



RICHA NANIWADEKAR

GRAPHIC DESIGNER

CONTACT

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SKILLS

ADOBE CREATIVE SUITE:

Photoshop, Illustrator, InDesign,
After Effects, Lightroom

PRESENTATION SOFTWARE:

PowerPoint and Keynote

WEB DESIGN SOFTWARE:

Sketch and WordPress
Basic HTML/CSS knowledge

OTHER SKILLS:

Microsoft Office 2016
Dropbox, Google Docs & Slides
Windows 10 and Mac OS X
Digital Photography

LANGUAGES

English, Marathi, Hindi

WORK EXPERIENCE

VOLUNTEER ILLUSTRATOR | Aug, 2013 - Apr, 2014

BAY AREA OLDER ADULTS

Created illustrations for a yet to be published e-book. The work involved designing the e-book cover, illustrating maps and events in correspondence to the events in the book

SR. SALES MANAGER AND TOUR MANAGER | Aug, 2009 - Sept, 2012

JAKATDAR TOURS AND TRAVELS LTD. (SACHIN TRAVELS)

Collaborated with travel agents and trained a sales team to design customized itineraries, travel quotes and vouchers. Also single handedly managed and led large tour groups to South East Asia, Hong kong, Macau, Mauritius and the US

JR. WEB MARKETING AND SALES EXECUTIVE | Jun, 2008 - Jul, 2009

ORBIT CORPORATE AND LEISURE TRAVELS (I) PVT. LTD.

Created web marketing material and maintained website
Designed and booked customized itineraries for clients

EDUCATION

ASSOCIATE OF ARTS IN GRAPHIC DESIGN | 2014 - Present

DE ANZA COMMUNITY COLLEGE

Expected to graduate in June, 2017

POST GRADUATE CERTIFICATE IN TRAVEL AND TOURISM | 2007 - 2008

SOPHIA SHREE B. K. SOMANI MEMORIAL POLYTECHNIC

BACHELORS IN MASS MEDIA, ADVERTISING | 2004 - 2007

S. K. SOMAIYA DEGREE COLLEGE OF ARTS, SCIENCE AND COMMERCE

ACHIEVEMENTS

- Stood 1st in college at the final year University exams as well as 3rd in University of Mumbai boards
- Stood 2nd in college at the Maharashtra State Board of Technical Education final exam for Travel and Tourism
- National level pentathlon and high jump athlete in India
- Received a Graphic Design artwork award at 2017 De Anza College Student Art Show