

◆◆TRANSPOSE policy record editor

Welcome, and thanks for your interest in contributing to the TRANSPOSE journal policies database!

This form is pre-filled with existing information in the database. You can add or change as much or as little information as you would like.

The editor is divided into several sections, so please feel free to skip ahead (by pressing "NEXT" below) to the section(s) that interest you. All the questions are optional (except for your email address).

1. Email and journals covered by this policy (this page)
2. Open peer review
3. Co-reviewers and peer review credit
4. Peer review structure & transfer
5. Detailed preprint policies

For more information, please visit <https://transpose-publishing.github.io/>

 Please note that all contributions are licensed CC0

1. Email address *

2. Journal covered by this policy

Unless you are creating a new record, please DO NOT EDIT THIS.

3. Notes about journals covered by this policy

If these policies also apply to other journals, please indicate this below and we will copy your input to the other journals as well.

2. Open peer review

"Open peer review" has been used to describe different elements of transparency in the peer review process.

4. Peer review policy URL

Enter the URL where information about the review process can be found. If you enter information in this section, please make sure this is filled this out.

5. What elements of open peer review are practiced?

If you've looked and are fairly certain that the information is not provided by the journal, select "Not specified." If you didn't look for the information, leave the question blank. An example of "Conditional" publication: reviews are published unless the reviewer recommends rejection or withdraws.

Mark only one oval per row.

	Mandatory	Conditional	Optional	No	Not specified
Peer review reports published	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Author responses to reviewers published	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Editorial decision letters published	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Previous versions of the manuscript published	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reviewer identities published	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reviewer identities revealed to the author (but not published)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open participation in peer review (anyone can comment)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open interaction (reviewers consult with one another)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Attributes that apply to published components of peer review

Only fill in if the component is actually published (see above). If you don't know what type of DOI is provided, just select "other." Information about Crossref may be added from Crossref sources.

Check all that apply.

	Have date	Have DOI (Crossref peer review type)	Have DOI (other)	Free to read (not paywalled)	Under a Creative Commons License	Deposited into PubMed Central
Peer review reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Author responses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Editorial decision letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Previous versions of the manuscript	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Notes about open peer review

Use this space to add notes about your input above.

3. Co-reviewers and peer review credit

Co-reviewers are people whom a peer reviewer invites to help them write a peer review. Often these are junior scholars in the same lab/group as the peer reviewer.

8. Co-reviewer policy URL

Enter the URL where information about co-reviewers can be found. If you enter information about co-reviewers in this section, please make sure this is filled this out.

9. Are co-reviewer policies publicly posted?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

10. Co-reviewer policy

Paste the journal's policy about co-reviewers here.

11. Does the journal make it clear in the reviewer invitation email that co-reviewers can contribute?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

PEER REVIEW CREDIT

12. Peer review credit policy URL

Enter the URL where information about how reviewers can be credited or acknowledged can be found. This often contains references to adding the peer review to ORCID or Publons profiles. If you enter information about peer review credit in this section, please make sure this is filled this out.

13. Does the journal deposit information about peer reviewer activity into any open databases?

'via service' includes Publons.

Check all that apply.

- ☐ Directly linked to reviewer's ORCID profile
- ☐ Partnered with Publons
- ☐ No
- ☐ No mention/unsure
- ☐ Other: _____

14. Can co-reviewers get credit by the means listed above?

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

4. Peer review structure & transfer**15. Peer review form URL**

Enter the URL where a copy or description of the peer review form can be found. If you enter information in this section about the peer review form, please make sure this is filled this out.

16. Review form section titles

What are the sections in the review form? For example, 'Confidential comments to editor.' Paste them all here.

17. Are there separate fields for technical & impact evaluation?

"Technical evaluation" concerns whether the conclusions are supported by the data, or whether the data are technically sound. "Impact evaluation" asks reviewers to comment on the importance or novelty of the paper. If the journal does not consider these factors, select "Yes."

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

18. Is there a dedicated place in the submission form to identify co-reviewers?

Co-reviewers are people who a peer reviewer invites to help them write a peer review. Often these are junior scholars in the same lab/group as the peer reviewer.

Mark only one oval.

- ☐ Yes
- ☐ No
- ☐ Unsure

19. Peer review transfer URL

Enter the URL where a peer review transfer policies can be found. If you enter information in this section about peer review transfer, please make sure this is filled this out.

20. Peer review transfer policy

Can authors transfer their reviews to another journal? Paste the policy here.

5. Detailed preprint policies

Whether preprints are allowed, and under what conditions, is collected by SHERPA/RoMEO (<http://www.sherpa.ac.uk/romeo/search.php>) but we seek detailed information on the nuances of these policies.

21. Preprint policy URL

Enter the URL where a copy or description of the preprint policy can be found. If you enter information in this section, please make sure this is filled this out.

22. Version of the paper that can be posted to a preprint server*Mark only one oval.*

- ☐ No preprint policy
- ☐ None (preprints not allowed)
- ☐ First submission only (before peer review)
- ☐ After peer review (but not final, copyedited version)
- ☐ Any
- ☐ Unsure (preprints are allowed, but it's not clear what version)
- ☐ Other: _____

23. Acceptable servers or characteristics of servers

Paste the description of permissible preprint servers (or their attributes, such as non-commercial) here.

24. Can preprints be cited in papers?*Mark only one oval.*

- ☐ Yes, in the reference list
- ☐ Yes, but only in the text (not the reference list)
- ☐ No
- ☐ Not specified
- ☐ Unsure

25. Is a link provided to the preprint version of a paper?

Paste the policy here.

26. Preprint media coverage policy

What type of coverage about preprints is permitted? (eg blog posts, social media, news outlets, etc). Paste the policy here.

27. Preprint licensing policy

What licenses (CC BY, etc) are permitted for preprints? Paste the policy below.

28. Scoop protection policy

"Scoop protection" refers to policies about whether submitted preprint will be rejected if a competing work comes out in another journal after the date of preprinting. Paste the policy below.

29. Community review policy

Will comments left on preprint servers or on other commenting/review venues be taken into consideration when making editorial decisions? Paste the policy below.

30. Additional URLs

Sometimes policies about preprints (especially media embargoes) can be found in multiple places. If this is the case, please leave a note here with the additional URL(s) and a few words about the information that can be found there.

Stop filling out this form.

Policy IDs etc**31. Policy ID**

DO NOT EDIT

32. Parent policy

DO NOT EDIT

☐ Send me a copy of my responses.

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