Mid can review due on paper Feb 19

(Can con originally planned for 21 Feb 2019, happened Wed 27 Mar 2019)  
  
report due 15 days before milestone; due Feb 4 on paper  
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email: [https://mail.google.com/mail/u/1/#inbox/FMfcgxwGCkcJlDmPXWRJTPZmVbgZDDNz](https://www.google.com/url?q=https://mail.google.com/mail/u/1/%23inbox/FMfcgxwGCkcJlDmPXWRJTPZmVbgZDDNz&sa=D&usd=2&usg=AOvVaw2DWh4YOZj0B1pnB-uCtKdx)  ::

**You are required to:**

* Discuss suitable dates and times for your seminar with your supervisors
* Contact Chair and Panel members to confirm availability.
* Email list of confirmed panel members, date and time to [FIT-Graduate.Research@monash.edu](mailto:FIT-Graduate.Research@monash.edu). Indicate if Zoom meeting is required. (Note: We will send out the calendar invite and book the room for you)
* Start working on your written report and oral presentation. For guidance on this please refer to the [**HDR Milestone Moodle site**](https://www.google.com/url?q=http://moodle.vle.monash.edu/course/view.php?id%3D19818&sa=D&usd=2&usg=AOvVaw2OoOdC47wFjhlV1l63EtTT)**.**
* Contact FIT's Academic Language Specialist (Graduate Research), [**Julie Holden**](mailto:julie.h.holden@monash.edu)**,** to cross-check your report, thesis title and abstract prior to your Seminar.
* Allow sufficient time for your supervisors to review and provide feedback on your report before you submit it.
* Once your seminar is planned, you will receive an email (in your student email account) with a link to your MILESTONE DASHBOARD record. In this record, **no later than 15 days**prior to your scheduled seminar you must:
  + Complete Section 2: Student section. Attach Your Milestone report in pdf format.
  + Provide the Title and Abstract in word doc format
  + Attach your FIT5144 training plan *(refer to the Fit5144 Moodle site for further instructions)*
  + Attach your unofficial study statement from[**WES**](https://www.google.com/url?q=https://my.monash.edu.au/wes/&sa=D&usd=2&usg=AOvVaw0QrbvU8Wb6sNBKlehH14Dj)
  + Complete Section 3 Student Declaration. Please follow the prompts to this section
  + **CLICK SUBMIT**

**On the day of your** Progress Review seminar, you need to bring **your presentation slides on a USB and 6 printed copies of the slides for the panel and supervisors.**

If you are interested in a practice session, please contact [Dimaz Wijaya](mailto:dimaz.wijaya@monash.edu).

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moodle: FIT HDR Milestones: [https://lms.monash.edu/course/view.php?id=19818](https://www.google.com/url?q=https://lms.monash.edu/course/view.php?id%3D19818&sa=D&usd=2&usg=AOvVaw1GS3CSETO55greioIYlfzo)  
FIT milestone reqs: [https://www.monash.edu/graduate-research/faqs-and-resources/content/chapter-twelve/j#c7c](https://www.google.com/url?q=https://www.monash.edu/graduate-research/faqs-and-resources/content/chapter-twelve/j%23c7c&sa=D&usd=2&usg=AOvVaw2854Soqgajj-r0Tynf7Iyw) ::

* Report length: 3,000 - 5,000 words ("6 - 10 pgs" of words)
* Proposed report structure:
  + Introduction – Summary of the Research Project:  
    - Motivation/current state of the field and an identification of a  gap in knowledge  
    - Research Objective  
    - Methodology/method/data-collection & analysis
  + Progress since confirmation
  + Proposed Thesis Structure – including a table of the writing status
  + Publications arising from the thesis – published or planned
  + Potential issues for the panel to consider  
    - Resources/funding requests  
    - Absence of student/supervisor  
    - Other issues.

In addition, the Report can contain an appendix with material the student and the main supervisor deem to be ready for the review. It can come in the form of a draft thesis chapter (or an excerpt of the chapter) as long as it is material that the student and the main supervisor deem ready for the panel feedback. The student could also attach a conference paper, or any draft of a paper written by the student.