Contacts

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Address
3 Salmon Street, Badung, Bali, 80362

LinkedIn
https://www.linkedin.com/in/novia-rn/

GitHub
https://github.com/noviarn

Education

2017 - 2022
Informatics
Universitas Multimedia Nusantara

2014 - 2017
Natural Science
SMAIT Albanna

Skills

- Adobe Photoshop, Adobe XD, Figma

- Microsoft Office

- WordPress

- HTML, CSS, JavaScript

- PHP (Laravel)

Languages

Indonesian

English

Novia Rahman Nisa

I graduated with a degree in Informatics, bringing a versatile skill set in web development, UI/UX design, graphic design, customer service, and social media management. I have two years of experience as an Admin Coordinator and currently work part-time remotely as an Instagram Content Design. I am always eager to expand my skills and take on new challenges.

Work Experiences

2023 - Present
Q9 Productions | 38 Tegal Rotan Raya Street, South Tangerang, Banten, 15413
Instagram Content Design | Part-Time (WFH)
- Designing Instagram templates and edit event photos for posting
- Creating Instagram posts for public holidays, such as Eid, Christmas, etc.

2022 - 2025
PT. Bali Bukit Hub | 177AA Pura Batu Pageh Street, Badung, Bali, 80361
Admin Coordinator | Full-Time (WFO)
- Providing customer service in English
- Managing administrative tasks, such as handling financial documents and maintaining customer data records
- Managing the company's social media, including Instagram, Facebook, etc.

2021
Disgulkarmat DKI Jakarta | 71 Kyai Haji Zainul Arifin Street, Central Jakarta, Special Capital Region of Jakarta, 10140
Full Stack Web Developer | Internship (WFH)
- Working in a team of 3 people to design and build e-APD website
- Designing and building e-APD website from the officer's side

2021
PT. Appkey | 3 Batu Sari III Street, Denpasar, Bali, 80226
Web Design | Internship (WFO)
- Creating the UI/UX design for the DELIS website (administrator)
- Creating the UI/UX design for MARKEY mobile application
- Creating multiple UI/UX designs for WPAPP mobile applications