

# Contents

<b>1</b>	<b>UAT CHECKLIST - KOPERASI KARYAWAN SKF</b>	<b>1</b>
1.1	Tracking Information . . . . .	1
1.2	How to Use This Checklist . . . . .	2
1.3	MODULE 0: AUTHENTICATION & SECURITY . . . . .	2
1.4	MODULE 1: DASHBOARD . . . . .	3
1.5	MODULE 2: KEUANGAN (FINANCE) . . . . .	4
1.5.1	2.1 Simpanan . . . . .	4
1.5.2	2.2 Pinjaman . . . . .	5
1.5.3	2.3 Simulasi Pinjaman . . . . .	6
1.5.4	2.4 Angsuran Pinjaman . . . . .	6
1.5.5	2.5 Penarikan Simpanan . . . . .	7
1.5.6	2.6 SHU . . . . .	8
1.6	MODULE 3: KOPERASI MART . . . . .	9
1.6.1	3.1 POS (Point of Sale) . . . . .	9
1.6.2	3.2 Sales & Reports . . . . .	10
1.6.3	3.3 Product Management . . . . .	10
1.6.4	3.4 Inventory . . . . .	11
1.6.5	3.5 Purchasing . . . . .	11
1.6.6	3.6 Expenses & Others . . . . .	12
1.7	MODULE 4: BELANJA (MEMBER SHOPPING) . . . . .	12
1.8	MODULE 5: LAPORAN & INFORMASI . . . . .	13
1.9	MODULE 6: KEPENGURUSAN . . . . .	15
1.10	MODULE 7: ADMINISTRASI . . . . .	16
1.11	CROSS-FUNCTIONAL & INTEGRATION . . . . .	18
1.12	OVERALL UAT SUMMARY . . . . .	19
1.12.1	Progress by Priority . . . . .	19
1.12.2	Progress by Module . . . . .	20
1.13	BUG SUMMARY . . . . .	20
1.14	GO/NO-GO DECISION CRITERIA . . . . .	20
1.14.1	Exit Criteria Checklist: . . . . .	20
1.14.2	Recommendation: . . . . .	21
1.15	SIGN-OFF . . . . .	21
1.15.1	UAT Team Sign-off: . . . . .	21
1.15.2	Stakeholder Sign-off: . . . . .	21

## 1 UAT CHECKLIST - KOPERASI KARYAWAN SKF

### 1.1 Tracking Information

**UAT Period:** //\_\_\_\_\_ to //\_\_\_\_\_

**Version Under Test:** 2.0.0

**Last Updated:** 17 January 2026

**Overall Progress:** \_\_\_\_\_%

## Daftar Isi

### 1 ff DAFTAR PERIKSA UAT - KOPERASI KARYAWAN SKF 1

1.1 ff Informasi Pelacakan . . . . .	1
1.2 ff Cara Menggunakan Daftar Periksa Ini . . . . .	2
1.3 ff MODUL 0: AUTENTIKASI & KEAMANAN . . . . .	2
1.4 ff MODUL 1: DASBOR . . . . .	3
1.5 ff MODUL 2: KEUANGAN (FINANCE) . . . . .	4
1.5.1 2.1 Simpanan . . . . .	4
1.5.2 2.2 Pinjaman . . . . .	5
1.5.3 2.3 Simulasi Pinjaman . . . . .	6
1.5.4 2.4 Angsuran Pinjaman . . . . .	6
1.5.5 2.5 Penarikan Simpanan . . . . .	7
1.5.6 2.6 SHU . . . . .	8
1.6 ff MODULE 3: KOPERASI MART . . . . .	9
1.6.1 3.1 POS (Point of Sale) . . . . .	9
1.6.2 3.2 Penjualan & Laporan . . . . .	10
1.6.3 3.3 Manajemen Produk . . . . .	10
1.6.4 3.4 Inventaris . . . . .	11
1.6.5 3.5 Pembelian . . . . .	11
1.6.6 3.6 Pengeluaran & Lainnya . . . . .	12
1.7 ff MODUL 4: BELANJA (MEMBELI) . . . . .	12
1.8 ff MODUL 5: LAPORAN & INFORMASI . . . . .	13
1.9 ff MODUL 6: KEPENGURUSAN . . . . .	15
1.10 ff MODUL 7: ADMINISTRASI . . . . .	16
1.11 ff CROSS-FUNCTIONAL & INTEGRASI . . . . .	18
1.12 ff RINGKASAN UAT SECARA KESELURUHAN . . . . .	19
1.12.1 Kemajuan berdasarkan Prioritas . . . . .	19
1.12.2 Kemajuan berdasarkan Modul . . . . .	20
1.13 ff RINGKASAN BUG . . . . .	20
1.14 ff KRITERIA KEPUTUSAN GO/NO-GO . . . . .	20
1.14.1 Daftar Periksa Kriteria Keluar: . . . . .	20
1.14.2 Rekomendasi: . . . . .	21
1.15 ff TANDA TANGAN . . . . .	21
1.15.1 Tanda Tangan Tim UAT: . . . . .	21
1.15.2 Tanda Tangan Pemangku Kepentingan: . . . . .	21

## 1 DAFTAR PERIKSA UAT - KOPERASI KARYAWAN SKF

### 1.1 Informasi Pelacakan

Periode UAT: //\_\_\_\_\_ hingga

//\_\_\_\_\_ Versi yang Diuji:

2.0.0 Terakhir Diperbarui: 17 Januari

2020 Kemajuan Keseluruhan: \_\_\_\_\_%

## 1.2 How to Use This Checklist

1. **Mark status** for each item: Pass | Fail | Blocked | Skipped
2. **Record tester** name & date
3. **Link bug ID** if test failed
4. **Add notes** for important findings

**Legend:** - **Pass** - Feature working as expected - **Fail** - Bug found, reported - **Blocked** - Can't test (dependency issue) - **Skipped** - Not in scope for this UAT - **Re-test** - Bug fixed, need verification

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## 1.3 MODULE 0: AUTHENTICATION & SECURITY

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
1	Login	Valid creden- tials	P0					
2	Login	Invalid pass- word	P0					
3	Login	Account locked after 5 failed at- tempts	P1					
4	Password	Reset via email	P1					
5	Password	Change pass- word	P2					
6	Session	Auto-logout after timeout	P2					
7	Session	Remember me function	P3					
8	RBAC	Admin access control	P0					
9	RBAC	Pengurus access control	P0					

## 1.2 Cara Menggunakan Daftar Periksa Ini

1. Tandai status untuk setiap item: ff Lulus | ff Gagal | ff Terblokir | ff Dilewati
2. Catat nama penguji & tanggal
3. Tautkan ID bug jika pengujian gagal
4. Tambahkan catatan untuk temuan penting

Legenda: - ff Lulus - Fitur berfungsi seperti yang diharapkan - ff Gagal - Bug ditemukan, dilaporkan - ff Terblokir - Tidak dapat diuji (masalah ketergantungan) - ff Dilewati - Tidak dalam ruang lingkup UAT ini - ff Uji ulang - Bug diperbaiki, perlu verifikasi

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## 1.3 MODUL 0: AUTENTIKASI & KEAMANAN

Uji				
#	Kasus	Fitur	Prioritas	Status Penguji Tanggal ID Bug Catatan
1	Masuk	Kredensial valid	P0	
2	Masuk	Kata sandi tidak valid	P0	
3	Masuk	Akun terkunci setelah 5 percobaan gagal	P1	
4	Reset Kata Sandi	Sandi via email	P1	
5	Ubah Kata Sandi	Sandi kata sandi	P2	
6	Sesi	Autolog out setelah timeout	P2	
7	Sesi	Fungsi ingat saya	P3	
8	RBAC	Admin access control	P0	
9	RBAC	Pengurus access control	P0	

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
10	RBAC	Manager Toko access control	P1					
11	RBAC	Anggota access control	P1					
12	Security	SQL injection prevention	P0					
13	Security	XSS prevention	P0					
14	Security	CSRF protection	P0					

**Module 0 Summary:** - **Total:** 14 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** \_\_\_\_ - **Pass Rate:** %

#### 1.4 MODULE 1: DASHBOARD

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
15	Dashboard Page	load < 3 seconds	P0					
16	Dashboard Total members count accurate		P0					
17	Dashboard Total sim-panan amount		P0					
18	Dashboard Total pinjaman outstanding		P0					

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
10	RBAC	Manajer AksesToko	P1
11	RBAC	Anggota Akses	P1
12	Keamanan	pencegahanSQL Injection	P0
13	Keamanan	pencegahanXSS	P0
14	Keamanan	perlindungan CSRF	P0

Ringkasan Modul 0: - Total: 14 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ | Dilewati: -  
Tingkat Lulus: %

## 1.4 MODUL 1: DASBOR

Uji			
#	Kasus	Fitur Prioritas	Status Penguji Tanggal ID Bug Catatan
15	Waktu Muat Dasbor < 3detik		P0
16	Dashboard Totalmemberscount accurate		P0
17	Dashboard Totalsimpananamount		P0
18	Dashboard Totalpinjamanoutstanding		P0

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
19	Dashboard	Today's transactions count	P1					
20	Dashboard	Charts & graphs render	P1					
21	Dashboard	Quick access cards functional	P2					
22	Dashboard	Notification display	P1					
23	Dashboard	Real-time data refresh	P2					
24	Dashboard	Mobile responsive	P1					

**Module 1 Summary:** - **Total:** 10 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** \_\_\_\_ - **Pass Rate:** %

## 1.5 MODULE 2: KEUANGAN (FINANCE)

### 1.5.1 2.1 Simpanan

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
25	Simpanan	View balance (Pokok, Wajib, Sukarela)	P0					
26	Simpanan	Transaction history display	P0					
27	Simpanan	Filter by date range	P1					

Tes		
#	Status Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
19	Jumlah transaksi hari ini di Dasbor	P1
20	Grafik & grafik Dasbor	P1
21	Kartu akses cepat Dasbor berfungsi	P2
22	Notifikasi Dasbor P1tampilkan	
23	Pembaruan data waktu nyata Dasbor	P2
24	Dasbor responsif seluler	P1

Ringkasan Modul 1: - Total: 10 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ |Dilewati: -  
Tingkat Lulus: %

## 1.5 MODUL 2: KEUANGAN (FINANCE)

### 1.5.1 2.1 Simpanan

Tes		
#	Kasus Fitur Prioritas Status	Penguji Tanggal ID Bug Catatan
25	Simpanan Lihat saldo (Pokok, Wajib, Sukarela)	P0
26	Simpanan Riwayat transaksi ditampilkan	P0
27	Simpanan Filter berdasarkan rentang tanggal	P1



#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
28	Simpanan	Export to Excel	P1					
29	Simpanan	Export to PDF	P1					
30	Simpanan	Deposit recording (Admin)	P0					
31	Simpanan	Balance calculation accuracy	P0					

### 1.5.2 2.2 Pinjaman

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
32	Pinjaman	Submit loan application	P0					
33	Pinjaman	Digital signature capture	P0					
34	Pinjaman	Form validation	P0					
35	Pinjaman	Email notification (submit)	P1					
36	Pinjaman	Approve loan (Pengurus)	P0					
37	Pinjaman	Reject loan with reason	P1					

Tes		
#	Status Prioritas Kasus Fitur Penguji Tanggal ID Bug Catatan	
28	Ekspor Simpanan ke Excel	P1
29	Ekspor Simpanan ke PDF	P1
30	Pencatatan Deposit Simpanan (Admin)	P0
31	AkurasiPerhitunganSaldoSimpanan	P0

### 1.5.2 2.2 Pinjaman

Uji		
#	Kasus Fitur Prioritas Status Penguji Tanggal ID Bug Catatan	
32	Kirim Pinjaman aplikasi pinjaman	P0
33	Pinjaman Digital tangkapan tanda tangan	P0
34	Formulir Pinjaman validasi	P0
35	Pinjaman Email notifikasi(kirim)	P1
36	Pinjaman Disetujui pinjaman (Pengurus)	P0
37	Pinjaman Ditolak pinjaman dengan alasan	P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
38	Pinjaman	Email notification (approval)	P1					
39	Pinjaman	View loan status (Member)	P0					
40	Pinjaman	Payment schedule display	P0					
41	Pinjaman	Eligibility check (no active loan)	P0					

### 1.5.3 2.3 Simulasi Pinjaman

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
42	Simulasi	Calculate Flat interest	P0					
43	Simulasi	Calculate Efektif interest	P0					
44	Simulasi	Calculate Anuitas	P0					
45	Simulasi	Amortization table display	P1					
46	Simulasi	Export to PDF	P1					
47	Simulasi	Calculation accuracy	P0					

### 1.5.4 2.4 Angsuran Pinjaman

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
38		Pinjaman Email notifikasi (persetujuan)	P1
39		Pinjaman Lihatstatuspinjaman(Anggota)	P0
40		Pembayaran Pinjaman jadwal tampil	P0
41		Kelayakan Pinjaman pemeriksaan (noaktifveloan)	P0

### 1.5.3 2.3 Simulasi Pinjaman

Uji			
#	Status	Kasus Fitur	Prioritas Penguji Tanggal ID Bug Catatan
42	Simulasi	HitungBungaData	P0
43	Simulasi	HitungBungaEfektif	P0
44	Simulasi	Hitung P0AnuitasAmortisasi	
45	Simulasi	P1tabledisplay	
46	Simulasi	Ekspor P1ke PDFPerhitungan	
47	Simulasi	P0accu	
		racy	

### 1.5.4 2.4 Angsuran Pinjaman

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
48	Angsuran	Record payment (Admin)	P0					
49	Angsuran	Generate receipt PDF	P1					
50	Angsuran	Update loan balance	P0					
51	Angsuran	Overdue detection	P0					
52	Angsuran	Penalty calculation	P1					
53	Angsuran	Reminder notification (H-3)	P1					
54	Angsuran	Payment history tracking	P1					

### 1.5.5 2.5 Penarikan Simpanan

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
55	Penarikan	Submit withdrawal request	P1					
56	Penarikan	Amount validation (available)	P0					
57	Penarikan	Multi-level approval workflow	P1					

Tes		
#	Status Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
48	Rekaman Angsuran pembayaran (Admin)	P0
49	Hasil Angsuran receiptPDF	P1
50	Pembaruan Angsuran saldo pinjaman	P0
51	Angsuran Terlambat deteksi	P0
52	Denda Angsuran perhitungan	P1
53	Pengingat Angsuran notifikasi(H-3)	P1
54	Pembayaran Angsuran pelacakan sejarah	P1

### 1.5.5 2.5 Penarikan Simpanan

Tes		
#	Kasus Fitur Prioritas Status	Penguji Tanggal ID Bug Catatan
55	Penarikan AjukanPermintaanPenarikan	P1
56	Penarikan ValidasiJumlah (ffavailable)	P0
57	Penarikan Alur Persetujuan Multilevel	P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
58	Penarikan	Email notification each status	P1					
59	Penarikan	Balance update after completion	P0					
60	Penarikan	Request cancellation	P2					

#### 1.5.6 2.6 SHU

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
61	SHU	Setup period settings	P0					
62	SHU	Auto-calculation (Jasa Modal)	P0					
63	SHU	Auto-calculation (Jasa Usaha)	P0					
64	SHU	Distribution accuracy	P0					
65	SHU	Generate SHU slip with QR	P0					
66	SHU	QR code verification	P1					
67	SHU	Export distribution list	P1					

**Module 2 Summary:** - **Total:** 43 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ |

Uji			
#	Status	Kasus Fitur	Prioritas Penguji Tanggal ID Bug Catatan
58		Penarikan Emailnotification chstatus	P1
59		Penarikan Balanceupdateaftercompletion	P0
60		Penarikan Requestcancellation	P2

#### 1.5.6 2.6 SHU

Tes			
#	Status	Pengujian Kasus Fitur	Prioritas Penguji Tanggal ID Bug Catatan
61	SHU	Pengaturanperiodepengaturan	P0
62	SHU	Autocalculation (JasaModal)	P0
63	SHU	Autocalculation (JasaUsaha)	P0
64	SHU	DistributionProbability	P0
65	SHU	GenerateSHUslip dengan QR	P0
66	SHU	verifikasi QRcode	P1
67	SHU	Daftar distribusi ekspor	P1



Skipped: - *Pass Rate*: %

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## 1.6 MODULE 3: KOPERASI MART

### 1.6.1 3.1 POS (Point of Sale)

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
68	POS	Barcode scan	P0					
69	POS	product Manual product search	P0					
70	POS	Add to cart	P0					
71	POS	Adjust quantity	P0					
72	POS	Calculate total	P0					
73	POS	Member QR scan	P0					
74	POS	Payment - Tunai	P0					
75	POS	Payment - Kredit	P0					
76	POS	Member Payment -	P1					
77	POS	E-wallet (Mid-trans) Stock decrease after transaction	P0					
78	POS	Generate digital receipt	P0					
79	POS	Print receipt	P1					
80	POS	Transaction number generation	P0					

Dilewati: - Tingkat Lulus: %

## 1.6 MODUL 3: KOPERASI MART

### 1.6.1 3.1 POS (Point of Sale)

Uji			
#	Kasus	Fitur	Prioritas Status Penguji Tanggal ID Bug Catatan
68	POS	Pindai produk barcode	P0
69	POS	Pencarian produk manual	P0
70	POS	Tambah ke keranjang	P0
71	POS	Sesuaikan jumlah	P0
72	POS	Hitung total	P0
73	POS	Pindai QR Anggota	P0
74	POS	Pembayaran	P0
75	POS	- Tunai Pembayaran	P0
76	POS	- Kredit Anggota Pembayaran	P1
77	POS	E-wallet (Midtrans) Penurunan stok setelah transaksi	P0
78	POS	Generasi digital receipt	P0
79	POS	Print P1 receipt Transaction	P0
80	POS	Print P0 number generated	P0

### 1.6.2 3.2 Sales & Reports

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
81	Sales History	View all transactions	P1					
82	Sales History	Filter by date	P1					
83	Sales History	Filter by kasir	P2					
84	Sales History	Filter by payment method	P2					
85	Sales History	Export to Excel	P1					
86	Credit Report	Outstanding credit per member	P1					
87	Credit Report	Aging analysis	P1					
88	Credit Report	Export for payroll	P1					

### 1.6.3 3.3 Product Management

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
89	Product	Add new product	P1					
90	Product	Edit product	P1					
91	Product	Delete product	P2					
92	Product	Upload image	P1					
93	Product	Barcode unique validation	P0					
94	Product	Category assignment	P1					

### 1.6.2 3.2 Penjualan & Laporan

Uji			
#	Kasus	Fitur	Prioritas Status Penguji Tanggal ID Bug Catatan
81	Penjualan Riwayat	Lihat semua transaksi	P1
82	Penjualan Sejarah	Saring berdasarkan tanggal	P1
83	Penjualan Sejarah	Saring berdasarkan kasir	P2
84	Penjualan Sejarah	Saring berdasarkan metode pembayaran	P2
85	Penjualan Sejarah	Ekspor ke Excel	P1
86	Kredit Laporan	Kredit P1 yang Outstanding per anggota	
87	Kredit Laporan	Analisis Usia	P1
88	Kredit Laporan	Ekspor untuk penggalan	P1

### 1.6.3 3.3 Manajemen Produk

Uji			
#	Kasus	Fitur	Prioritas Status Penguji Tanggal ID Bug Catatan
89	Produk	Tambahkan produk baru	P1
90	Produk	Edit produk	P1
91	Produk	Hapus produk	P2
92	Produk	Unggah gambar	P1
93	Produk	validasi barcode unik	P0
94	Produk	penugasan Kategori	P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
95	Category	Add category	P1					
96	Category	Edit category	P2					

#### 1.6.4 3.4 Inventory

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
97	Low Stock	Alert notification	P1					
98	Low Stock	Badge on menu	P2					
99	Stock Opname	Physical count entry	P1					
100	Stock Opname	Variance calculation	P0					
101	Stock Opname	Stock adjustment	P0					
102	Stock Opname	Journal entry creation	P1					
103	Stock Opname	Audit log	P1					

#### 1.6.5 3.5 Purchasing

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
104	Supplier	Add supplier	P1					
105	Supplier	Edit supplier	P2					
106	Purchase	Create PO	P1					
107	Purchase	PO number generation	P1					

Uji			
#	Status	Kasus Fitur	Prioritas Penguji Tanggal ID Bug Catatan
95	Tambah Kategori	P1	
	kategori		
96	Edit Kategori	P2	
	kategori		

#### 1.6.4 3.4 Inventaris

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
97	Rendah Stok	Pemberitahuan Peringatan	P1
98	Rendah Stok	Badge di menu	P2
99	Stok Opname	Entri jumlah fisik	P1
100	Stok Opname	Perhitungan varians	P0
101	Stok Opname	Penyesuaian stok	P0
102	Stok Opname	Pembuatan entri jurnal	P1
103	Stok Opname	Log audit	P1

#### 1.6.5 3.5 Pembelian

Uji coba			
#	Status	Kasus Fitur	Prioritas Penguji Tanggal ID Bug Catatan
104	Pemasok	Tambahkan	P1
105	Pemasok	pemasok Edit pemasok	P2
106	Pembelian	Buat PO	P1
107	Pembelian	PO pembuatan nomor	P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
108	Purchase	Print PO	P1					
109	Purchase	Receive goods (GRN)	P0					
110	Purchase	Stock update after GRN	P0					
111	Purchase	Hutang dagang creation	P1					

### 1.6.6 3.6 Expenses & Others

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
112	Expense	Record expense	P1					
113	Expense	Upload receipt	P1					
114	Expense	Approve expense	P1					
115	Expense	Journal entry	P1					
116	Consignment	Record inbound	P2					
117	Consignment	Settlement calculation	P2					
118	Voucher	Create voucher	P2					
119	Voucher	Redeem voucher at POS	P2					
120	Voucher	Usage tracking	P2					

**Module 3 Summary:** - **Total:** 53 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** - **Pass Rate:** %

## 1.7 MODULE 4: BELANJA (MEMBER SHOPPING)

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
108	Pembelian	Cetak PO	P1
109	Penerimaan Pembelian	barang (GRN)	P0
110	Pembelian	Stok perbarui setelah GRN	P0
111	Pembelian	Hutang pembuat an dagang	P1

#### 1.6.6 3.6 Pengeluaran & Lainnya

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
112	Pengeluaran	Catatan pengeluaran	P1
113	Pengeluaran	Unggah struktur	P1
114	Pengeluaran	Persetujuan pengeluaran	P1
115	Pengeluaran	Entri jurnal	P1
116	Catatan	konsinyasi masuk	P2
117	Perhitungan	Penyelesaian Konsinyasi	P2
118	Voucher	Buat voucher	P2
119	Voucher	Tukarkan voucher di POS	P2
120	Voucher	Pelacakan pengguna an	P2

Ringkasan Modul 3: - Total: 53 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ | Dilewati: -  
Tingkat Lulus: %

## 1.7 MODUL 4: BELANJA (MEMBELI ANGGOTA)



#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
121	Katalog	Browse all products	P2					
122	Katalog	Category filter	P2					
123	Katalog	Search product	P1					
124	Katalog	Price filter	P2					
125	Katalog	Product detail view	P2					
126	Katalog	Pre-order out-of-stock	P3					
127	Riwayat	View personal transaction	P1					
128	Riwayat	Download digital receipt	P1					
129	Riwayat	Check credit balance	P1					

**Module 4 Summary:** - **Total:** 9 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** - **Pass Rate:** %

## 1.8 MODULE 5: LAPORAN & INFORMASI

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
130	Reports	Generate Balance Sheet	P1					
131	Reports	Generate Income Statement	P1					

Tes			
#	Status	Prioritas Kasus	Fitur Penguji Tanggal ID Bug Catatan
121	Katalog	Jelajahi semua produk	P2
122	Katalog	Filter kategori	P2
123	Katalog	Cari produk	P1
124	Katalog	Filter harga	P2
125	Katalog	Product detailview	P2
126	Katalog	Preorder-out-of-stock	P3
127	Riwayat	Riwayat Viewpersonal transaction	P1
128	Riwayat	Download digital receipt	P1
129	Riwayat	Check credit balance	P1

Modul 4 Ringkasan: - Total: 9 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Diblokir: \_\_\_\_ | Dilewati: -  
Tingkat Kelulusan: %

## 1.8 MODUL 5: LAPORAN & INFORMASI

Tes			
#	Status	Prioritas Kasus	Fitur Penguji Tanggal ID Bug Catatan
130	Laporan	Hasil Laporan Neraca Hasil Laporan Pendapatan	P1
131	Laporan	Hasil Laporan Pendapatan	P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
132	Reports	Generate Cash Flow	P1					
133	Reports	Sales report	P1					
134	Reports	Member report	P2					
135	Reports	Export Excel	P1					
136	Reports	Export PDF	P1					
137	Announcement	Create an- nounce- ment	P1					
138	Announcement	Broadcast email	P1					
139	Announcement	Read marking	P2					
140	AD/ART	Upload docu- ment	P2					
141	AD/ART	Download docu- ment	P2					
142	UAT	Submit bug report	P1					
143	UAT	Submit feature request	P2					
144	UAT	Track status	P2					
145	Polling	Create poll	P2					
146	Polling	Vote	P2					
147	Polling	View results	P2					
148	Aspirasi	Submit feedback	P2					
149	Aspirasi	Admin response	P2					
150	Aspirasi	Status tracking	P2					

Tes			
#	Status	Prioritas	Kasus Fitur Penguji Tanggal ID Bug Catatan
132	Laporan	Hasilkan Uang Tunai Aliran	P1
133	Laporan	Laporan Penjualan	P1
134	Laporan	Laporan Anggota	P2
135	Laporan	Ekspor Excel	P1
136	Laporan	Ekspor PDF	P1
137	Pengumuman	Buat pengumuman	P1
138	Pengumuman	Siaran email	P1
139	Penandaan	Baca Pengumuman	P2
140	Unggah	AD/ART dokumen	P2
141	Unduh	AD/ART dokumen	P2
142	UAT	Kirim laporan bug	P1
143	UAT	Kirim permintaan fitur	P2
144	UAT	Lacak status	P2
145	Polling	Creat poll	P2
146	Polling	Vote	P2
147	Polling	View results	P2
148	Aspirasi	Submit feedback	P2
149	Aspirasi	Admin response	P2
150	Aspirasi	Status tracking	P2

**Module 5 Summary:** - **Total:** 21 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** \_\_\_\_ - **Pass Rate:** %

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## 1.9 MODULE 6: KEPENGURUSAN

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
151	Members	Add new member	P0					
152	Members	Edit member	P1					
153	Members	Upload photo	P1					
154	Members	Generate member card	P0					
155	Members	QR code functional	P0					
156	Members	Bulk import Excel	P1					
157	Members	Change status	P1					
158	Asset	Add asset	P2					
159	Asset	Edit asset	P2					
160	Asset	Depreciation calculation	P2					
161	Meeting	Create notulen	P2					
162	Meeting	Upload attachments	P2					
163	Meeting	Export PDF	P2					
164	Pengurus	Add pengurus	P2					
165	Pengurus	Period tracking	P2					
166	Pengurus	Expiry alert	P2					

Ringkasan Modul 5: - Total: 21 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ | Dilewati: -  
Tingkat Lulus: %

## 1.9 MODUL 6: KEPENGURUSAN

Uji			
#	Kasus	Fitur	Prioritas Status Penguji Tanggal ID Bug Catatan
151	Anggota	Tambah anggota baru	P0
152	Anggota	Edit anggota	P1
153	Anggota	Unggah foto	P1
154	Anggota	Hasilkan kartu anggota	P0
155	Kode QR	Anggota fungsional	P0
156	Anggota	Massal impor Excel	P1
157	Perubahan	Anggota status	P1
158	Aset	Tambah aset	P2
159	Aset	Edit aset	P2
160	Aset	Depresiasi aset	P2
161	Rapat	Buat notulen	P2
162	Rapat	Unggah lampiran	P2
163	Pertemuan	Ekspor PDF	P2
164	Pengurus	Tambah pengurus	P2
165	Pengurus	Periode pelacakan	P2
166	Pengurus	Kadaluarsa perincian	P2

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
167	Documents	Select tem-plate	P0					
168	Documents	Fill place-holders	P0					
169	Documents	Auto number-ing	P0					
170	Documents	Generate PDF	P0					
171	Documents	QR veri-fication	P0					
172	Documents	Archive manage-ment	P1					
173	Documents	Edit & regener-ate	P1					
174	Journal	Manual entry	P1					
175	Journal	Debit = Credit valida-tion	P0					
176	Journal	Posting	P1					
177	Rekon Bank	Import Excel	P1					
178	Rekon Bank	Auto-matching	P1					
179	Rekon Bank	Manual match-ing	P1					
180	Rekon Bank	Generate report	P1					

**Module 6 Summary:** - **Total:** 30 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** - *Pass Rate:* %

## 1.10 MODULE 7: ADMINISTRASI

Tes			
#	Status	Prioritas Kasus	Fitur Penguji Tanggal ID Bug Catatan
167	Pilih	templateDokumen	P0
168	Isi tempat penampung	Dokumen	P0
169	Dokumen	Penomoran Otomatis	P0
170	Dokumen	Hasilkan PDF	P0
171	Dokumen	Verifikasi QR	P0
172	Manajemen	Arsip Dokumen	P1
173	Dokumen	Edit & regenerate	P1
174	Jurnal	Entri Manual	P1
175	Jurnal	Debit = Validasi Kredit	P0
176	Jurnal	Pos	Posting Jurnal P1
177	Rekon Bank	Impor Excel	P1
178	Rekon Bank	Automating	P1
179	Rekon Bank	Manual matching	P1
180	Rekon Bank	Generate report	P1

Modul 6 Ringkasan: - Total: 30 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ | Dilewati: -  
Tingkat Lulus: %

## 1.10 MODUL 7: ADMINISTRASI



#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
181	Master Data	Add COA	P1					
182	Master Data	Edit COA	P1					
183	Master Data	Add depart- ment	P2					
184	Master Data	Add position	P2					
185	Import	Member bulk upload	P1					
186	Import	Product bulk upload	P1					
187	Import	Template down- load	P1					
188	Import	Validation & error report- ing	P1					
189	Roles	Create custom role	P1					
190	Roles	Assign permis- sions	P1					
191	Roles	Assign user to role	P1					
192	Roles	Permission enforce- ment	P0					
193	Settings	Update koperasi name	P1					
194	Settings	Upload logo	P1					
195	Settings	Change interest rate	P1					
196	Settings	Email configu- ration	P1					

Tes				
#	Status	Prioritas	Kasus Fitur	Penguji Tanggal ID Bug Catatan
181	Master Data	Tambah	COA	P1
182	Master Data	Edit	COA	P1
183	Master Data	Tambah	Departemen	P2
184	Master Data	Add	position	P2
185	Impor	Membarbulkupload		P1
186	Impor	Product bulkupload		P1
187	Impor	Templat edownload		P1
188	Impor	Validasi & pelaporan kesalahan		P1
189	Peran	Buat peran khusus		P1
190	Peran	Tetapkan izin		P1
191	Peran	Tugaskan pengguna ke peran		P1
192	Peran	Penegakan izin		P0
193	Pengaturan	Perbarui nama koperasi		P1
194	Pengaturan	Unggah logo		P1
195	Pengaturan	Ubah suku bunga		P1
196	Pengaturan	Konfigurasi Email		P1

#	Feature	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
197	Settings	WhatsApp configuration	P1					
198	Backup	Manual backup	P0					
199	Backup	Scheduled backup (verify cron)	P1					
200	Backup	Download backup	P1					
201	Backup	Restore from backup	P0					
202	Audit Log	Activity tracking	P1					
203	Audit Log	Filter & search	P2					
204	Audit Log	Export	P2					
205	Payment GW	Midtrans test connection	P1					
206	Payment GW	Payment callback	P0					

**Module 7 Summary:** - **Total:** 26 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** \_\_\_\_ - **Pass Rate:** %

### 1.11 CROSS-FUNCTIONAL & INTEGRATION

#	Category	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
207	Workflow	New member onboarding E2E	P0					
208	Workflow	RAT preparation E2E	P0					

Tes			
#	Status	Prioritas Kasus Fitur	Penguji Tanggal ID Bug Catatan
197	Pengaturan	Konfigurasi WhatsApp	P1
198	Cadangan	Cadangan Manual	P0
199	Cadangan	Cadangan Terjadwal (verifikasi Cron)	P1
200	Cadangan	Unduh Cadangan	P1
201	Cadangan	Pulihkan dari cadangan	P0
202	Audit Log	Pelacakan aktivitas	P1
203	Audit Log	Filter & search	P2
204	Audit Log	Export	Ekspor P2
205	Pembayaran GW	Koneksi Midtrans testPaymentcall back	P1
206	Pembayaran GW		P0

Ringkasan Modul 7: - Total: 26 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ | Dilewati: -  
Tingkat Lulus: %

## 1.11 LINTAS-FUNGSI & INTEGRASI

Uji			
#	Kategori Kasus	Prioritas Status	Penguji Tanggal ID Bug Catatan
207	Alur Kerja Baru	penerimaan anggota E2E	P0
208	Alur Kerja	RAT persiapan E2E	P0

#	Category	Test Case	Priority	Status	Tester	Date	Bug ID	Notes
209	Performance	10 concurrent users	P1					
210	Performance	Page load < 3s	P1					
211	Performance	Large report export	P2					
212	Integration	Email sending	P0					
213	Integration	WhatsApp notification	P1					
214	Integration	Midtrans payment	P0					
215	UI	Responsive - Desktop	P0					
216	UI	Responsive - Tablet	P1					
217	UI	Responsive - Mobile	P1					
218	Browser	Chrome compatibility	P0					
219	Browser	Edge compatibility	P1					
220	Browser	Firefox compatibility	P2					

**Cross-functional Summary:** - **Total:** 14 items - **Passed:** \_\_\_\_ | **Failed:** \_\_\_\_ | **Blocked:** \_\_\_\_ | **Skipped:** - **Pass Rate:** %

## 1.12 OVERALL UAT SUMMARY

### 1.12.1 Progress by Priority

Tes			
#	Kategori Kasus	Prioritas	Status Penguji Tanggal ID Bug Catatan
209	Kinerja10 pengguna bersamaan	P1	
210	KinerjaMuatan halaman <3s	P1	
211	LaporanEksporKinerjaBesar	P2	
212	PengirimanEmailIntegrasi	P0	
213	NotifikasiWhatsAppIntegrasi	P1	
214	PembayaranMidtransIntegrasi	P0	
215	UI Responsif	P0	
	- Desktop		
216	UI Responsif	P1	
	- Tablet		
217	UI Responsif	P1	
	- Seluler		
218	Peramban Kecocokan Chrome	P0	
219	Browser Kecocokan Edge	P1	
220	Browser Kecocokan Firefox	P2	

Ringkasan Lintas Fungsi: - Total: 14 item - Lulus: \_\_\_\_ | Gagal: \_\_\_\_ | Terblokir: \_\_\_\_ |  
Dilewati: - Tingkat Lulus: %

## 1.12 RINGKASAN UAT TOTAL

### 1.12.1 Kemajuan berdasarkan Prioritas

Priority	Total	Passed	Failed	Blocked	Skipped	Pass %
P0 (Critical)	_____	_____	_____	_____	_____	_____%
P1 (High)	_____	_____	_____	_____	_____	_____%
P2 (Medium)	_____	_____	_____	_____	_____	_____%
P3 (Low)	_____	_____	_____	_____	_____	_____%
<b>TOTAL</b>	<b>220</b>	_____	_____	_____	_____	_____%

### 1.12.2 Progress by Module

Module	Items	Completed	% Progress	Status
0. Authentication	14	_____	_____%	
1. Dashboard	10	_____	_____%	
2. Keuangan	43	_____	_____%	
3. Koperasi Mart	53	_____	_____%	
4. Belanja	9	_____	_____%	
5. Laporan & Informasi	21	_____	_____%	
6. Kepengurusan	30	_____	_____%	
7. Administrasi	26	_____	_____%	
8. Cross-functional	14	_____	_____%	
<b>TOTAL</b>	<b>220</b>	_____	_____%	

**Legend:** < 50% | 50-89% | 90-100%

## 1.13 BUG SUMMARY

Severity	Open	Fixed	Verified	Closed	Deferred
Critical	_____	_____	_____	_____	_____
High	_____	_____	_____	_____	_____
Medium	_____	_____	_____	_____	_____
Low	_____	_____	_____	_____	_____
<b>TOTAL</b>	_____	_____	_____	_____	_____

**Critical Bugs:** [List BUG-XXX here if any]

**Blockers:** [List any P0 bugs blocking progress]

## 1.14 GO/NO-GO DECISION CRITERIA

### 1.14.1 Exit Criteria Checklist:

☐ **Test Execution:** 95% scenarios executed

PrioritasP	Total	Lulus	Gagal	Diblokir	Dilewati	Diblokir Dilewati Lulus %
0(Kritis)						
P1	_____	_____	_____	_____	_____	_____%
(Tinggi)P2						
(Sedang)	_____	_____	_____	_____	_____	_____%
P3	_____	_____	_____	_____	_____	_____%
(Rendah)						
TOTAL	220	_____	_____	_____	_____	_____%
		_____	_____	_____	_____	_____%

### 1.12.2 Kemajuan per Modul

Modul	Item	Selesai	% Kemajuan	Status
0. Autentikasi 14		_____	_____%	
1. Dasbor 10		_____	_____%	
2. Keuangan 43		_____5	_____%	
3. Koperasi Mart 53		_____	_____%	
4. Belanja 9	Lapor	_____	_____%	
5. Laporan & Informasi 21	an & Inform	_____	_____%	
6. Kepengurusan 30	asi 21	_____	_____%	
7. Administrasi 26		_____	_____%	
8. Lintas fungsi 14		_____	_____%	
TOTAL 220		_____	_____%	

Legenda: ff < 50% | ff 50-89% | ff 90-100%

### 1.13 RINGKASAN BUG

Tingkat Keparahan	Terbuka	Tetap	Terverifikasi	Ditutup	Ditunda
Kritis	_____	_____	_____	_____	_____
Tinggi	_____	_____	_____	_____	_____
Sedang	_____	_____	_____	_____	_____
Rendah	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____

Bug Kritis: [Daftar BUG-XXX di sini jika ada]Penghalang:  
[Daftar bug P0 yang menghalangi kemajuan]

### 1.14 KRITERIA KEPUTUSAN GO/NO-GO

#### 1.14.1 Daftar Periksa Kriteria Keluar:

- ☐ Eksekusi Uji: ff 95% skenario dieksekusi20



- ☐ **Pass Rate:** 90% overall
- ☐ **Critical Bugs:** 0 open
- ☐ **High Bugs:** < 3 open (with mitigation plan)
- ☐ **Performance:** Page load < 3s
- ☐ **Security:** No security vulnerabilities found
- ☐ **Integration:** All external APIs working
- ☐ **User Training:** Completed
- ☐ **Documentation:** Updated
- ☐ **Backup & Rollback:** Plan ready

#### 1.14.2 Recommendation:

- ☐ **GO** - Ready for Production
- ☐ **NO-GO** - Need more testing

**Reason (if NO-GO):** \_\_\_\_\_  
 \_\_\_\_\_

### 1.15 SIGN-OFF

#### 1.15.1 UAT Team Sign-off:

Name	Role	Signature	Date
_____	QA Lead	_____	//_____
_____	Testing Team Lead	_____	//_____

#### 1.15.2 Stakeholder Sign-off:

Name	Role	Signature	Date
_____	Business Owner	_____	//_____
_____	Development Lead	_____	//_____
_____	Project Manager	_____	//_____
_____	Sponsor (Ketua)	_____	//_____

**Document Version:** 1.0  
**Contact:** qa@kopkarskf.com  
**Last Updated:** 17 January 2026

- ☐ Tingkat Lulus: ff 90% secara keseluruhan
- ☐ Bug Kritis: 0 terbuka
- ☐ Bug Tinggi: < 3 terbuka (dengan rencana mitigasi)
- ☐ Kinerja: Waktu muat halaman < 3s
- ☐ Keamanan: Tidak ada kerentanan keamanan yang ditemukan
- ☐ Integrasi: Semua API eksternal berfungsi
- ☐ Pelatihan Pengguna: Selesai
- ☐ Dokumentasi: Diperbarui
- ☐ Cadangan & Pemulihan: Rencana siap

### 1.14.2 Rekomendasi:

- ☐ GO - Siap untuk Produksi
- ☐ NO-GO - Perlu lebih banyak pengujian

Alasan (jika NO-GO): \_\_\_\_\_  
 \_\_\_\_\_

## 1.15 TANDA TANGAN

### 1.15.1 Tanda tangan Tim UAT:

Nama	Peran	Tanda Tangan	Tangga
_____	Pemimpin QA	_____ //	_____
_____	Pemimpin Tim Pengujian	_____ //	_____

### 1.15.2 Persetujuan Pemangku Kepentingan:

Nama	Peran	Tanda Tangan	Tangga
_____	Pemilik Bisnis	_____ //	_____
_____	Pemimpin Pengembangan	_____ //	_____
_____	Manajer Proyek	_____ //	_____
_____	Sponsor (Ketua)	_____ //	_____

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 Kontak: qa@kopkarskf.com  
 Terakhir Diperbarui: 17 Januari 2026