MEETING REPORT

Team Name: EDMS		Date of Meeting:	09.05.2018
Start Time: 11:20	End Time: 12:25	Meeting Location:	Epoka Dormitory
Moderator: Nail Spahija		Recorder: Klevis Xhyra	

Other Members Present: Kristjan Pashollari

Semih Zengindemir

Aldo Lisi

Members Absent: -

Topics Discussed & Decisions Made:

After today's evaluation we received from the processor we decided to had a meeting in the evening. The meeting would consist on fixing the document and assigning tasks to each member to start designing the webpage.

We decided to prepare some Diagrams related to our project.

-> Use case diagrams (need to be checked and if there is something new , add it)
->Activity and Swimlane Diagrams (according to the user scenarios)
->State chart
->Sequence and Collaboration diagram

Beside the above duties everyone took responsibilities about building his own page. As the project will consist on multiple pages each of us took a user interface to build according to the sketches that Nail draw.
Tasks Assigned:
So task assigned after this meeting are as following:
Klevis – Swimlane Diagram
Semih – Collaboration Diagram
Kristjan – State Diagram
Nail – Sequence Diagram
Aldo – Activity Diagram
So mainly these were the tasks assigned.

Time, Place, and Agenda for Next Meeting:

For the next meeting we decided to have it in Dormitory on the Monday but it may change due to discussion on WhatsApp.