Duty

12. A certificate of character from : The Head of the educational Institution last attended by the candidate to be attached.

13.	Name with address of two referees : not related to the candidate (Members of Parliament, Class-1 Gazzeted Officer, Professor, Reader, Senior Lecturer of University, Principal of Private Collage) Who can testify to the candidate 's character and antecedents
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Name	Address

14. Married or unmarried (If married : or proposed to be married , the nationality of the person married or proposed to be married, should be stated)

Signature and designation of the issuing officer and the name of the office with full address and date.

Signature of the candidate or His left thumb impression if illiterate.

Signature and designation of the issuing officer and the name of the office with full address and date.

-: 4 :-

Unsuitable for the following Reasons.

[illegible]

Place:

Date:

Superintendent of Police, District Special Branch / Deputy Inspector – General of Police, Special Branch.

Note: It on Verification, it is found that there is nothing adverse against the candidate concerned then this form with reply should be returned by the Superintendent of Police, District Special Branch / Deputy Inspector –General of Police, Special Branch Bangladesh to the referring authorities direct

But if there is any information on record against the candidate concerned then this form with reply should be returned by the Superintendent of Police, District Special Branch / Deputy Inspector –General of Police, Special Branch Bangladesh

Countersigned

Deputy Inspector –General of Police
Special Branch, Bangladesh, Dhaka