

# **SAMPLE QUESTION PAPER 1 Computer Applications in Financial Markets**

**Class XI**

**Time allowed : 2hours**

**Maximum Marks : 40**

**Note : (i) All questions are compulsory.**

**(ii) Question 1 consists of 10 questions of 1 mark each.**

**(iii) Question 2 consists of 5 questions of 2 marks each.**

**(iv) Question 3 consists of 5 questions of 4 marks each.**

**(v) Answer the questions after carefully reading the text.**

**1. Answer the following questions:**

**(a)Expand the terms DVD and USB. ( ½ Mark each for each correct full form) 1**

**(b)Which function key is used as a toggle key for changing cell referencing modes? (1 mark for the correct answer) 1**

**(c)Name any two view options available in PowerPoint. ( ½ Mark each for writing ANY TWO views) 1**

**(d)Name the operator similar to the Boolean AND operator while using Search engines. (1 mark for the correct answer) 1**

**(e)Name the type of printer to be used for printing text and graphics with high speed but at low cost. (1 mark for the correct answer) 1**

**(f)Ramesh Ahuja wants to store data of his monthly expenditure over the last financial year. Which of the Office application is most suitable for this purpose? (1 mark for the correct answer) 1**

**(g)Explain the usage of the Network Places component of the windows operating system. (1 mark for the correct answer) 1**

**(h) Name the tool used for finding synonyms and antonyms in 1**

**(i) Define the term hit in reference to a search engine. 1**

**(j) Briefly explain the usage of the crop option of the Picture toolbar. 1**

**2. Answer the following questions briefly:**

**(a)How is the Switch User option different from the Log Off option? 2**

**(b)Ans Explain the usage of the EXT and OVR modes while entering text in Word. 2**

**(c)Mention the shortcut key combinations used for navigating i)to the top of the Worksheet (cell A1) and ii) to the end of a column. 2**

**(d)What is the difference between replying to a message and forwarding it? 2**

**(e)Write names of any two websites where information about latest viruses, anti-virus software etc can be found. 2**

**3. Answer the following questions:**

**(a)Mr. Rattan is a trainee editor working with BBB Publishers. He is currently working on a book related to Computer Hardware. Read the following paragraph carefully and help Mr. Rattan in his job by answering the questions that follow: The term computer hw refers to the physical components of a computer, namely Keyboard, Monitor, Mouse, and Printer, including the digital circuitry. Computer hw is an integral part embedded in all modern day automobiles, microwave ovens, electrocardiograph machines, compact disc players, and other devices. The hw of a computer is not changed frequently, in contrast with software and data. The present computers are much advanced in terms of processing speed and have an efficient memory structure. The present lesson aims at providing an insight into the various hw concepts of a Computer System.**

**i)All the occurrences of the word “hw” need to be substituted by the word “hardware”. Name the feature to be used for achieving the same.**

**ii)The editor needs to create a list of errors at the end of the paragraph. Name the feature to be used for achieving the same.**

**iii)To simplify editing selected words, suggest the mouse shortcut for selecting a complete word.**

**iv)The word formatting of the words “computer hw” in the first line needs to be copied on certain other words in the paragraph. Name the feature to be used for achieving the same.**

**(b)Differentiate between relative and absolute cell referencing techniques with the help of sample data.**

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**(c)How are charts useful in Excel? Compare any three chart types available in Excel. 4**

**(d) Ans What is the difference between Animation and Transition? Which view can be used to insert and test the:**

**(I)Animation effects and 2**

**(II)Transition effects 2**