Work Pass Division
18 Havelock Road
Singapore 059764
www.mom.gov.sg

MINISTRY OF
MANPOWER

Dependant's Pass Application Form (Form 12)

For dependants of Employment Pass (Sponsorship),
Personalised Employment Pass (PEP) and EntrePass holders only

This form may require you to take 20 minutes to fill in.
You will need the following information to fill it:

- The Work Pass (Employment Pass/EntrePass/PEP) holder's Foreign Identification Number and pass type

- The Dependant's Pass applicant's:
    - Foreign Identification Number (if applicable)
    - Old/new Malaysian Identity number (if applicable)
    - Malaysian International passport number (applicable to Malaysian only)
    - Educational qualification and last drawn salary details

Note:
- You must submit:
    - One original application form
    - One copy of each relevant **supporting document** stated in Annex A.

    Make sure the application is completed and signed. Scanned or photocopies will not be processed.

- Submit the application and supporting documents <u>over the counters</u> at any SingPost branch. The submission must be accompanied by a copy of photo identification (ID) of the person submitting the application. The original photo ID must also be produced for verification.

- Pay the administrative fee of $105 for each Dependant's Pass application submitted. Payment can be made by cash, Cashcard or NETS.

    There shall be no refund of fees paid for this application, unless the fee was not due from the sponsor. Any such request for refund shall be at the discretion of the Controller of Work Passes.

- MOM regularly updates its forms. The copy that you have downloaded more than 30 days ago may be outdated, and cannot be used. Ensure that you use the latest version by downloading the latest copy from MOM website at www.mom.gov.sg.

FORM 12
IMMIGRATION ACT (CHAPTER 133)
IMMIGRATION REGULATIONS
APPLICATION FOR A DEPENDANT'S PASS
FOR DEPENDANTS OF EMPLOYMENT PASS (SPONSORSHIP),
PERSONALISED EMPLOYMENT PASS AND ENTREPASS HOLDERS ONLY

INSTRUCTIONS:
1. For *, please tick (✓) where appropriate.
2. Indicate "Not applicable" or "N.A." where necessary. Do not leave any blank.
3. Please submit a separate application for each family member.
4. Please submit this completed application form over the counters at any SingPost branch.
5. Please note that it takes around 8 weeks to process the application.
   You may check your application status online. Go to www.mom.gov.sg > eServices > Application Status Check via Employment Pass Online (Non-login).

For official use only:		
Date of Application:	*Officer ID:*	*Remarks:*

PART 1 – APPLICATION INFORMATION

For communication of application outcome and requests for additional documents (if any)

Email address: nthangarajan@gmail.com

1A: Work Pass Applicant / Holder's Details

Foreign Identification No. (FIN):
(FIN held previously)

| G | 3 | 2 | 4 | 9 | 0 | 1 | 0 | M |

Name:
(as on travel document, excluding salutations, e.g. Mr, Miss, Professor, Doctor)

| T | H | A | N | G | A | R | A | J | A | N | | | | | | | | | |

Alias:

Pass Type:*   ☐ PEP   ☐ EntrePass   ☑ EP (Sponsorship)

1B: Pass Declaration

Is the Dependant's Pass applicant a Singapore Citizen or Singapore Permanent Resident?*   ☐ Yes   ☑ No

Please provide the FIN / Work Permit / S Pass No. if the applicant had ever:
- Applied for or worked in Singapore on an Employment Pass / S Pass / Work Permit
- Studied in Singapore on a Student's Pass
- Stayed in Singapore on a Dependant's Pass / Long Term Visit Pass

Dependant Foreign Identification No. (FIN):
(FIN held previously)

| G | 3 | 2 | 8 | 6 | 5 | 7 | 7 | T |

Work Permit/S Pass No.
(WP / S Pass No. held previously)

Date of application: (dd-mm-yyyy)

1C: Pass Duration

Duration of Pass Applied for: | 2 | 4 | months (from 1 month to Work Pass applicant / holder's pass expiry)

(If this application is approved, the period granted may be shorter than what you have indicated.)

1D: Relationship with Work Pass Applicant / Holder

Relationship:* ☐ Unmarried child under 21 years old ☐ Unmarried legally adopted child under 21 years old ☑ Spouse

PART 2 – APPLICANT'S PERSONAL INFORMATION

2A: Personal Particulars

Name:
(as on travel document, excluding salutations, e.g. Mr, Miss, Professor, Doctor)

| R | A | K | S | H | A | | T | H | A | N | G | A | R | A | J | A | N | | |

Alias:

Sex:* ☑ Female ☐ Male

Marital Status:* ☐ Divorced ☐ Married ☐ Separated ☑ Single ☐ Widowed

Date of Birth: (dd-mm-yyyy) 1 5 - 1 2 - 2 0 1 1

Nationality: I N D I A N

Country/Region of Birth: I N D I A N

State/Province of Birth: T A M I L N A D U

Country/Region of Origin:
(country where the person obtained his first citizenship by birth or parentage) I N D I A N

State/Province of Origin: T A M I L N A D U

Race: I N D I A N

Religion:* ☐ Buddhist ☐ Christian ☐ Free Thinker ☑ Hindu ☐ Muslim
☐ Others ☐ Sikh ☐ Taoist

For Malaysian only:

| Malaysian Old Identity Card Number: | Malaysian Old Identity Card Colour:* ☐ Blue ☐ Pink |
| Malaysian New Identity Card Number: | Malaysian New Identity Card Colour:* ☐ Blue ☐ Pink |

For Bangladeshi and Chinese only:

Foreign Identity Card Number:

2B: Travel Document Information

Travel Document Type:*	☐ Hong Kong Special Admin Region	☐ International Cert of Identity
	☑ International Passport	☐ Macau SAR Travel Permit

Travel Document No.: | V | 6 | 1 | 5 | 3 | 7 | 3 | 9 | | | | | | | | | |

Date of Issue: (dd-mm-yyyy) | 0 | 3 | - | 0 | 9 | - | 2 | 0 | 2 | 1 |

Date of Expiry: (dd-mm-yyyy) | 0 | 2 | - | 0 | 9 | - | 2 | 0 | 2 | 6 |

2C: Contact Details

Personal Email address:

ckmaha.raja@gmail.com ; nthangarajan@gmail.com

PART 3 – APPLICANT'S EDUCATION / LAST DRAWN SALARY DETAILS

3A: Educational Qualifications
(Please fill in details of the highest qualification attained)

Highest Qualification Attained: (e.g. No formal education, junior school, high school, bachelor's degree, doctorate, etc)

GRADE P5

Country of School:

SINGAPORE

Name of School:

DPS International School

3B: School Enrolment

Note: Applicants should note that approval for Dependant's Pass does not constitute granting of a school place in a Singapore government school. Eligibility for school admission is determined by the Ministry of Education (MOE). Please refer to MOE's website on International Student Admissions for more information. If there are any changes or updates to the applicant's school enrolment in future, please update us of the details by writing to the Work Pass Division, Ministry of Manpower.

Is the applicant planning to study or currently studying in an educational institution in Singapore?*
(excluding pre-school, nursery and kindergarten)

☑ Yes   ☐ No (If 'No', please proceed to section 3C on 'Last Drawn Salary Details')

Enrolment Status:*   ☐ Planning to Enrol   ☑ Enrolled

Name of School in Singapore:

DPS International School

Level of Education: (e.g. No formal education, junior school, high school, diploma, university, etc)

GRADE P5

Estimated Start Date: (mm-yyyy) | | | - | | | | |

Estimated Completion Date: (mm-yyyy) | | | - | | | | |

3C: Last Drawn Salary Details
Please provide the salary details of Dependant's Pass applicant's current / last held employment (if any).

Gross Monthly Salary
(in Singapore Dollars)   S$ | | | | | | .00

3D: Health Promotion Board's (HPB) Vaccination Requirements
For new application for children 12 years old and below only. The applicant must be issued the "Verification of Vaccination Requirements (for entry to Singapore)" document by HPB before you can submit this application. Existing Dependant's Pass holders and foreign children born in Singapore are not subjected to this requirement.

Is the applicant currently holding a Student's Pass issued by the Immigration & Checkpoints Authority (ICA)?

☐ Yes (Please provide a copy of the applicant's student pass (both front and back)   ☑ No

HPB Reference No:
(Refer to the "Verification of Vaccination Requirements
(for entry to Singapore)" document for this.)   NIR | | | | | | | | - | | | | | |

PART 4 – DECLARATION BY APPLICANT
(For Dependant's Pass applicant who is a child below 16 years of age, one of the parents is required to sign on the child's behalf)

Please tick (✓) accordingly.

	Yes	No
(a) Have you ever been refused entry into or deported from any country?	☐ Yes	☑ No
(b) Have you ever been convicted in a court of law in any country?	☐ Yes	☑ No
(c) Have you ever been prohibited from entering Singapore?	☐ Yes	☑ No
(d) Have you ever entered Singapore using a passport issued by a different country?	☐ Yes	☑ No
(e) Have you ever entered Singapore using a passport showing another name?	☐ Yes	☑ No
(f) Have you ever been a Singapore Citizen or Singapore Permanent Resident?	☐ Yes	☑ No
(g) Has the applicant ever been issued a work visa by another country(s)?	☐ Yes	☑ No

If Yes, please provide:

(i) Country of Issue: _____

(ii) Length of Visa: ☐☐ Year(s) ☐☐ Month(s)

	Yes	No
(h) Have you studied or worked in Singapore?	☐ Yes	☑ No
(i) Have you stayed long term in Singapore (not as a tourist)?	☑ Yes	☐ No

If any of the above answers from (a) to (i) is 'Yes', please provide details:

Staying from July-2016
_____

_____

I confirm that the information as set out in Parts 1 – 3 and 4(a) – (i) were provided by me and that the said information is true and correct.

I declare that I have not suffered and am not suffering from Acquired Immune Deficiency Syndrome (AIDS) or infected with Human Immunodeficiency Virus (HIV) or tuberculosis. I acknowledge that during the period of validity of my Dependent Pass, if I am found to be suffering from AIDS or infected with HIV or Tuberculosis, the Dependant's Pass issued to me will be cancelled and I will have to leave Singapore by the date specified by the Controller of Immigration.

I understand that I may be subject to prosecution if I have provided any information, which is false in any material particular or is misleading by reason of the omission of any material particular.

I understand that a SingPass will help me to access Government e-services in Singapore and I give my consent to the Ministry of Manpower to share my personal details with the SingPass issuing agency. This allows me to apply for a SingPass account at a later time if I am eligible for a SingPass.

N. Thanyapon
(father)

22-JAN-2022
_____
Date

_____
Signature of applicant for Dependant's Pass

PART 5 – DECLARATION BY LOCAL SPONSOR
(Local sponsor must be the same as that of Work Pass application. Not applicable if the Work Pass holder is a Personalised Employment Pass holder.)

We hereby sponsor this application and certify that it is made for the purpose as stated by the applicant. The statements made by the applicant in this application are to the best of our knowledge true. We undertake to indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the said applicant.

We shall keep copies of the documents/ certificates showing the relationship between the main Pass Holder and the applicant for as long as the main Pass Holder is in my employment. We understand the Ministry of Manpower can at any time request for these documents for verification and revoke the pass should the documents be inconsistent with the declaration furnished in the application form or if I am unable to produce the documents.

_____
Name and Designation / Capacity

_____
Name and Address of Company

_____
Authorised Signature# and Date

Tel No: _____

Fax No: _____

#Authorised human resource personnel or any person holding at least a managerial position in the sponsoring company
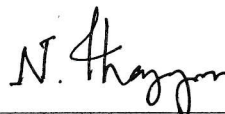
PART 6 – DECLARATION BY WORK PASS APPLICANT / HOLDER IN SUPPORT OF APPLICATION FOR A DEPENDANT'S PASS

I, the undersigned, in my capacity as spouse/parent& sponsor this application for a Dependant's Pass.

I hereby certify that the application of the above applicant for a Dependant's Pass(es) is/are to accompany me in Singapore and that the statements made by applicant in this application are true. I also undertake to ensure the compliance by the applicant of any quarantine and medical surveillance imposed on the applicant under regulation 8 (2A) of the Immigration Regulation.

22-JAN-2022
_____
Date

N. Thamjon
_____
Signature of Work Pass Applicant / Holder**
(Employment Pass (Sponsorship) / EntrePass /
Personalised Employment Pass applicant or holder)

& Delete whichever is not applicable

CONSENT

With reference to my application submitted on......22-JAN-2022............ for Dependant's Pass and residence in Singapore, I give my consent to the Government of Singapore to obtain from and verify information with any person, organisation or any other source for assessing my application.

Dated......22.........of.......JAN......20 22.....

N. Thangan (father)

RAKSHA THANGARAJAN   ....

(Name of Applicant)   (Signature)

G3286577T
....
(Passport / Identity Card No.)

Delete whichever is not applicable.

DID YOU REMEMBER?

❑   **1 <u>CLEAR COPY</u> of the following supporting documents[&]:**
([&]Non-English documents must be accompanied by an English translation. The translation can be done by a translation service provider.)

    ❑   Travel document page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.

    ❑   Documentary proof for one of the relationship between applicant and main pass holder, as stated in the application:

(a) Spouse	— Marriage certificate
(b) Child	— Birth certificate
(c) Adopted Child	— Official adoption papers
(d) Child and adopted child 12 years old and below (born overseas)	— Verification of Vaccination Requirements (for entry to Singapore) document issued by the Health Promotion Board (HPB)

Please do not submit original documents unless otherwise stated. Besides the supporting documents listed here, we may ask for other documents when we review your application.

<u>***Note:***</u>
Any person who <u>falsely declares salary, academic qualifications, or submits forged documents</u> in the work pass application shall be guilty of an offence under the Employment of Foreign Manpower Act (Cap.91A).