



Change Request Form

Reference: IT-EBS-10003

Date: 8-May-23

Section I: Requester Information

ID	Employee Name	Designation	Department
53367	Mohammad Jakir Hossin Bhuiyan	Senior Executive Director	Finance & Accounts

Change Description:

Modification in costing and pricing automation

Change Purpose:

Request Date: 22 Apr 2023

Signature & Seal
(Requester)

Z. H. Bhuiyan
Md. Jakir Hossain Bhuiyan (ID-53367)
Senior Executive Director & DCFO
Finance & Accounts Dept & Seal
Walton Hi-Tech Industries PLC
Date: (Head of Dept.)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
53367	Mohammad Jakir Hossin Bhuiyan	Senior Executive Director	Finance & Accounts	

Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Change Reference No.:

Date of Change Implementation: 8-May-23

Change Implementation Details:

Add attachment option in competitor price entry.

Was change successful? Yes No

Name: Md. Jahangir Alam

Designation: Additional Director

Jahangir 14155

Signature & Seal
(Implementer)

Alam
47591

Signature & Seal
(Head of Dept.)

Mohammad Elhamul Islam (ID-47591)
SI Additional Executive Director
Head of IT, IT Department
Walton Hi-Tech Industries PLC.

08/05/2023



Change Request Form

Reference: IT-EBS-10004

Date: 8-May-23

Section I: Requester Information

ID	Employee Name	Designation	Department
53367	Mohammad Jakir Hossin Bhuiyan	Senior Executive Director	Finance & Account

Change Description:

Modification in financial budget dashboard

Change Purpose:

Request Date: 27 Apr 2023

Signature & Seal
(Requester)

 Md. Jakir Hossin Bhuiyan (ID-53367)
 Senior Executive Director & CEO
 Finance & Accounts Dept.
 Walton Hi-Tech Industries PLC
 Date: 08/05/2023

(Head of Dept.)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
53367	Mohammad Jakir Hossin Bhuiyan	Senior Executive Director	Finance & Accounts	

Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Date of Change Implementation: 8-May-23

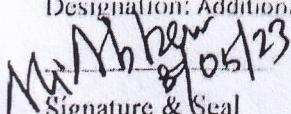
Change Implementation Details:

Add hyperlink for budget drilldown into GL head.

Was change successful? Yes No

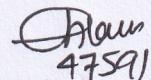
Name: Md. Ali Abbas

Designation: Additional Executive Director


 Signature & Seal
(Implementer)

 Signature & S
(Head of Dep)

 Mohammad Elhamul Islam (ID-47591)
 Sr. Additional Executive Director
 Head of IT, IT Department
 Walton Hi-Tech Industries PLC.
 Date: 08/05/2023





Change Request Form

Reference: IT-EBS-10002

Date: 1-May-23

Section I: Requester Information

ID	Employee Name	Designation	Department
9010	Md. Lutful Kabir Munna	Deputy Operative Director	Sales

Change Description:

Rangpur Depot implementation.

Change Purpose:

Request Date: 3 Mar 2023

Signature & Seal
(Requester)

Signature & Seal
(Head of Dept.)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
M003	S.M. Shamsul Alam		Board of Directors	

Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Change Reference No.:

Date of Change Implementation: 1-May-23

Change Implementation Details:

Configure internal requisition, inventory and order management module.

Was change successful? Yes No

Name: Md. Asad-Uz-Zaman Khan

Designation: Senior Deputy Director

Signature & Seal
(Implementer)

Signature & Seal
(Head of Dept.)

Mohammad Elhamul Islam (ID-47591)
S1 Additional Executive Director
Head of IT, IT Department
Walton Hi-Tech Industries PLC.
Date: 01/05/2023



Change Request Form

Reference: IT-EBS-10006

Date: 30-July-23

Section I: Requester Information

ID	Employee Name	Designation	Department
30679	Mohammad Mohasin Sarder	Sr. ED	SCM

Change Description:

Local Purchase Price Complain Policy Modify

Change Purpose:

Request Date: 13 July 2023

*Moh. Mohsin
13/7/23*

Signature & Seal
(Requester)

Signature & Seal
(Head of Dept.)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
M006	SM Rezaul Alam	Director	BOD	

Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Change Reference No.:

Change Implementation Details:

Change approval hierarchy

Was change successful? Yes No

Name: Md. Jahangir Alam

Designation: Additional Director

*Jahangir
14/5/23*
Signature & Seal
(Implementer)

*Ehamul Islam
47591*
Signature & Seal
(Head of Dept.)
Mohammed Ehamul Islam (ID-47591),
Sr. Additional Executive Director
Head of IT Department
Walton Hi-Tech Industries Pl. C.
Date:.....



Change Request Form

Reference: IT-EBS-10005

Date: 14-May-23

Section I: Requester Information

ID	Employee Name	Designation	Department
51492	Saguptha Alam Zarith		CEO's Office

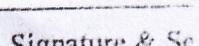
Change Description:

Sales forecast approval hierarchy update

Change Purpose:

Request Date: 6 May 2023

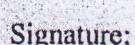

Signature & Seal
(Requester)


Signature & Se
(Head of Dept)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
6189	Golam Murshed	MD & CEO	CEO's Office	


Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Change Reference No.:

Date of Change Implementation: 14-May-23

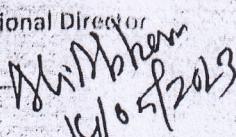
Change Implementation Details:

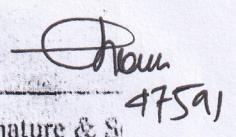
Add sales person & MD sir

Was change successful? Yes No

Name: Md. Jahangir Alam

Designation: Additional Director


Signature & Seal
(Implementer)


Signature & Se
(Head of Dept)

Mohammad Elhamui Islam (ID-47591)
SI, Additional Executive Director
Head of IT, IT Department
Walton Hi-Tech Industries PLC.
Date: 14/05/2023



Change Request Form

Reference: IT-EBS-10001

Date: 23-Apr-23

Section I: Requester Information

ID	Employee Name	Designation	Department
42600	Md. Sazedul Kabir	Sr. Additional Operative Director	Finance & Accounts

Change Description:

Upgrade WHIPLC financial statement.

Change Purpose:

Request Date: 02 Apr 2023

Signature & Seal
(Requester) 02/04/23

Signature & Seal
(Head of Dept.)

Section II: Approvals

The undersigned agree and accept the change documented on this form.

ID	Name	Designation	Dept.	Comments
41628	Muhammed Omar Faruk Ripon FCA	Senior Executive Director	Finance & Accounts	

Signature:

Section III: Implementer Details

The undersigned has implemented the requested change on this form.

Change Reference No.:

Date of Change Implementation: 23-Apr-23

Change Implementation Details:

Include new operating unit column and tuning SQL

Was change successful? Yes No

Name: Md. Motaleb Hossain

Designation: Senior Deputy Assistant Director

Signature & Seal
(Implementer)

Signature & Seal
(Head of Dept.)

Mohammad Elhamul Islam (ID-47591)
Sr. Additional Executive Director
Head of IT, IT Department
Walton Hi-Tech Industries PLC.
Date: 23/04/2023