

TWIZERIMANA ELISA



CONTACT

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KG 350 St., Kigali City
Nationality: Rwandan

EDUCATION BACKGROUND

- UNIVERSITY OF KIGALI
Ongoing
Bachelor in Accounting
- WORLD MISSION HIGH SCHOOL
2021-2024
Accounting Diplom or Certificate
- G.S KAGUGU CATHOLIQUE
2017-2020
O'Level

CERTIFICATE

- Microsoft office suites (Ms Excel, Ms Word, Ms PowerPoint & Ms Publisher)
- Payroll & Budget preparation
- Accounting Software (Sageline 100, Quickbooks & Zoho)
- Canva certificate
- School presentations certificate

LANGUAGE'S

- Kinyarwanda
- English

PROFILE

A dedicated and detail-oriented accounting professional currently pursuing a degree at the University of Kigali. Skilled in tax preparation, Microsoft Office tools, Payroll & Budget Preparation and Sage accounting software. Proven ability in training delivery, mentoring, and technical instruction.

WORKING EXPERIENCES

- **ACR (ACCOUNTING AND CONSULTING RWANDA) – MICROSOFT TRAINER RWANDA**
2022-2024
 - Delivered practical Microsoft Excel and Word training
 - Supported learners in developing office productivity skills
 - Contributed to curriculum design and hands-on sessions
 - Accounting software like Sageline 100, and Quickbooks
 - Payroll and Budget Preparation
- **WORLD MISSION HIGH SCHOOL**
2021-2024
 - Head of accounting department

REFERENCES

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