***NAMRATA PANDEY***

***ASSIGNMENT-08***

**Q.1 Describe Maintenance and create a document for the same?**

**Ans:** Maintenance involves functional checks, servicing, repairing or replacing of necessary devices, equipment, machinery and supporting utilities in industrial, business installations, it basically involves keeping everything operation with the help of cost-effective practices.

There are various types of Maintenance to make sure everything is working and is performed as per standards and monitored regularly for feedback or any necessary changes in order to make a process more efficient and effective. The maintenance checks are really important.

For example: There are various networks that we use like AT&T. So, when we need to ensure that everything is working appropriately, there is the Maintenance being carried on to provide users with the smooth flow of services. We often get updates as “The network will be down for an hour routine maintenance”.

More often companies use MPD (Maintenance Planning Document). It contains all the maintenance requirements to be carried off.

***Document on Maintenance:***