



Setting up workspaces and users in the Cloud Central account

Cloud Manager

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Setting up workspaces and users in the Cloud Central account

When you log in to Cloud Manager for the first time, you're prompted to create a *NetApp Cloud Central account*. This account provides multi-tenancy and enables you to organize users and resources in isolated *workspaces*.

[Learn more about how Cloud Central accounts work.](#)

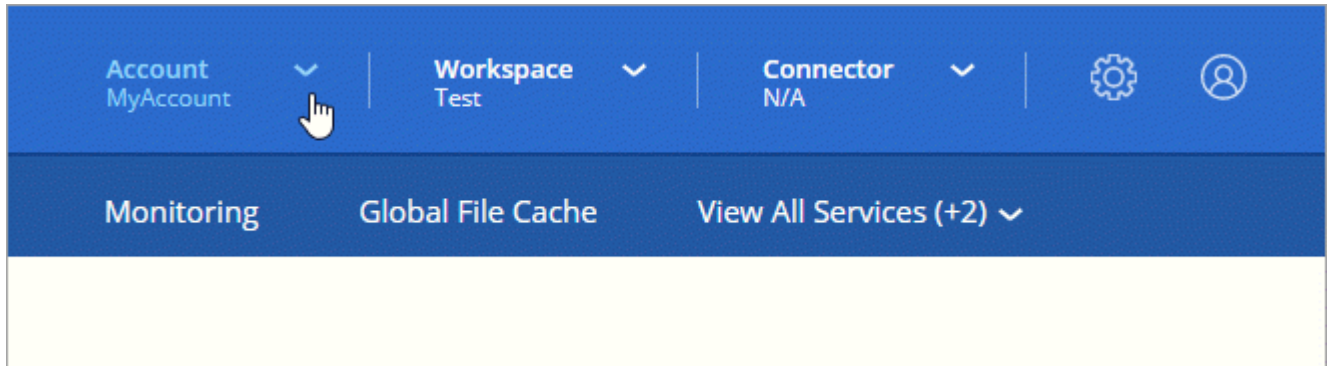
Set up your Cloud Central account so users can access Cloud Manager and access the working environments in a workspace. Just add a single user or add multiple users and workspaces.

Adding workspaces

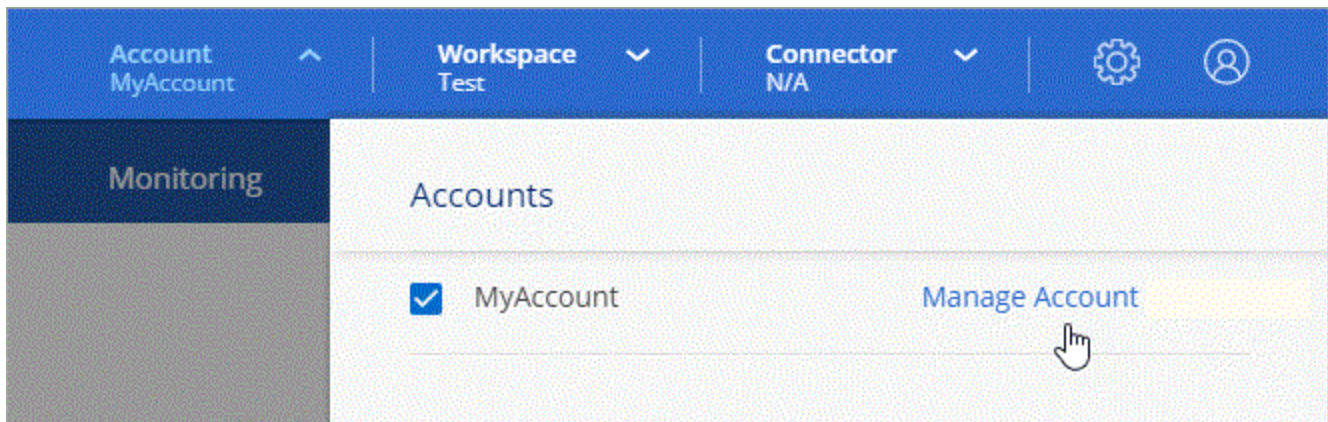
In Cloud Manager, workspaces enable you to isolate a set of working environments from other working environments and from other users. For example, you can create two workspaces and associate separate users with each workspace.

Steps

1. From the top of [Cloud Manager](#), click the **Account** drop-down.



2. Click **Manage Account** next to the currently selected account.



3. Click **Workspaces**.
4. Click **Add New Workspace**.

5. Enter a name for the workspace and click **Add**.

After you finish

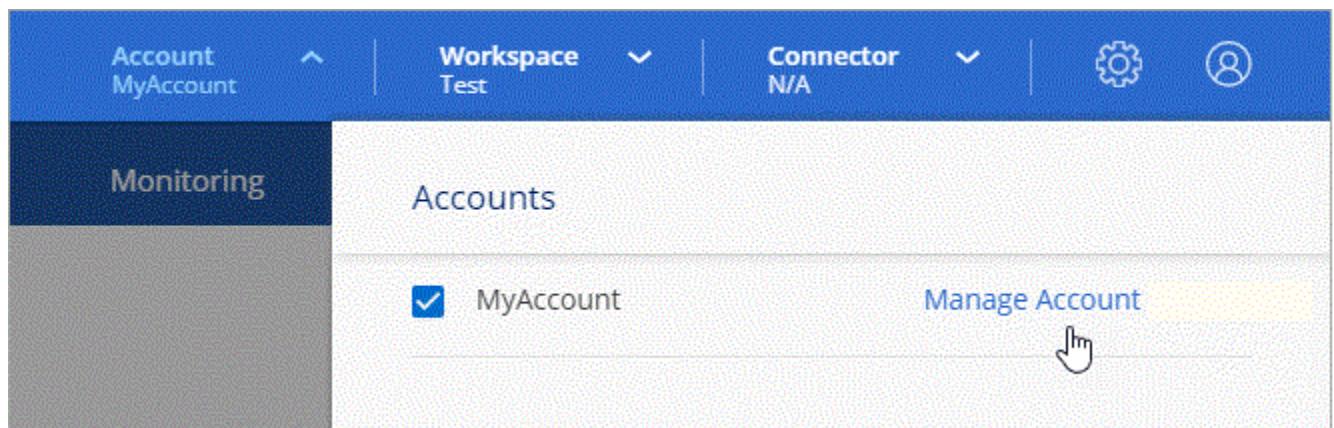
If a Workspace Admin needs access to this workspace, then you'll need to associate the user. You'll also need to associate Connectors with the workspace so Workspace Admins can use those Connectors.

Adding users

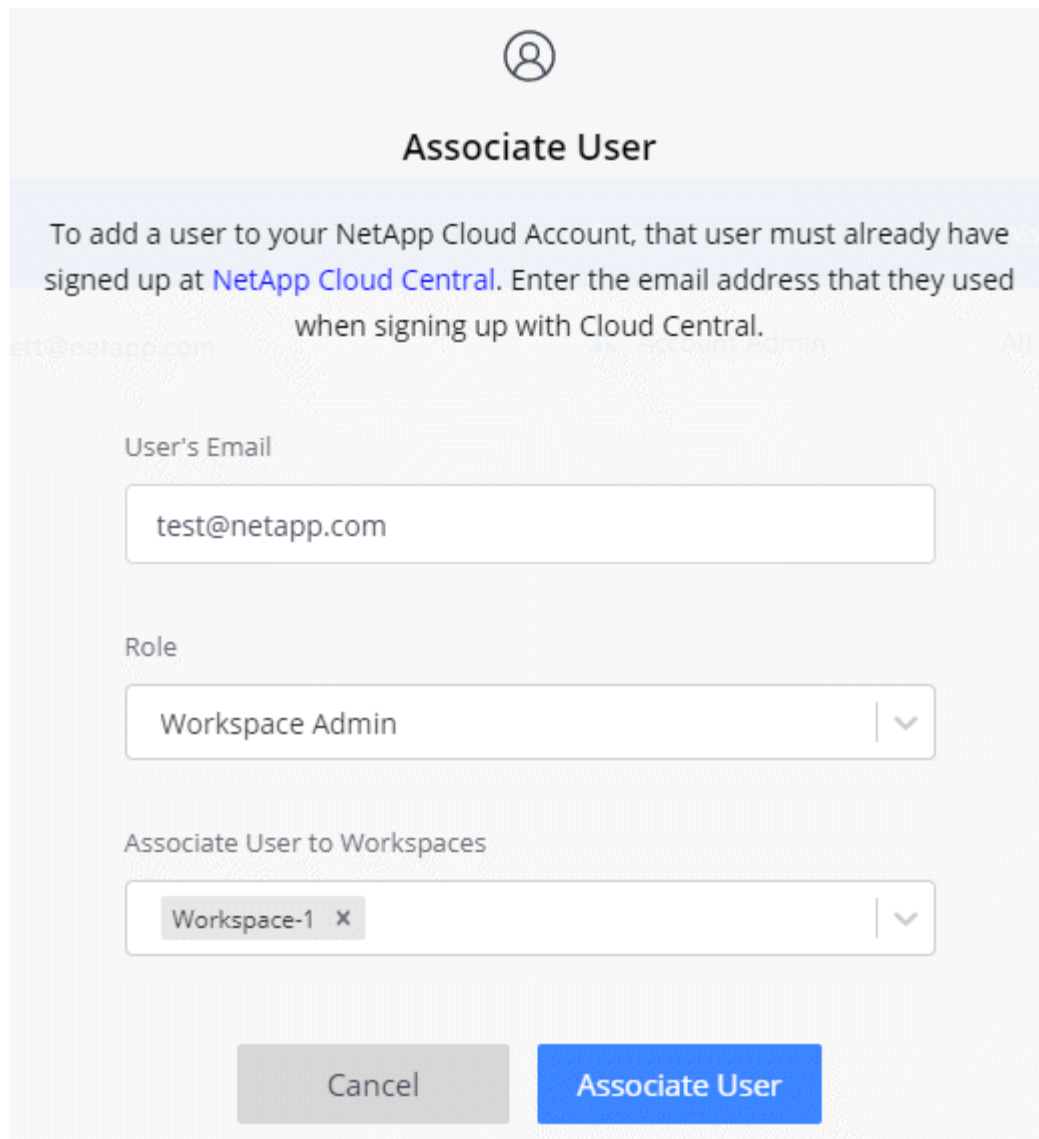
Associate Cloud Central users with the Cloud Central account so those users can create and manage working environments in Cloud Manager.

Steps


1. If the user hasn't already done so, ask the user to go to [NetApp Cloud Central](#) and sign up.
2. From the top of [Cloud Manager](#), click the **Account** drop-down and click **Manage Account**.



3. From the Members tab, click **Associate User**.
4. Enter the user's email address and select a role for the user:
 - **Account Admin**: Can perform any action in Cloud Manager.
 - **Workspace Admin**: Can create and manage resources in assigned workspaces.
 - **Compliance Viewer**: Can only view Cloud Data Sense governance and compliance information and generate reports for workspaces that they have permission to access.
 - **SnapCenter Admin**: Can use the SnapCenter Service to create application consistent backups and restore data using those backups. This service is currently in Beta.
5. If you selected an account other than Account Admin, select one or more workspaces to associate with that user.



The image shows a web-based dialog box titled "Associate User". At the top, there is a user icon. Below the title, a light blue banner contains the text: "To add a user to your NetApp Cloud Account, that user must already have signed up at [NetApp Cloud Central](#). Enter the email address that they used when signing up with Cloud Central." The main form area has three sections: "User's Email" with a text input field containing "test@netapp.com"; "Role" with a dropdown menu showing "Workspace Admin"; and "Associate User to Workspaces" with a dropdown menu showing "Workspace-1" and a close button (X). At the bottom, there are two buttons: a grey "Cancel" button and a blue "Associate User" button.



Associate User

To add a user to your NetApp Cloud Account, that user must already have signed up at [NetApp Cloud Central](#). Enter the email address that they used when signing up with Cloud Central.

User's Email

test@netapp.com

Role

Workspace Admin

Associate User to Workspaces

Workspace-1 X

Cancel Associate User

6. Click **Associate**.

Result

The user should receive an email from NetApp Cloud Central titled "Account Association." The email includes the information needed to access Cloud Manager.

Associating Workspace Admins with workspaces

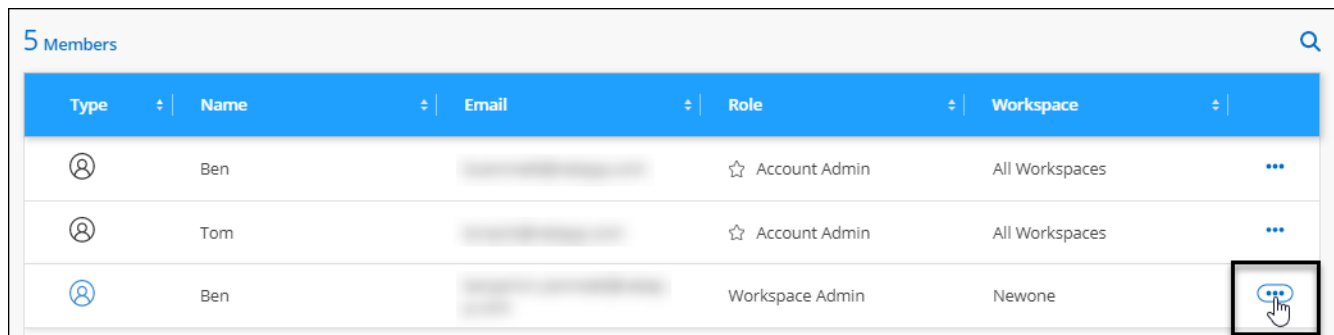
You can associate Workspace Admins with additional workspaces at any time. Associating the user enables them to create and view the working environments in that workspace.

Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.



- From the Members tab, click the action menu in the row that corresponds to the user.



- Click **Manage Workspaces**.
- Select one or more workspaces and click **Apply**.

Result

The user can now access those workspaces from Cloud Manager, as long as the Connector was also associated with the workspaces.

Associating Connectors with workspaces

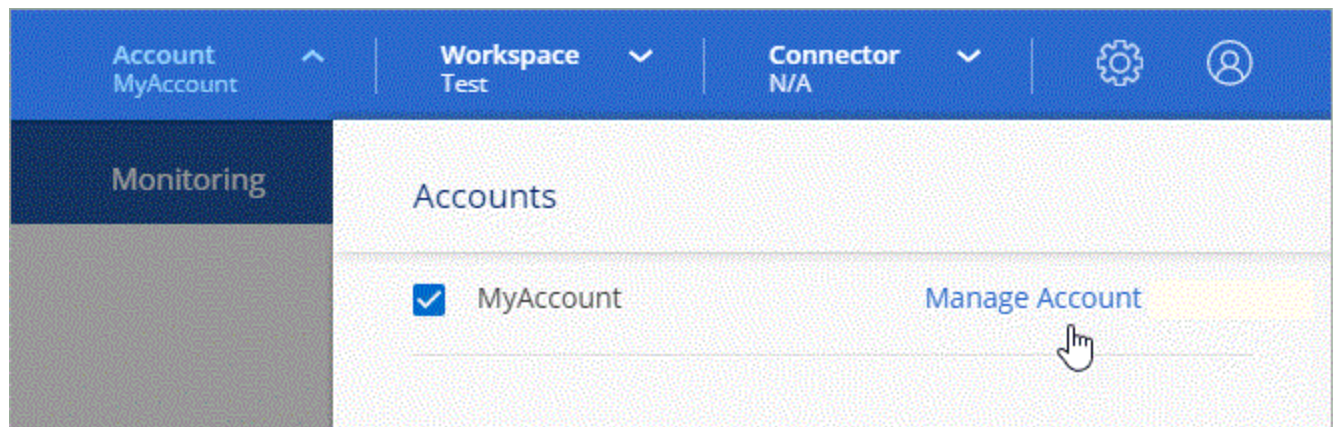
You need to associate a Connector with workspaces so Workspace Admins can use those Connectors to create Cloud Volumes ONTAP systems.

If you only have Account Admins, then associating the Connector with workspaces isn't required. Account Admins have the ability to access all workspaces in Cloud Manager by default.

[Learn more about users, workspaces, and Connectors.](#)

Steps

- From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.



2. Click **Connector**.
3. Click **Manage Workspaces** for the Connector that you want to associate.
4. Select one or more workspaces and click **Apply**.

Result

Workspace Admins can now use those Connectors to create Cloud Volumes ONTAP systems.

What's next?

Now that you've set up your account, you can manage it any time by removing users, managing workspaces, Connectors, and subscriptions. [Learn more](#).

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