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WFH Chronicles



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Tips to Prevent Sexual Harassment while Working from Home



The current pandemic has made home the extended workplace for most. It is important we maintain the below etiquettes:

While joining video calls...



- Maintain acceptable dress code while on video mode
- Ensure your backdrop is free of provocative artefacts
- Avoid personal questions or dirty jokes
- In one-on-one calls, allow colleagues to opt for "audio-only" mode
- Take everyone's consent before recording calls

As a Manager...

- Document all work tasks & action items
- Maintain regular contact with your team
- Mandate safe & authorized communication channels
- Observe emotional well-being of colleagues and alert HR on signs of depression/anxiety/stress/domestic violence



As a PoSH / HR Committee member...



- Ensure employees can access company policies from home
- Ensure that PoSH related and other complaints/concerns can be filed and addressed remotely

When in doubt contact your HR or PoSH committee.

For more best practices, get in touch:

info@kelphr.com

