Nick Renteria

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SKILLS & PROFICIENCIES

- MS Office Suite
- Website Copywriting & Editing
- Newsletter Design
- Press Release Authorship
- Blog Authorship
- Social Media Management
- SEO fundamentals for web development
- WordPress - custom themes and queries w/ PHP
- HTML5
- CSS3 - Sass/SCSS, Bootstrap, Responsive/Mobile-First Design
- ES6 (Javascript) - jQuery, Vue.js, AJAX, DOM Generation/Manipulation, Node.js, EJS, Express
- Git/Github (version control)
- Web Accessibility & WCAG basics
- Deployment via Netlify & Netlify CMS backend

PROFESSIONAL EXPERIENCE

Self-Employed – Atlanta, GA & Fort Collins, CO
Freelance Web Developer – 04/2019 through PRESENT
- Working directly with small, local business owners to design and develop website content
- Coding websites from scratch with HTML, vanilla Javascript (ES6), and CSS (SCSS) including CSS-only icons
- Deploying websites via Netlify and Netlify CMS backend via AJAX requests to access new content loaded by client
- Communicating regularly with clients from drafting through deployment to determine how well content and features are aligning with clients' expectations and driving sales/contact

Poudre School District Department of Language, Culture & Equity – Fort Collins, CO
Department Tech I – 09/2018 through 01/2020
- Wrote copy and edited website for my department using Drupal CMS
- Daily data entry regarding student services, statuses and department funding, as well as intra-department IT troubleshooting
- Managed department resources such as district interpreters, interpretation equipment, and elementary ELD instruction kits
- Regularly participated in team meetings to increase collaboration and solve internal logistical problems

Iron Edison Battery Company – Denver, CO
Assistant to the CEO – 12/2016 through 02/2018
- Designed and wrote all company newsletters, press releases, guest blogs and social media posts, as well as website copy
- Garnered over 600,000 headline impressions for the company via press releases
- Managed advertising projects, both print and online, as well as inbox and calendar of CEO

Mathnasium of Aurora/Cherry Creek – Aurora, CO / Denver, CO
Center Director (Aurora) – 07/2014 through 08/2015 **&** *Assistant Center Director* (Cherry Creek) – 08/2016 through 07/2018
- Managed daily operations of after-school math tutoring center
- Delegated daily responsibilities to employees
- Created and organized lesson materials for +80 students and maintained communication with parents regarding student progress

Denver Public Schools, Americorps – Denver, CO
Denver Math Fellow/Americorps Service Member – 05/2015 through 08/2016
- Taught Algebra in small groups; created Common Core-aligned lesson plans; monitored behavior of students in class
- Communicated regularly with parents about student performance, behavior, progress, and upcoming school events
- Counseled students in coursework, college planning, and personal reflection
- Participated in Professional Development sessions to support team of Math Fellows; conducted grade and performance-centered data analysis regularly utilizing Microsoft Office Suite, particularly Excel

EDUCATION

University of Colorado – 08/2010 through 05/2014
- Graduated Summa Cum Laude with a Bachelor of Arts in English and a Minor in mathematics, and a GPA of 3.86 – 05/2014
- Named to CLAS Dean's List for five consecutive semesters

Online Coding Coursework – 02/2018 through PRESENT
- Team Treehouse tracks on Web Design, Front End Web Development, and JavaScript
- Udemy courses on Full Stack Web Development, Vue.js, and WordPress sitebuilding

Front End Mentorship Program – 02/2018 through 07/2018
- Studied under Lead UX/UI Developer for blueModus, Chad Dugas
- Engaged in one-on-one lessons with Mr. Dugas and completed projects assigned as practice