



Najla Parker

Program/Project Planner

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Resourceful and strategy-driven professional with hands-on experience in project planning, scheduling and delivery. Expert at project control techniques and tools, negotiation, and team building. Recognized for promoting effective governance and positive change to enhance operational efficiency, cost saving, and decision-making process. Defined and aligned business strategies, key resources, and procedures to deliver the highest level of output and value-added systems. Experienced in leading large-scale projects from inception to completion with focus on delivering programs within defined scope, quality, timeframe, and cost constraints. Stellar mentor, motivating teams to accomplish ever-changing targets in deadline-driven environment by developing KPIs, implementing motivational techniques, and building goal-oriented working environment.

Areas of Expertise

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|---------------------------------|--------------------------------|----------------------------|
| ◆ Strategic Planning & Analysis | ◆ Operational Excellence | ◆ Quality Customer Service |
| ◆ Team Building & Leadership | ◆ Regulatory Compliance | ◆ Change Management |
| ◆ Program Management | ◆ Staff Training & Development | ◆ Process Improvement |

Professional Experience

Raytheon Technologies, Colorado Springs Sr. Technical Planner II

2021 – Present

Leverage strong analytical skills and solid exposure of project management to identify and execute program goals. Track project performance and provide recommendations to meet timelines, KPIs, deliverables and milestones.

- Ensured unhindered operation while allocating resources using Microsoft Project.
- Recognized as SME, developing driving/critical paths to interim milestones and End of Contract (EOC).
- Saved time and eliminated about 50% of meetings by rolling out best practices.
- Identified and mitigated all cost/schedule integration errors within two months.

Northvolt AB, Stockholm, Sweden Technical Project Manager

2020 – 2021

Planned, managed, and executed engineering product development projects within agreed timeframe, cost, and technical requirements. Developed the integration and test schedule to address the problem of limited resources.

- Enabled engineers and program managers to improve project management and delivery by supporting the development of a new planning function and introducing planning principles.
- Optimized operational efficiency and met KPIs by creating the project schedule based on WBS structure and input from internal team of engineers.
- Held the credit of creating a first ever program schedule with inputs from the engineering team.

Raytheon Technologies, Colorado Springs Sr. Technical Planner I

2019 – 2020

Guaranteed compliance with government and corporate requirements while creating IMS files in Microsoft Project with demonstrated cost and schedule integration. Built and maintained product team and ensured engagement in planning and scheduling activities throughout the program lifecycle. Overhauled the month end process while partnering with team of 5, providing better product to the customer.

- Conducted impact assessment, identified risks, and supported with budgets/financial analysis.
- Co-developed training content for monte Carlo simulations (Schedule Risk Analysis, Barbecana Full Monte).

Harris Corporation, Colorado Springs
Sr. Specialist, Program Scheduler

2016 – 2019

Boosted staff performance by delivering individual-centric training programs for junior level planners to develop the hard and soft skills to thrive in the fast-paced planning environment. Aligned project operations with strategic objectives by monitoring key performance indicators and rolling out best practices.

- Identified interfaces and dependencies between project schedule and external customer.
- Served as an active participant of planning workshops to roll-out lessons learned and defined the process for conducting schedule risk assessment to planning contributors.

Lockheed Martin, Littleton
Program Planner

2014 – 2016

Ensured timely cost-schedule integration in line with contractual Earned Value Management (EVM) requirements and coordinated with finance and CAMs to report accurate Estimate to Complete (ETC). Administered schedule baseline management and control and assisted in monthly variance analysis.

- Played a key role in program planning by delivering documents on time with consistently high quality.

Education

Full Stack Web Development Bootcamp, University of Denver, 2022

MBA, University of Colorado at Colorado Springs, 2011

Bachelor of Science in International Business, University of Colorado at Colorado Springs, 2008