

File Management

Skyesoft[™] Information Sheet October 7, 2025, 10:25 AM MST – Created by Steve



Establishes unified file handling, naming conventions, and versioning logic for all Skyesoft data structures.



Rules

- Use consistent lowercase filenames with hyphens
- Store active data under /assets/data/
- · Archive obsolete or legacy materials under /docs/legacy/
- · Avoid redundancy between sheets and reports