

NMAM INSTITUTE OF TECHNOLOGY, NITTE

Autonomous Institution affiliated to VTU, Belgaum)

II Sem B.E. (Credit System) Mid Semester Examinations – II, March 2014

13HU114 – ENGLISH & COMMUNICATION SKILLS

Max. Marks: 20

Time: 1 Hour

Note: Answer any **One** full question from **each Unit**.

Unit – I

1. Dialogue between two friends discussing about the facilities at NMAMIT. 5
2. The requirements in delivering a welcome address? 5
3. Explain the different stages in delivering a short formal speech? Explain each stage. 10

Unit – II

1. Convert the following into indirect requests

- Get me something to work
- Help me with these problems
- Show me the way to the English lab
- Value these assignments
- Submit the report tomorrow

2. What are the advantages and disadvantages of telephone as a medium of communication? 5

- List out common telephone manners. 5
- What are the things to be kept in mind before a professional telephone call? 5

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I Sem B.E. (Credit System) Mid Semester Examinations - I, September 2014

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Duration: 1 Hour

Max. Marks: 20

Note: Answer any **One** full question from **each Unit**.

Unit – I

1. a) Transcribe the following words into IPA and mark the stress.
 i) Sunday ii) Biology iii) Object (n) iv) Conduct (v) v) Stand
 vi) Unforgivably vii) Economyviii) Officialix) Particularx) Breakfast
 b) What do you know about word stress? List out any 4 rules with examples.
2. a) Transcribe the following words into IPA and mark the stress.
 i) Grammatical ii) Good-looking iii) Electric iv) Office v) Present (n)
 vii) Forgive viii) Operate ix) Musicix) Family x) Handbag
 b) Write a note on strong and weak forms of words. Give examples for auxiliaries.

Unit – II

- a) What is communication? What are the essentials of effective communication?
- b) REWRITE the following paragraph by filling in the blanks with appropriate prepositions given : (to, from, on, in, for)
 My English Text book was kept _____ the table and it had two thousand rupees _____ it. Somebody took the money _____ the book, kept it there itself and stole my English Text book. Now, I will not be allowed _____ the English Lab. Probably, I can ask _____ permission till I get another one as they didn't take my money!
- a) What are the barriers in communication? Illustrate with examples.
- b) REWRITE the paragraph using articles.
 _____ University wit thought to himself that English was _____ easiest subject that he had learnt. So, he tried to learn Chinese and bought _____ book called 'Yu-si-its-nut-easee'. Within three days, he threw _____ book and wrote a book about English being _____ important language which needs to be learnt.
