



State of Utah

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TO: Deputy Warden Kent DeMill

FROM: Support Services Captain Donovan Starks

DATE: March 24, 2020

SUBJECT: Draper Prison Access to Pickup Inmate Property during COVID-19 Pandemic

Due to the COVID-19 pandemic, public access to pickup inmate property at the Draper Prison is now **9:00 AM to 1:00 PM** on Monday through Friday (Address: 13870 Pony Express Road, Draper, UT 84020). You can call ahead at 801-576-7951 to make sure the property is available for you to pickup. Alternatively, an inmate can pay for postage to mail their property to you if this is more convenient.

For the safety of our staff and inmates, if you are feeling sick or otherwise experience symptoms of COVID-19 (corona virus), please do not come to pickup inmate property.

Please wait to pick-up inmate property until you can answer **"NO"** to all of the following questions:

- Are you experiencing any of the following symptoms: fever, cough accompanied by shortness of breath and/or significant body aching
- Have you been in close contact with anyone with a confirmed case or a person under investigation for COVID-19?
- Have you visited any country outside of the U.S. in the past 2 weeks
- Have you been in close contact with any person(s) who has recently visited any country outside the U.S. in the last 2 weeks?

If you come to pickup property please practice "Social Distancing" (keep six (6) feet away from anyone).

- If someone is already in the property waiting area, please wait outside until they leave. Only one person is allowed in the waiting area.
- Please step back from the service window when a staff member approaches and follow their verbal directions to remain at least 6 feet away.
- Staff will ask for the inmate's name and offender number.
- You will need to have in your possession a current driver's license or State ID to pick up the property.

Thanks for your cooperation during these difficult times.