

GTS302: Technical Writing Midterm Mock Exam

curated by The Peanuts

Name.....ID.....Section.....Seat No.....

Conditions: Closed Book

Directions:

1. This exam has 20 pages (including this page).
2. Calculators are NOT allowed.
3. Write your name at the top.
4. Reading the problem is optional but highly recommended.
5. Solutions must be written in English only. Sorry, no Thai.
6. Phones must be completely turned off and stored away.
7. Crying is permitted but keep it to a whisper, others are still suffering.

*For solution, **click here**.*

Will be available soon, come and check every day :)

Part A: MCQs & Fill-in-the-blanks (10%)

Choose the best answer for each question.

Questions 41-60 are *OPTIONAL*

The instructor has **not confirmed** these topics will be included in the actual exam. However, these questions cover important course material, so please revise them for your own understanding haha.

1. Taylor Swift _____ her new album next Friday.
 - a) releases
 - b) will release
 - c) has released
 - d) is releasing

2. The students _____ for their final exams right now.
 - a) study
 - b) studied
 - c) are studying
 - d) have studied

3. I _____ three cups of coffee today. (It's still morning)
 - a) drink
 - b) drank
 - c) have drunk
 - d) was drinking

4. The concert _____ at 8 PM tomorrow. (This is a scheduled event)

- a) starts
- b) started
- c) is starting
- d) will start

5. She usually _____ to work by train.

- a) go
- b) goes
- c) going
- d) went

6. By the time you arrive, we _____ dinner.

- a) finish
- b) finished
- c) will finish
- d) will have finished

7. What _____ you _____ when I called yesterday? (Action in progress)

- a) did / do
- b) were / doing
- c) have / done
- d) do / do

8. I'm tired because I _____ all night. (Connection to present)

- a) worked
- b) work
- c) have been working
- d) was working

9. The Earth _____ around the Sun.

- a) revolve
- b) revolves
- c) revolved
- d) is revolving

10. We _____ to Paris next month. (We have tickets already)

- a) travel
- b) travelled
- c) are travelling
- d) will travel

11. Look! It _____ heavily outside.

- a) rains
- b) rained
- c) is raining
- d) has rained

12. I _____ my homework yet.

- a) don't finish
- b) didn't finish
- c) haven't finished
- d) am not finishing

13. She _____ as a teacher for ten years before she became a principal.

- a) worked
- b) works
- c) has worked
- d) had worked

14. The train _____ at 6:30 AM every day. (Timetable)

- a) leaves
- b) left
- c) is leaving
- d) will leave

15. _____ you ever _____ to Thailand?

- a) Did / go
- b) Do / go
- c) Have / been
- d) Are / going

16. While I _____ TV, my phone rang.

- a) watch
- b) watched
- c) was watching
- d) have watched

17. I promise I _____ you back tomorrow. (Spontaneous promise)

- a) call
- b) called
- c) am calling
- d) will call

18. They _____ married for 25 years now.

- a) are
- b) were
- c) have been
- d) had been

19. Every morning, she _____ a cup of green tea.

- a) drink
- b) drinks
- c) drinking
- d) drank

20. Sorry, I can't talk now. I _____ an important meeting.

- a) have
- b) had
- c) am having
- d) have had

21. The movie _____ when we arrived at the cinema.

- a) starts
- b) started
- c) had started
- d) was starting

22. I think it _____ rain later. (Prediction without evidence)

- a) is going to
- b) will
- c) rains
- d) rained

23. She _____ her keys everywhere but can't find them.

- a) looks
- b) looked
- c) has looked
- d) was looking

24. The Swifties _____ for hours to get concert tickets yesterday.

- a) wait
- b) waited
- c) were waiting
- d) have waited

25. Water _____ at 100 degrees Celsius.

- a) boil
- b) boils
- c) boiled
- d) is boiling

26. I _____ my grandmother last weekend.

- a) visit
- b) visited
- c) have visited
- d) was visiting

27. By next year, I _____ my degree.

- a) complete
- b) completed
- c) will complete
- d) will have completed

28. He always _____ his homework on time.

- a) submit
- b) submits
- c) submitted
- d) is submitting

29. Look at those dark clouds! It _____ rain.

- a) will
- b) is going to
- c) rains
- d) rained

30. I _____ English for five years now.

- a) study
- b) studied
- c) have studied
- d) have been studying

31. The phone _____ while I was taking a shower.

- a) rings
- b) rang
- c) was ringing
- d) has rung

32. She _____ to the gym three times this week.

- a) goes
- b) went
- c) has gone
- d) is going

33. The lecture _____ at 2 PM tomorrow. (Fixed schedule)

- a) begins
- b) began
- c) is beginning
- d) will begin

34. I'm sorry I'm late. I _____ in traffic.

- a) stuck
- b) was stuck
- c) have been stuck
- d) am stuck

35. When I was young, I _____ to play the piano.

- a) learn
- b) learned
- c) have learned
- d) was learning

36. The cat _____ on the sofa all afternoon.

- a) sleeps
- b) slept
- c) has been sleeping
- d) was sleeping

37. I _____ you at the party last night. Where were you?

- a) don't see
- b) didn't see
- c) haven't seen
- d) wasn't seeing

38. The shop _____ at 9 AM every day.

- a) open
- b) opens
- c) opened
- d) is opening

39. By the time she graduates, she _____ four languages.

- a) speaks
- b) spoke
- c) will speak
- d) will have learned

40. I can smell something burning. Someone _____ food in the kitchen.

- a) cooks
- b) cooked
- c) is cooking
- d) has cooked

41. If you heat ice, it _____.

- a) melts
- b) will melt
- c) would melt
- d) melted

42. If it rains tomorrow, I _____ an umbrella.

- a) bring
- b) brought
- c) will bring
- d) would bring

43. If I were the Prime Minister, I _____ more about climate change.

- a) do
- b) did
- c) will do
- d) would do

44. If I had studied harder, I _____ the exam.

- a) pass
- b) passed
- c) will have passed
- d) would have passed

45. Identify the mood: "Close the window, please."

- a) Indicative
- b) Imperative
- c) Subjunctive
- d) Conditional

46. Identify the mood: "I wish I were taller."

- a) Indicative
- b) Imperative
- c) Subjunctive
- d) Conditional

47. Identify the mood: "She studies every day."

- a) Indicative
- b) Imperative
- c) Subjunctive
- d) Conditional

48. The report _____ by the manager yesterday.

- a) wrote
- b) was written
- c) has written
- d) writes

**49. Metallica's songs _____ by millions of fans worldwide.
(Passive voice)**

- a) listen
- b) are listened
- c) are listened to
- d) have listened

50. Which sentence uses active voice?

- a) The cake was baked by my mother.
- b) The homework was completed on time.
- c) The students finished their project.
- d) The letter was sent yesterday.

51. I _____ in this city since 2020.

- a) live
- b) lived
- c) have lived
- d) am living

52. She has been studying English _____ five years.

- a) since
- b) for
- c) during
- d) from

53. _____ you _____ sushi?

- a) Did / eat
- b) Do / eat
- c) Have / ever eaten
- d) Are / eating

54. I haven't finished my assignment _____.

- a) already
- b) still
- c) yet
- d) so far

55. Which sentence is INCORRECT with Present Progressive?

- a) I am meeting my friend tomorrow.
- b) She is loving this movie.
- c) They are working on a project.
- d) We are having dinner now.

56. I _____ you right now! Stop making noise! (State verb)

- a) am hearing
- b) hear
- c) have heard
- d) heard

57. Identify the mood: “I suggest you be more careful.”

- a) Indicative
- b) Imperative
- c) Subjunctive
- d) Conditional

58. The new iPhone _____ next month.

- a) releases
- b) will release
- c) will be released
- d) is releasing

59. So far this semester, I _____ three major assignments.

- a) complete
- b) completed
- c) have completed
- d) am completing

60. Which conditional type is this: “If I had more time, I would travel the world”?

- a) Zero conditional
- b) First conditional
- c) Second conditional
- d) Third conditional

Part B: Fill in the Blanks

Complete each sentence with the correct form of the verb in brackets.

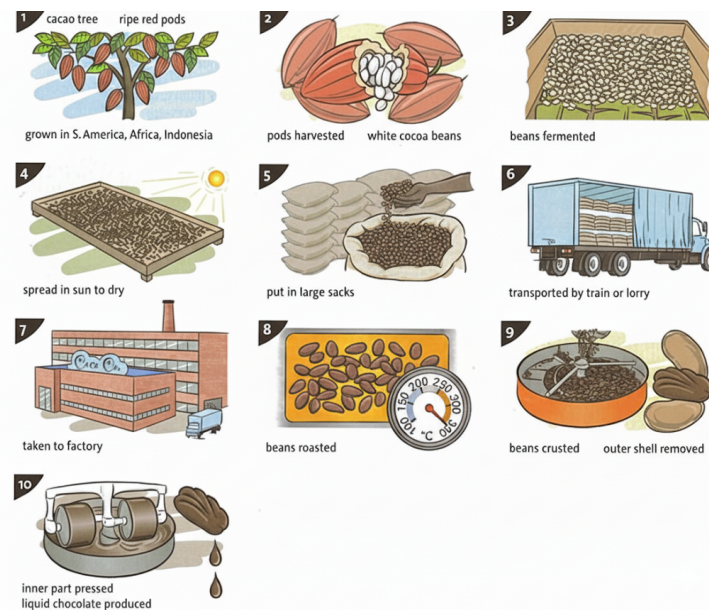
1. I _____ (live) in Bangkok since 2020.
2. She _____ (study) when her friends arrived.
3. The concert _____ (start) at 8 PM tomorrow.
4. They _____ (not finish) their project yet.
5. He always _____ (drink) coffee in the morning.
6. By next month, we _____ (complete) the course.
7. Look! The children _____ (play) in the garden.
8. I _____ (meet) Billie Eilish last year at a concert.
9. Water _____ (freeze) at 0 degrees Celsius.
10. While I _____ (walk) to work, I saw an accident.
11. She _____ (work) here for ten years before she retired.
12. I promise I _____ (help) you with your homework.
13. The students _____ (take) their exams right now.
14. He _____ (never travel) abroad before last summer.
15. The train _____ (leave) the station when we arrived.

Part B: Writing Section (20%)

Instructions: Choose ONE of the following two writing tasks.

Option 1: Process Description

The diagram below shows the process of chocolate production from cacao tree to liquid chocolate.



Write a process description explaining how chocolate is made.

Option 2: Bad News Memo

You are the Human Resources Manager at Peanuts Entertainment Company. Due to budget constraints, the company must cancel the annual employee retreat that was scheduled for next month. All employees were looking forward to this event, and deposits have already been paid.

Write a bad news memo to all employees informing them about the cancellation.

Begin your chosen writing task below: