

Reflection Checklist May 4, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
Codes	Read with color-notes	<input type="checkbox"/>
	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
Plan	Generate UML for check	<input type="checkbox"/>
	Detailed to every hour	<input type="checkbox"/>
Emotions	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 5, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
Codes	Read with color-notes	<input type="checkbox"/>
	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
Plan	Generate UML for check	<input type="checkbox"/>
	Detailed to every hour	<input type="checkbox"/>
Emotions	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 6, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
Codes	Read with color-notes	<input type="checkbox"/>
	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
Plan	Generate UML for check	<input type="checkbox"/>
	Detailed to every hour	<input type="checkbox"/>
Emotions	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 7, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
Codes	Read with color-notes	<input type="checkbox"/>
	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
Plan	Generate UML for check	<input type="checkbox"/>
	Detailed to every hour	<input type="checkbox"/>
Emotions	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 8, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
	Read with color-notes	<input type="checkbox"/>
Codes	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
	Generate UML for check	<input type="checkbox"/>
Plan	Detailed to every hour	<input type="checkbox"/>
	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
Emotions	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 9, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
	Read with color-notes	<input type="checkbox"/>
Codes	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
	Generate UML for check	<input type="checkbox"/>
Plan	Detailed to every hour	<input type="checkbox"/>
	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
Emotions	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 10, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
	Read with color-notes	<input type="checkbox"/>
Codes	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
	Generate UML for check	<input type="checkbox"/>
Plan	Detailed to every hour	<input type="checkbox"/>
	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
Emotions	Progress takes time	<input type="checkbox"/>
	Ignore others' influences	<input type="checkbox"/>
	Concentrate to my own tasks	<input type="checkbox"/>
	Step by step	<input type="checkbox"/>
	Reassure "on the right track"	<input type="checkbox"/>

Reflection Checklist May 11, 2012

Books	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Skim through before reading	<input type="checkbox"/>
Tasks	Important?	<input type="checkbox"/>
	Urgent?	<input type="checkbox"/>
	Can be assigned to others?	<input type="checkbox"/>
	Plan before doing	<input type="checkbox"/>
	Finish one at a time	<input type="checkbox"/>
	Assign others to remind	<input type="checkbox"/>
Websites	Keep task list short	<input type="checkbox"/>
	Relevant?	<input type="checkbox"/>
Papers	Print out	<input type="checkbox"/>
	Print large	<input type="checkbox"/>
	Read with color-notes	<input type="checkbox"/>
Codes	Bind into volumes	<input type="checkbox"/>
	Manage with Git	<input type="checkbox"/>
	Generate UML for check	<input type="checkbox"/>
Plan	Detailed to every hour	<input type="checkbox"/>
	Including breaks	<input type="checkbox"/>
	Reserve time for thinking	<input type="checkbox"/>
Emotions	Progress takes time	<input type="checkbox"/>
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