1405 Park Avenue Apt #17A

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Naiquaan SarvisA long, thin rectangle to divide sections of the document

# SKILLS

Microsft Word and PowerPoint, light typing, Adobe PhotoShop, Illustrator, Dream Weaver, and Indesign, graphic design and reimaging, Cartooning (Powtoon, advertising cartoons), Data Entry, organizing and food preperation, clerical Skills- photocopying, light filing, answering multi-line telephone.

# EXPERIENCE

## New York Common Pantry, E109 street *— Stacker/ Organizer*

July 2013 - August 2013

* Food tray and table preparation
* Unloading food trucks
* Organization and re-stocking
* Filling and delivering food orders

## World Youth Alliance of North America, E71 street *— Assistant Cartoonist*

July 2016 - August 2016

* Creation of short Cartoons
* Data Entry

# EDUCATION

## Chelsea Vocational High School, 6th avenue *— H.S Diploma*

September 2009 - June 2013, 6th Avenue

Graduated with a High School Diploma.

## Borough of Manhattan Community College, Chambers street *— Current G.P.A: 2.304*

January 2014 - Present, Chambers Street

47 credits towards Associates (expected graduation date 05/2018)